



## CITY COUNCIL AGENDA

January 8, 2024 –

6:00 p.m.

City Council Meeting

City Council Chambers

310 Elm Street W.

Norwood Young America, MN 55368

### CITY COUNCIL MEETING

#### 1. CALL A MEETING OF THE CITY COUNCIL TO ORDER

##### 1.1. Pledge of Allegiance

#### 2. APPROVE AGENDA

#### 3. INTRODUCTIONS, PRESENTATIONS, PROCLAMATIONS, AWARDS, AND PUBLIC COMMENT

(Individuals may address the City Council about any non-agenda item of concern. Speakers must state their name and address and limit their remarks to three minutes. The City Council will not take official action on these items but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)

#### 4. CONSENT AGENDA

(NOTE TO THE PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)

##### 4.1. Approve minutes of December 11, 2023, City Council Meeting

##### 4.2. Approve Payment of Claims

##### 4.3. Approve Payment of Claims from December 20, 2023

##### 4.4. Approve Payment of Claims from December 28, 2023

##### 4.5. Appointment of the 2023 NYAFD Officers

##### 4.6. Approve Reappointment of Commissioners

##### 4.7. Elephant Joe's 2024 Transient Permit

##### 4.8. Central Booster Club 2024 Gambling Permit

#### 5. PUBLIC HEARING

#### 6. OLD BUSINESS

#### 7. NEW BUSINESS

##### 7.1. LMCIT: Liability Coverage – Waiver Form—David Flavin, Agent/Citizens Insurance Services

##### 7.2. Resolution 2024-01 Adopting the City of Norwood Young America Organization Designations—Administrator Aukrust

##### 7.3. Resolution 2024-02 Authorizing City Officials to Execute Payment of Claims Prior to City Council Approval—Mitchell Thiesfeld, Clerk-Treasurer/Finance Director

##### 7.4. Resolution 2024-03 Ordering Improvement and Preparation of Plans: Railroad Street—Josh Eckstein, Bolton & Menk, Inc.

- 7.5. Resolution 2024-04 A Resolution Receiving Feasibility Report and Calling for Hearing on Improvement: Tacoma West Industrial Park Phase 2 Improvement Project—Josh Eckstein, Bolton & Menk, Inc.
- 7.6. Lawnmower Quotes and Public Services Update—Mark Streich, Public Services Director
- 7.7. Congressman Tom Emmer Office Hours Request—Administrator Aukrust
- 7.8. Carver County Assessment Contract—Mitchell Thiesfeld, City Clerk-Treasurer/Finance Director
- 7.9. Call for Public Hearing—Fee Schedule—Mitchell Thiesfeld, City Clerk-Treasurer/Finance Director

**8. COUNCIL MEMBER / MAYOR AND STAFF REPORTS**

**9. ADJOURNMENT**

The following informational items in the Council packet are for informational purposes, council review, and discussion. There is no action required by the City Council on these items.

**UPCOMING MEETINGS / EVENTS**

January 10, 2024	Economic Development Commission Meeting	Cancelled
January 16	Park and Recreation Commission Meeting	5:30 PM
January 18	Sr. Advisory	9:00 AM
January 22	City Council Workshop/EDA/Meeting	5:00 PM/6:00 PM
February 6	Planning Commission Meeting	6:00 PM
February 12	City Council Meeting	6:00 PM



**CITY COUNCIL MINUTES**  
December 11, 2023 – 6:00 p.m.  
City Council Chambers  
310 Elm Street W.  
Norwood Young America, MN 55368

**Attendance:**

ATTENDEES: Carol Lagergren, Mike McPadden, Charlie Storms

ABSENT: Brooke Allen, Alan Krueger

STAFF: Andrea Aukrust, City Administrator, Karen Hallquist, Community and Economic Development Director, Mitchell Thiesfeld, City Clerk/Finance Director, Mark Streich, Public Service Director, Steve Zumberge, Fire Chief

OTHERS: Josh Eckstein and Philip Schrupp, Bolton & Menk, Hannah Rybak, Planning Consultant (WSB), Twyla Hermann, 136 Elm St. E, Terry & Dawn Koloc, 124 E Railroad St., Rachel & Brent Farber, 26 NE 1<sup>st</sup> St., Collin Kido, 125 E Railroad St., Adam Colander, 3111 W Railroad St., Steve Follett, 420 W Railroad St., Mark Van Gelder, 315 Elm St. W, Dean Traver, 113 Lake St. W, Charlie Wickenhauser, 125 E Railroad St., Corey & Emilee Metcalf, 324 W Railroad St./211 Reform St., Jean Ewing, Reform St., Jason Thimsen, 133 Lake St., Tatianna Kosak, 209 Washington St.

**3. CALL A MEETING OF THE CITY COUNCIL TO ORDER**

*Mayor Lagergren called the meeting to order at 6:02 pm with three council members present.*

- The Pledge of Allegiance - *was said by all at the beginning of the EDA meeting.*

**4. APPROVE AGENDA**

*CS/MM motion to approve the agenda. Motion passed 3-0.*

**5. INTRODUCTIONS, PRESENTATIONS, PROCLAMATIONS, AWARDS, AND PUBLIC COMMENT –**

- Jason Thimsen – Expressed his concern with curb repairs by the homeowner.
- Rachel Farber – Expressed her concern with the language in the ordinance for curb repairs.
- Mark Van Gelder – Talked about a previous court case with the city and would like the fines on his business to be dropped.
- Tatianna Kosak – Voiced her opinion on the curb repair ordinance.

**6. CONSENT AGENDA**

6.1. Approve minutes of November 27, 2023, City Council Workshop

6.2. Approve minutes of November 27, 2023, City Council Meeting

6.3. Approve Payment of Claims

6.4. Approve Gambling Permit – The Young America Baseball Club, Inc.

6.5. Approve Gambling Permit – Ascension Knights of Columbus

*MM/CS motion to approve the consent agenda. Motion passed 3-0.*

**7. PUBLIC HEARING**

7.1. Truth in Taxation Public Hearing Presentation – Mitchell Thiesfeld, City Clerk-Treasurer/Finance Director

- Mayor Lagergren opened the Public Hearing at 6:12 pm.

*MM/CS to open the public hearing. Motion passed 3-0.*

- Mitchell Thiesfeld presented a PowerPoint outlining the 2024 budget and the 2024 levy.
- The proposed levy is a 9% increase from 2023.
- The budget is balanced – Revenues=Expenses
- Water and Sewer Operating Budget is \$2,635,884
- Public Comment – none

*CS/MM motion to close the public hearing at 6:22 pm. Motion passed 3-0.*

- Council Discussion – none

#### 7.2. 401 Shady Lane – Vacation of Easement – Hannah Rybak, WSB Planning Consultant

- Mayor Lagergren opened the Public Hearing at 6:23 pm.

*MM/CS motion to open the public hearing. Motion passed 3-0.*

- Alan Rolf requested the Vacation of Easement in order to sell the property.
- Easement should have been vacated when lots were re-platted years ago.
- Does not impact current easement running across the front property line.

*MM/CS motion to close the public hearing at 6:29 pm. Motion passed 3-0.*

- Council Discussion - none

#### 7.3. Railroad Street Improvement Project Public Hearing – Josh Eckstein, Bolton & Menk

- Mayor Lagergren opened the Public Hearing at 6:29 pm.

*CS/MM motion to open the public hearing. Motion passed 3-0.*

- Proposed street reconstruction project estimated street cost = \$1,747,600
- Streets to include Railroad Street from Faxon Rd to Morse Street and Reform Street to Progressive Street N
- Optional Sidewalk from Faxon to Morse
- Proposed to replace manholes, existing storm sewer system, along with adding hydrants & gate valves.
- Project Financing through the Sale of a Bond and other proposed funding sources to include special assessments, sewer fund, water fund, and property tax revenue.
- Total estimated project cost = \$3,705,695

*CS/MM motion to close the public hearing at 6:45 pm. Motion passed 3-0*

## 8. OLD BUSINESS

### 9. NEW BUSINESS

#### 9.1. Resolution 2023-37 2024 Adopting the 2024 City of Norwood Young America General Fund Operating Budget–Mitchell Thiesfeld, City Clerk-Treasurer/Finance Director

*MM/CS motion to approve Resolution 2023-37, a resolution adopting fiscal year 2023 Final Property Tax Levy for the City of Norwood Young America for collection in 2024. Motion passed 3-0.*

#### 9.2. Resolution 2023-38 2024 Adopting the 2024 City of Norwood Young America General Fund Operating Budget–Mitchell Thiesfeld, City Clerk-Treasurer/Finance Director

*MM/CS motion to approve Resolution 2023-38, a resolution adopting the final General Fund Budget for the City of Norwood Young America. Motion passed 3-0.*

#### 9.3. Resolution 2023-39 Ordering Improvement and Preparation of Plans: Railroad Street – Josh Eckstein, Bolton & Menk

- Tabled until January 8<sup>th</sup>, 2024, meeting – Need 4/5 votes.

9.4. Resolution 2023-40 401 Shady Lane – Vacation of Easement – Hannah Rybak, WSB  
Planning Consultant

*MM/CS motion to approve Resolution 2023-40, a resolution vacating certain Public Easement at 401 Shady Lane. Motion passed 3-0.*

9.5. Resolution 2023-41 Approving Summary Language for Publication of Amended Ordinances 361-370—Hannah Rybak, Planning Consultant—WSB

- Ordinance regarding Chicken Permits pulled from packet for further review.

9.5.1. – Ordinance 361: Curbs

- Only thing residents must pay for regarding curbs is something the resident caused.
- No language for future council to decipher exact ordinance.
- Proposed ordinance pulled for further language clarification.

9.5.2. – Ordinance 362: Definitions

9.5.3. – Ordinance 363: 1210.06 Specific CUP Provisions – Auto condos, outdoor storage

9.5.4. – Ordinance 364: 1230.11 B-1 District

- Hannah confirmed with the MET council that a change removing B-1 District and changing to I-1 has no impact on future land use designation.

9.5.5. – Ordinance 365: 1230.12 I-1 District

9.5.6. – Ordinance 366: 1245.03 Architectural Standards and Guidelines for Commercial Districts

9.5.7. – Ordinance 367: 1245.04 Accessory Structures

9.5.8. – Ordinance 368: 1245.05 Fences

9.5.9. – Ordinance 369: Access

9.5.10. – Ordinance 370: 1255 Landscaping

*MM/CS motion to adopt Resolution 2023-41, a resolution approving summary language for publication of amended ordinances 362-370. Motion passed 3-0*

9.7 Resolution 2023-42 A Resolution Addressing Mandatory Earned Sick and Safe Time Compliance – Administrator Aukrust

- Every 30 hours of time worked an employee is entitled to 1 hour of safe and sick time.

*MM/CS motion to approve Resolution 2023-42 A Resolution Addressing Mandatory Earned Sick and Safe Time Compliance. Motion passed 3-0.*

9.8 TEDI Infrastructure Grant Award – Tacoma West Industrial Park Phase 2 – Karen Hallquist, CED Director

- Staff submitted a TEDI application for funding assistance in the amount of \$900,000.
- Staff received formal notice on December 4, 2023, that the application was approved.
- The infrastructure project should be completed within 3 years of execution of the funding agreement.

9.9 Community and Economic Development Update – Karen Hallquist, CED Director

- Tacoma West Industrial Park Phase 2
  - Marketing efforts started.
- Minnesota Valley Electric
  - Services the entire Tacoma West Industrial Park and south

- USDA grant application for \$360,000 to assist in funding for the infrastructure for TWIP2.
- Old Town Project
  - Walls expected to be going up week of 12/11
  - Monetary and in-kind donations and pledges total \$55,100 to date.
- Parks
  - New nets for tennis courts, volleyball courts and basketball courts purchased in 2023 for 2024.
  - Preparing for West Carver Community Pool Project with acceptable entrance doors and flow of traffic improvements as required by MDH.

9.10 Backup Emergency Pump Quote – Mark Streich

- Pump was purchased during the flood.
- Hasn't been used since repaired a coupler.

*CS/MM motion to approve the quote from Hydro Engineering in the amount of \$15,988.31 to repair the backup emergency pump. Motion passed 3-0.*

9.11 John Deere 1585 Tractor Quote and Public Services Update – Mark Streich, PS Director

- Quote approved in July.
- 1585 was ordered instead of a 1575.
- The price difference for the 1585 is \$2,640.00.

*CS/MM motion to approve the purchase of the John Deere 1585 front mount tractor in the amount of \$34,950.00. Motion passed 3-0.*

9.12 Encrypted Radio Quote – Fire Chief Zumberge

- Currently NYAFD has 32 Portable Radios, 8 Mobile, and 2 Base Radios.
- 29 of the radios are no longer supported by the manufacturer.

*CS/MM motion to approve the purchase of five portable radios and one mobile radio for \$35,319.96. Motion passed 3-0.*

9.13 2024 Contract of Police Services – Administrator Aukrust

- Total Police Services went up by around \$60,000.

*CS/MM motion to approve the 2024 Contract for Police Services with Carver County. Motion passed 3-0.*

9.14 2024 GIS Contract – Mitchell Thiesfeld, City Clerk-Treasurer/Finance Director

- Rate increased by \$1.86 an hour; rate is now \$64.26/hour.
- Not a full-time employee of the City. Works four days a month for NYA.

*CS/MM motion to approve the 2024 Carver County GIS Analyst Shared Position Contract. Motion passed 3-0.*

**10 COUNCIL MEMBER / MAYOR AND STAFF REPORTS**

BA – Not present

CS – Nothing to report.

MM – EDC will be meeting December 13<sup>th</sup> at 6 pm.

CL – No Council Meeting on December 25<sup>th</sup>. Next Council Meeting on January 8<sup>th</sup>, 2024 at 6 pm.

**11 ADDITIONAL INFORMATION**

CL - Food Distribution will change from first Wednesday to the second Wednesday of the month from 9:30 am until 10:30 am.

**12 ADJOURNMENT**

*CS/MM motion to adjourn at 7:27 p.m. Motion passed 3-0.*

Respectfully submitted,

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Carol Lagergren, Mayor

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Mitchell Thiesfeld, City Clerk-Finance Director



VOUCHER LIST / CLAIMS ROSTER  
 and CHECK SEQUENCE

To Be Approved: January 8, 2024

**Payroll EFT**

Check #	508439 - 508456 Payroll 12/19/2023	\$	33,963.17
Check #	508458 - 508484 Fire Dept Q4 Payroll	\$	20,587.75
Check #	508486 - 508490 Council 2nd Half Payroll	\$	8,100.00
Check #	508492 - 508508 Payroll 1/4/2024	\$	33,451.92
Check #	508510 - Supplemental Randy C.	\$	435.14

**Prepays**

Check #	-
Check #	-

**Claims Pending Payment**

Check #	34970 - 35044	\$	2,451,337.39
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**Voided Checks**

Check #	508438 - 508457
	508485 - 508491
	508509 - 508511

Grand Total (excluding voided checks) \$ 2,547,875.37



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**\*Check Detail Register©**

Batch: 010824PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>10100 CHECKING</b>					
<b>34970</b>	01/08/24	<b>101 DEVELOPMENT RESOURCES INC</b>			
E 101-42400-312		Building Inspection Fee	\$23,598.56	607	BUILDING OFFICIAL SERVICES 3RD QUARTER BILLING RECORDS 2023
		Total	\$23,598.56		
<b>34971</b>	01/08/24	<b>AMERICAN TEST CENTER, INC</b>			
E 101-43100-221		Repair/Maintenance Equip	\$450.00	2231867	BUCKET TRUCK TESTED ANNUAL SAFETY INSPECTION UNIT# 2002
E 101-42200-221		Repair/Maintenance Equip	\$358.00	2231868	GROUND LADDER TESTED ANNUAL SAFETY INSPECTION & HEAT SENSORS REPLACED
E 602-49450-221		Repair/Maintenance Equip	\$300.00	2231869	CRANE TESTED UNIT# W1
		Total	\$1,108.00		
<b>34972</b>	01/08/24	<b>ARNOLDS OF GLENCOE, INC.</b>			
E 101-43100-221		Repair/Maintenance Equip	\$22.60	051766	BUSHING,7,0348
		Total	\$22.60		
<b>34973</b>	01/08/24	<b>ASPEN MILLS, INC.</b>			
E 101-42200-417		Uniform	\$65.70	320429	NAME TAG SILVER/SS - CONNOR SMITH
		Total	\$65.70		
<b>34974</b>	01/08/24	<b>BARR, JERRY</b>			
E 101-41330-316		Planning Commission	\$200.00		2023 COMMISSIONER ATTENDANCE - PLANNING COMMISSION
		Total	\$200.00		
<b>34975</b>	01/08/24	<b>BOND TRUST SERVICES CORP.</b>			
E 601-49400-601		Debt Srv Bond Principal	\$148,125.00	84252	\$3,815,000.00 GENERAL OBLIGATION WATER AND SEWER REVENUE REFUNDING BONDS, SERIES 2012A
E 601-49400-611		Bond Interest	\$1,481.00	84252	\$3,815,000.00 GENERAL OBLIGATION WATER AND SEWER REVENUE REFUNDING BONDS, SERIES 2012A
E 602-49450-601		Debt Srv Bond Principal	\$246,875.00	84252	\$3,815,000.00 GENERAL OBLIGATION WATER AND SEWER REVENUE REFUNDING BONDS, SERIES 2012A
E 602-49450-611		Bond Interest	\$2,469.00	84252	\$3,815,000.00 GENERAL OBLIGATION WATER AND SEWER REVENUE REFUNDING BONDS, SERIES 2012A
E 517-49330-601		Debt Srv Bond Principal	\$110,000.00	84253	\$1,920,000.00 GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN BONDS, SERIES 2013A
E 517-49330-611		Bond Interest	\$15,737.00	84253	\$1,920,000.00 GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN BONDS, SERIES 2013A
E 601-49400-301		Auditing and Acctg Servic	\$175,000.00	84254	\$3,875,000.00 GENERAL OBLIGATION REFUNDING BONDS, SERIES 2016A
E 601-49400-611		Bond Interest	\$11,137.50	84254	\$3,875,000.00 GENERAL OBLIGATION REFUNDING BONDS, SERIES 2016A
E 521-49330-611		Bond Interest	\$18,212.50	84254	\$3,875,000.00 GENERAL OBLIGATION REFUNDING BONDS, SERIES 2016A
E 522-49330-601		Debt Srv Bond Principal	\$732,450.04	84255	\$5,220,000.00 GENERAL OBLIGATION BONDS, SERIES 2020A
E 522-49330-611		Bond Interest	\$53,685.46	84255	\$5,220,000.00 GENERAL OBLIGATION BONDS, SERIES 2020A

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 601-49400-601		Debt Srv Bond Principal	\$32,899.45	84255	\$5,220,000.00 GENERAL OBLIGATION BONDS, SERIES 2020A
E 601-49400-611		Bond Interest	\$2,172.61	84255	\$5,220,000.00 GENERAL OBLIGATION BONDS, SERIES 2020A
E 602-49450-601		Debt Srv Bond Principal	\$9,650.51	84255	\$5,220,000.00 GENERAL OBLIGATION BONDS, SERIES 2020A
E 602-49450-611		Bond Interest	\$691.93	84255	\$5,220,000.00 GENERAL OBLIGATION BONDS, SERIES 2020A
E 602-49450-601		Debt Srv Bond Principal	\$70,000.00	84256	\$1,585,000.00 GENERAL OBLIGATION BONDS, SERIES 2021A
E 602-49450-611		Bond Interest	\$5,870.00	84256	\$1,585,000.00 GENERAL OBLIGATION BONDS, SERIES 2021A
E 523-49330-601		Debt Srv Bond Principal	\$80,000.00	84256	\$1,585,000.00 GENERAL OBLIGATION BONDS, SERIES 2021A
E 523-49330-611		Bond Interest	\$6,360.00	84256	\$1,585,000.00 GENERAL OBLIGATION BONDS, SERIES 2021A
E 524-49330-601		Debt Srv Bond Principal	\$145,000.00	84257	\$2,695,000.00 GENERAL OBLIGATION BONDS, SERIES 2022A
E 524-49330-611		Bond Interest	\$24,588.75	84257	\$2,695,000.00 GENERAL OBLIGATION BONDS, SERIES 2022A
E 601-49400-601		Debt Srv Bond Principal	\$50,000.00	84257	\$2,695,000.00 GENERAL OBLIGATION BONDS, SERIES 2022A
E 601-49400-611		Bond Interest	\$8,823.75	84257	\$2,695,000.00 GENERAL OBLIGATION BONDS, SERIES 2022A
E 602-49450-601		Debt Srv Bond Principal	\$20,000.00	84257	\$2,695,000.00 GENERAL OBLIGATION BONDS, SERIES 2022A
E 602-49450-611		Bond Interest	\$3,697.50	84257	\$2,695,000.00 GENERAL OBLIGATION BONDS, SERIES 2022A
E 603-49500-601		Debt Srv Bond Principal	\$20,000.00	84257	\$2,695,000.00 GENERAL OBLIGATION BONDS, SERIES 2022A
E 603-49500-611		Bond Interest	\$3,543.75	84257	\$2,695,000.00 GENERAL OBLIGATION BONDS, SERIES 2022A
E 525-49330-611		Bond Interest	\$97,659.92	84258	\$2,165,000.00 TAXABLE GENERAL OBLIGATION TAX ABATEMENT BONDS, SERIES 2023A
E 517-49330-604		Bond Service Charge	\$575.00	85213	\$1,920,000.00 GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN BONDS, SERIES 2013A
E 521-49330-604		Bond Service Charge	\$475.00	85214	\$3,875,000.00 GENERAL OBLIGATION REFUNDING BONDS, SERIES 2016A
E 522-49330-604		Bond Service Charge	\$475.00	85215	\$5,220,000.00 GENERAL OBLIGATION BONDS, SERIES 2020A
E 524-49330-604		Bond Service Charge	\$475.00	85216	\$2,695,000.00 GENERAL OBLIGATION IMPROVEMENT AND UTILITY REVENUE BONDS, SERIES 2022A
E 525-49330-604		Bond Service Charge	\$475.00	85217	\$2,165,000.00 TAXABLE GENERAL OBLIGATION TAX ABATEMENT BONDS, SERIES 2023A
		Total	\$2,098,605.87		

<b>34976</b>	01/08/24	<b>BREMER BANK</b>			
G 101-21718		HSA ACCOUNT	\$248.34		HSA JANUARY - ACCT# 912474026
		Total	\$248.34		

<b>34977</b>	01/08/24	<b>CARQUEST AUTO PARTS</b>			
R 101-41400-32130		Service Charge	\$2.62		FINANCE CHARGE
E 101-42200-221		Repair/Maintenance Equip	\$597.09	5927-281541	BATTERY
E 101-42200-221		Repair/Maintenance Equip	\$435.09	5927-281553	BATTERIES
E 101-42200-210		Operating Supplies	\$35.95	5927-281768	CQ DIATOM OIL ABSORB

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Batch: 010824PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-43100-221		Repair/Maintenance Equip	\$81.12	5927-282149	3/8" HYD HOSE, HOSE END 2BRAID, ABRASION SLEEVE .091" FT
E 101-42200-210		Operating Supplies	\$47.94	5927-282385	CQ DIATOM OIL ABSORB
		Total	\$1,199.81		
<b>34978</b>	01/08/24	<b>CARVER COUNTY</b>			
E 101-41410-430		Miscellaneous	\$782.23	1050	HARDWARE/FIRMWARE MAINTENANCE FEES, OMNIBALLOT ANNUAL MAINTENANCE FEES, POLLPAD ANNUAL MAINTENANCE FEES, VOTOR ACCOUNT DISBURSEMENT
		Total	\$782.23		
<b>34979</b>	01/08/24	<b>CARVER COUNTY CDA - OAK GROVE</b>			
E 101-41940-223		Repair/Maintenance Bldg/	\$1,113.00	1	CAM ESTIMATE FOR JANUARY 2024
		Total	\$1,113.00		
<b>34980</b>	01/08/24	<b>CARVERLINK - CARVER CO BROADBA</b>			
E 101-41940-321		Telephone	\$25.00	3524	INTERNET - RENTAL BUILDINGS
E 601-49400-321		Telephone	\$120.00	3524	INTERNET - WATER
E 602-49450-321		Telephone	\$230.00	3524	INTERNET - SEWER
E 101-42200-321		Telephone	\$80.00	3524	INTERNET - FIRE
E 101-41940-321		Telephone	\$40.00	3524	INTERNET - HISTORY / FOOD
E 101-41300-321		Telephone	\$6.00	3524	INTERNET - EXECUTIVE
E 101-41320-321		Telephone	\$6.00	3524	INTERNET - COMM DEV
E 101-41400-321		Telephone	\$6.00	3524	INTERNET - CLERK
E 101-46500-321		Telephone	\$2.00	3524	INTERNET - EC DEV
E 101-42100-321		Telephone	\$10.00	3524	INTERNET - POLICE
E 101-45500-321		Telephone	\$10.00	3524	INTERNET - LIBRARY
		Total	\$535.00		
<b>34981</b>	01/08/24	<b>CENTERPOINT ENERGY</b>			
E 101-41940-383		Gas Utilities	\$408.91		GAS UTILITIES - BLDGS
E 101-42200-383		Gas Utilities	\$133.38		GAS UTILITIES - FD
E 101-43100-383		Gas Utilities	\$1,152.05		GAS UTILITIES - PW-STR
E 101-45200-383		Gas Utilities	\$426.51		GAS UTILITIES - PW-PARKS
E 601-49400-383		Gas Utilities	\$357.19		GAS UTILITIES - WATER
E 602-49450-383		Gas Utilities	\$1,370.19		GAS UTILITIES - WWTP
E 101-49860-383		Gas Utilities	\$28.18		GAS UTILITIES - POOL
		Total	\$3,876.41		
<b>34982</b>	01/08/24	<b>CITIZENS BANK MN</b>			
G 101-21718		HSA ACCOUNT	\$691.67		HSA JANUARY - ACCT# 68474611
		Total	\$691.67		
<b>34983</b>	01/08/24	<b>CRYSTEEL TRUCK EQUIPMENT, INC</b>			
E 602-49450-221		Repair/Maintenance Equip	\$222.00	LP218311	LIFTGATE CABLE
		Total	\$222.00		
<b>34984</b>	01/08/24	<b>CUSTOMIZED FIRE RESCUE TRAINING INC</b>			
E 101-42200-207		Training Instructional	\$3,450.00	2560	NFPA 1001 166 HOUR COURSE - SUNDBERG & SCHULTZ
		Total	\$3,450.00		

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>34985</b>	01/08/24	<b>DIVERSIFIED PLUMBING &amp; HEATING, INC</b>			
E 101-43100-223		Repair/Maintenance Bldg/	\$87.77	38034	BRASS 1 1/2" SWIVEL FEMALE NH TO 1 1/2" MALE NPT (PIN LUG)
E 101-41940-223		Repair/Maintenance Bldg/	\$155.00	38190	LABOR - CHECKED OUT BOILER AT 510 E ELM ST
E 101-41940-223		Repair/Maintenance Bldg/	\$1,009.25	38239	LABOR - INSTALLED NEW BOILER AND CHANGED CONTROL HEADS, 1/2" NPT INLET BFP/AUTOFILL 1/2" NPT FEMALE OUTLET, VACUUM BREAKER REPAIR KIT
		Total	\$1,252.02		
<b>34986</b>	01/08/24	<b>DURBIN, CAROLYN</b>			
E 101-41330-319		Sr. Advisory Committee	\$200.00		2023 COMMISSIONER ATTENDANCE - SENIOR ADVISORY
		Total	\$200.00		
<b>34987</b>	01/08/24	<b>EGGERS, MIKE</b>			
E 101-41330-316		Planning Commission	\$200.00		2023 COMMISSIONER ATTENDANCE - PLANNING COMMISSION
E 101-41330-317		EDC Board	\$200.00		2023 COMMISSIONER ATTENDANCE - ECONOMIC DEVELOPMENT
		Total	\$400.00		
<b>34988</b>	01/08/24	<b>FELTMANN, SHARILYN</b>			
E 101-41330-320		Park Board	\$200.00		2023 COMMISSIONER ATTENDANCE -PARKS & RECREATION
		Total	\$200.00		
<b>34989</b>	01/08/24	<b>FLEXIBLE PIPE TOOL COMPANY</b>			
E 602-49450-221		Repair/Maintenance Equip	(\$73.00)	29532	W4-1 4-WIRE NOZZLE EXTENSION 1"
E 602-49450-221		Repair/Maintenance Equip	\$104.90	29533	W6-1 4-WIRE NOZZLE EXTENSION 1"X6" & FEDEX TRACKING
		Total	\$31.90		
<b>34990</b>	01/08/24	<b>GLENCOE FLEET SUPPLY, INC</b>			
E 101-43100-223		Repair/Maintenance Bldg/	\$32.48	70566	GAL WHT ROOF PATCH, FACT SALE 4" PAINT BRUSH
E 601-49400-223		Repair/Maintenance Bldg/	\$35.97	70753	3/4X1 1/2 BRS NIPPLE, 1" BRS 90DEG ELBOW, 3/4" BRS 90DEG ELBOW
		Total	\$68.45		
<b>34991</b>	01/08/24	<b>GOPHER STATE ONE-CALL</b>			
E 601-49400-223		Repair/Maintenance Bldg/	\$29.02	3110647	LOCATES
E 602-49450-223		Repair/Maintenance Bldg/	\$29.03	3110647	LOCATES
E 601-49400-223		Repair/Maintenance Bldg/	\$10.80	3120647	CNRWOD01 TICKETS
E 602-49450-223		Repair/Maintenance Bldg/	\$10.80	3120647	CNRWOD01 TICKETS
		Total	\$79.65		
<b>34992</b>	01/08/24	<b>GRUNDAHL, WILLIAM</b>			
E 101-41330-316		Planning Commission	\$200.00		2023 COMMISSIONER ATTENDANCE - PLANNING COMMISSION
E 101-41330-320		Park Board	\$200.00		2023 COMMISSIONER ATTENDANCE - PARKS & RECREATION
		Total	\$400.00		

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<b>34993</b>	01/08/24	<b>HALLQUIST, PAUL</b>			
E 101-41330-316		Planning Commission	\$200.00		2023 COMMISSIONER ATTENDANCE - PLANNING COMMISSION
		Total	\$200.00		
<b>34994</b>	01/08/24	<b>HAMPSHIRE, KAY</b>			
E 101-41330-319		Sr. Advisory Committee	\$200.00		2023 COMMISSIONER ATTENDANCE - SENIOR ADVISORY
		Total	\$200.00		
<b>34995</b>	01/08/24	<b>HAWKINS INC</b>			
E 601-49400-216		Chemicals and Chem Pro	\$129.25	6655578	CHEMICALS
		Total	\$129.25		
<b>34996</b>	01/08/24	<b>HEHER, CRAIG</b>			
E 101-41330-316		Planning Commission	\$200.00		2023 COMMISSIONER ATTENDANCE - PLANNING COMMISSION
		Total	\$200.00		
<b>34997</b>	01/08/24	<b>HENNING EXCAVATING</b>			
E 601-49400-223		Repair/Maintenance Bldg/	\$16,100.00	8655	ADAMS AND 4TH STREET - SAFLE BAFFLE
E 101-41500-310		Other Professional Servc	\$24,000.00	8656	DEMO AND REMOVING BUILDING MASONIC LODGE
		Total	\$40,100.00		
<b>34998</b>	01/08/24	<b>HERITAGE SHADE TREE CONSULTANTS</b>			
E 101-45200-305		Other Professional Fees	\$281.25	5944	URBAN FORESTRY CONSULTING
		Total	\$281.25		
<b>34999</b>	01/08/24	<b>HILGERS PLUMBING &amp; HEATING</b>			
E 101-41940-223		Repair/Maintenance Bldg/	\$200.00	15225	LABOR & SERVICE CALL ON BOILER INSTALL VALVE LABOR & MATERIAL
		Total	\$200.00		
<b>35000</b>	01/08/24	<b>HOLLYWOOD HEATING AND AIR</b>			
E 101-43100-223		Repair/Maintenance Bldg/	\$458.00	11773	FOR SERVICE AT 24 SE 3RD AVE - SERVICE CALL, LABOR - REPLACED FAULTY IGNITION CONTROL, TUNED UP PILOT ASSEMBLY, TESTED SYSTEM FOR PROPER OPERATIONS, & HONEYWELL PILOT IGNITION CONTROL
		Total	\$458.00		
<b>35001</b>	01/08/24	<b>HOME SOLUTIONS</b>			
E 101-45200-223		Repair/Maintenance Bldg/	\$10.79	A231174	FRUIT FLY TRAP
E 101-43100-223		Repair/Maintenance Bldg/	\$11.69	A231447	CONC/MAS SEALANT FOR FOODSHELF
E 101-45200-223		Repair/Maintenance Bldg/	\$19.79	A231618	20W BULBS
E 602-49450-223		Repair/Maintenance Bldg/	\$10.78	A231636	SOCKET ADAPTERS
E 602-49450-223		Repair/Maintenance Bldg/	\$5.84	A231660	2" BIT HOLDER
E 602-49450-221		Repair/Maintenance Equip	\$12.59	A231701	YEL POLY ROPE
E 602-49450-221		Repair/Maintenance Equip	\$34.19	A231779	DRAIN OPENER
E 101-45200-223		Repair/Maintenance Bldg/	\$17.08	A232066	SWIFFER DUSTER
E 101-45200-223		Repair/Maintenance Bldg/	\$3.59	A232067	REPLACEMENT KEY BLANK
E 101-45200-223		Repair/Maintenance Bldg/	\$5.47	A232093	BOTTLE SPRAYER, HANDI SPRAYER

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E 101-43100-210		Operating Supplies	\$13.03	A232241	CLORIX WIPES AND LYSOL SPRAY
E 602-49450-223		Repair/Maintenance Bldg/	\$14.39	A232292	TIDE PODS
E 101-45200-221		Repair/Maintenance Equip	\$899.00	A232544	FRIDGE
E 601-49400-223		Repair/Maintenance Bldg/	\$8.99	A232546	RED BRS NIPPLE
E 101-45200-223		Repair/Maintenance Bldg/	\$1.61	A232578	BOX COVER
E 601-49400-223		Repair/Maintenance Bldg/	\$85.00	A232595	MPT INSERT ADAPTER, BRS BALL VALVE, BRS 90DEG ELBOW, RED BRS NIPPLE
E 601-49400-223		Repair/Maintenance Bldg/	\$4.12	A232638	GRY PTFE TAPE
E 601-49400-229		Water Meters	\$8.99	A232812	CLR W&D SEAL
E 101-43100-221		Repair/Maintenance Equip	\$5.84	B244977	MP AUTO CLEANER
E 101-43100-221		Repair/Maintenance Equip	\$12.58	B24861	MISC HARDWARE
		Total	\$1,185.36		
<b>35002</b>	01/08/24	<b>HORMANN, KARLA</b>			
E 101-41330-320		Park Board	\$200.00		2023 COMMISSIONER ATTENDANCE - PARKS & RECREATION
		Total	\$200.00		
<b>35003</b>	01/08/24	<b>INTERNATIONAL UNION</b>			
G 101-21712		Union Dues	\$210.00		UNION DUES - DECEMBER
		Total	\$210.00		
<b>35004</b>	01/08/24	<b>KONICA MINOLTA</b>			
E 101-41400-437		Maintenance Contract	\$1,456.37	43867250	CONTRACT
		Total	\$1,456.37		
<b>35005</b>	01/08/24	<b>KROELLS, LAVONNE</b>			
E 101-41330-319		Sr. Advisory Committee	\$200.00		2023 COMMISSIONER ATTENDANCE - SENIOR ADVISORY
		Total	\$200.00		
<b>35006</b>	01/08/24	<b>KWIK TRIP INC.</b>			
E 101-42200-212		Motor Fuels	\$53.33	9037402	OXY87
E 101-45200-212		Motor Fuels	\$107.20	9044085	OXY87
E 101-43100-212		Motor Fuels	\$68.03	9044697	OXY87
E 101-45200-212		Motor Fuels	\$92.61	9056819	OXY87
E 101-43100-212		Motor Fuels	\$84.90	9062036	OXY87
E 101-43100-212		Motor Fuels	\$85.44	9085923	OXY87
E 101-43100-212		Motor Fuels	\$89.90	9102437	OXY87
E 101-43100-212		Motor Fuels	\$30.30	9105362	OXY87
		Total	\$611.71		
<b>35007</b>	01/08/24	<b>LATZIG, ELROY</b>			
E 101-41330-319		Sr. Advisory Committee	\$200.00		2023 COMMISSIONER ATTENDANCE - SENIOR ADVISORY
		Total	\$200.00		
<b>35008</b>	01/08/24	<b>LEAGUE OF MINNESOTA CITIES</b>			
E 101-42200-360		Insurance	\$12,660.05		AGREEMENT PERIOD 2024
E 101-41400-360		Insurance	\$7,303.45		AGREEMENT PERIOD 2024
E 101-45200-360		Insurance	\$23,689.76		AGREEMENT PERIOD 2024
E 101-41940-360		Insurance	\$22,590.28		AGREEMENT PERIOD 2024

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E 602-49450-360		Insurance	\$27,073.75		AGREEMENT PERIOD 2024
E 101-43100-360		Insurance	\$11,852.24		AGREEMENT PERIOD 2024
E 101-49800-360		Insurance	\$968.83		AGREEMENT PERIOD 2024
E 601-49400-360		Insurance	\$24,853.64		AGREEMENT PERIOD 2024
		Total	\$130,992.00		
<b>35009</b>	01/08/24	<b>MARCO TECHNOLOGIES LLC</b>			
E 101-41400-437		Maintenance Contract	\$1,847.98	INV11980884	CONTRACT
E 101-41400-437		Maintenance Contract	\$154.00	INV1199154	MICROSOFT 365 BUSINESS STANDARD & EXCHANGE ONLINE PLAN 1
		Total	\$2,001.98		
<b>35010</b>	01/08/24	<b>MAYER LUMBER CO. INC.</b>			
E 101-45200-223		Repair/Maintenance Bldg/	\$5,180.00	240150	SHED 10X14 VINYL SIDING KIT MARINE BLUE WHITE FASCIA AND SOFFIT, 6'X6'6" OVERHEAD GARAGE DOOR, LANDMARK PEWTER, SHADOW RIDGE PEWTER
E 101-45200-223		Repair/Maintenance Bldg/	\$323.43	240217	EXT SATIN TINT BS PAINT CALFSKIN, EXT SAT WHITE BS PAINT, LANDMARK COBBLESTONE, ROOF NAILS, D-EDGE POLAR WHITE, PINE 1X4, PLYWOOD LAUAN
		Total	\$5,503.43		
<b>35011</b>	01/08/24	<b>CHAD BUESGENS</b>			
E 602-49450-223		Repair/Maintenance Bldg/	\$10,581.00	319	HEATING AND COOLING CHANGE OUT
		Total	\$10,581.00		
<b>35012</b>	01/08/24	<b>METRO WEST INSPECTION SERVICES</b>			
E 101-42400-312		Building Inspection Fee	\$2,174.71	3901	FINALED PERMITS
		Total	\$2,174.71		
<b>35013</b>	01/08/24	<b>MID-COUNTY CO-OP OIL ASSN</b>			
E 101-43100-212		Motor Fuels	\$1,014.46	6855	WINTER DIESEL DYED W/ST
E 101-43100-212		Motor Fuels	\$934.64	68557	WINTER DIESEL DYED
		Total	\$1,949.10		
<b>35014</b>	01/08/24	<b>MINI BIFF</b>			
E 101-45200-418		Other Rentals (Biffs)	\$290.70	A-146298	SPORTS COMPLEX - EVENT LIBERTY BLUE BIG HC & SEASONAL TUFWAY BLUE REG & WINTERIZATION
E 101-45200-418		Other Rentals (Biffs)	\$163.20	A-146300	FRIENDSHIP PARK - SEASONAL LIBERTY BLUE SMALL HC & WINTERIZATION
E 101-45200-418		Other Rentals (Biffs)	\$163.20	A-146301	PRAIRIE DAWN PARK - SEASONAL LIBERTY BLUE SMALL HC & WINTERIZATION
E 101-45200-418		Other Rentals (Biffs)	\$163.20	A-146392	LEGION/POOL PARK - SEASONAL LIBERTY BLUE HC & WINTERIZATION SEASONAL LIBERTY BLUE HC
		Total	\$780.30		LEGION/POOL PARK - SEASONAL LIBERTY BLUE HC & WINTERIZATION SEASONAL LIBERTY BLUE HC

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<b>35015</b>	01/08/24	<b>MINNESOTA RURAL WATER ASSOC</b>			
E 601-49400-433		Dues and Subscriptions	\$200.00		ASSOCIATE MEMBERSHIP
E 602-49450-433		Dues and Subscriptions	\$200.00		ASSOCIATE MEMBERSHIP
		Total	\$400.00		
<b>35016</b>	01/08/24	<b>MN VALLEY ELECTRIC COOPERATIVE</b>			
E 101-43100-380		Street Lighting	\$102.61		STREET LIGHTS - ACCT# 778260300
		Total	\$102.61		
<b>35017</b>	01/08/24	<b>MOTOROLA SOLUTIONS, INC.</b>			
E 275-42200-542		FD Equipment	\$35,319.96	QU2341704	RADIOS
		Total	\$35,319.96		
<b>35018</b>	01/08/24	<b>MUNICIPAL EMERGENCY SERVICES</b>			
E 101-42200-417		Uniform	\$212.83	IN1983503	FIRE-DEX MES EXCLUSIVE G2M GLOVE
		Total	\$212.83		
<b>35019</b>	01/08/24	<b>NAPA - STAR Group, LLC</b>			
E 101-43100-221		Repair/Maintenance Equip	\$26.37	363869	NAPA GOLD AIR FILTER
E 101-43100-221		Repair/Maintenance Equip	\$18.94	363933	RAGS IN A BOX
E 101-43100-221		Repair/Maintenance Equip	\$15.68	363970	FUSE HOLDER & PRIMARY WIRE
E 101-43100-221		Repair/Maintenance Equip	(\$15.68)	364281	RETURN - FUSE HOLDER & PRIMARY WIRE
		Total	\$45.31		
<b>35020</b>	01/08/24	<b>NORTH CENTRAL INTERNATIONAL</b>			
E 602-49450-221		Repair/Maintenance Equip	\$10,376.67	31792	40 GL-SVC 31792
		Total	\$10,376.67		
<b>35021</b>	01/08/24	<b>OPTUM BANK</b>			
G 101-21718		HSA ACCOUNT	\$328.34		HSA JANUARY - ACCT# 30200095600
		Total	\$328.34		
<b>35022</b>	01/08/24	<b>PERA</b>			
E 101-42200-444		Fire Relief	\$3,500.00		VOLUNTARY PERA CONTRIBUTION FOR FIREFIGHTERS
		Total	\$3,500.00		
<b>35023</b>	01/08/24	<b>PRO AUTO &amp; TRANSMISSION REPAIR</b>			
E 101-42200-221		Repair/Maintenance Equip	\$525.01	108532	SERVICE CALL FIRE STATION #1 AND HD TRUCK BATTERY REPLACEMENT
E 101-42200-221		Repair/Maintenance Equip	\$975.89	108724	TOWING AND STARTER MOTOR
E 101-42200-221		Repair/Maintenance Equip	\$768.95	108749	STEERING GENERAL SERVICE
		Total	\$2,269.85		
<b>35024</b>	01/08/24	<b>RAM GENERAL CONTRACTING</b>			
E 275-45200-525		Parks-Buildings & Structur	\$51,492.00	7924	PROGRESS BILLING# 3
		Total	\$51,492.00		
<b>35025</b>	01/08/24	<b>REHNELT, BRYAN</b>			
E 101-41330-320		Park Board	\$200.00		2023 COMMISSIONER ATTENDANCE - PARKS & RECREATION
		Total	\$200.00		



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<b>35026</b>	01/08/24	<b>SCHRUPP, ERIN</b>			
E 601-49400-331		Travel/Meeting Expense	\$12.95		MILEAGE
E 602-49450-331		Travel/Meeting Expense	\$12.95		MILEAGE
		Total	\$25.90		
<b>35027</b>	01/08/24	<b>SCHULTZ, LOIS</b>			
E 101-41330-319		Sr. Advisory Committee	\$200.00		2023 COMMISSIONER ATTENDANCE - SENIOR ADVISORY
		Total	\$200.00		
<b>35028</b>	01/08/24	<b>SECURITY BANK &amp; TRUST</b>			
G 101-21718		HSA ACCOUNT	\$345.84		HSA JANUARY - ACCT# 40020
G 101-21718		HSA ACCOUNT	\$391.67		HSA JANUARY - ACCT# 109049
		Total	\$737.51		
<b>35029</b>	01/08/24	<b>Security Bank &amp; Trust-Cologne</b>			
G 101-21718		HSA ACCOUNT	\$516.67		HSA JANUARY - ACCT# 112483
G 101-21718		HSA ACCOUNT	\$416.67		HSA JANUARY - ACCT# 00112475
		Total	\$933.34		
<b>35030</b>	01/08/24	<b>SETTEGREN, BETTY</b>			
E 101-41330-319		Sr. Advisory Committee	\$200.00		2023 COMMISSIONER ATTENDANCE - SENIOR ADVISORY
		Total	\$200.00		
<b>35031</b>	01/08/24	<b>SIMMONS, THOMAS</b>			
E 101-41330-319		Sr. Advisory Committee	\$200.00		2023 COMMISSIONER ATTENDANCE - SENIOR ADVISORY
		Total	\$200.00		
<b>35032</b>	01/08/24	<b>R.E. SMITH OIL &amp; TIRE CO., INC</b>			
E 602-49450-212		Motor Fuels	\$71.60	167640	FUEL - 1805
E 601-49400-212		Motor Fuels	\$96.79	167651	FUEL - 1702
E 101-42200-212		Motor Fuels	\$35.83	167663	FUEL - FIRE COMMAND I
E 101-43100-212		Motor Fuels	\$77.27	167816	FUEL - 1301
E 101-42200-212		Motor Fuels	\$27.08	167819	FUEL - FIRE LADDER 11
E 101-42200-212		Motor Fuels	\$47.38	167914	FUEL - FIRE RESCUE
E 602-49450-212		Motor Fuels	\$207.00	167928	FUEL - DIESEL - JETTER
		Total	\$562.95		
<b>35033</b>	01/08/24	<b>SMITH, CONNOR</b>			
E 101-41330-317		EDC Board	\$200.00		2023 COMMISSIONER ATTENDANCE - ECONOMIC DEVELOPMENT
		Total	\$200.00		
<b>35034</b>	01/08/24	<b>SOUTH POINT FINANCIAL</b>			
G 101-21718		HSA ACCOUNT	\$691.67		HSA JANUARY - ACCT# 1002132627
		Total	\$691.67		
<b>35035</b>	01/08/24	<b>SPILLE, MARY</b>			
E 101-41330-319		Sr. Advisory Committee	\$200.00		2023 COMMISSIONER ATTENDANCE - SENIOR ADVISORY

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Total			\$200.00		
<b>35036</b>	01/08/24	<b>Squires, Waldspurger, &amp; Mace, P.A.</b>			
E 101-41500-304		Legal Fees	\$1,194.43	18909	MISCELLANEOUS
E 101-41500-304		Legal Fees	\$133.86	18909	MASONIC LODGE HAZARDOUS BUILDING
E 101-41500-304		Legal Fees	\$117.00	18909	2023 PUBLIC WORKS NEGOTIATIONS
E 101-41500-304		Legal Fees	\$19.50	18909	522 FAXON ROAD CODE ISSUE
E 101-41500-304		Legal Fees	\$312.00	18909	2023 HANDBOOK REVISIONS
Total			\$1,776.79		
<b>35037</b>	01/08/24	<b>STENDER, DANIEL H</b>			
E 101-41330-320		Park Board	\$200.00		2023 COMMISSIONER ATTENDANCE - PARKS & RECREATION
Total			\$200.00		
<b>35038</b>	01/08/24	<b>UMB Bank</b>			
G 101-21718		HSA ACCOUNT	\$416.67		HSA JANUARY - ACCT# 9812389523
Total			\$416.67		
<b>35039</b>	01/08/24	<b>HD SUPPLY, INC</b>			
E 601-49400-210		Operating Supplies	\$275.82	INV00235348	GLAS FIBER FILTER TSS GRADE & PH BUFFER PACK
Total			\$275.82		
<b>35040</b>	01/08/24	<b>UTILITY CONSULTANTS, INC.</b>			
E 602-49450-217		Lab Fees	\$1,166.15	118580	CHEMICALS
Total			\$1,166.15		
<b>35041</b>	01/08/24	<b>VERIZON WIRELESS</b>			
E 101-45200-321		Telephone	\$67.83	9952171974	CELL PHONES - PARKS
E 101-43100-321		Telephone	\$158.28	9952171974	CELL PHONES - STREETS
E 601-49400-321		Telephone	\$66.84	9952171974	CELL PHONES - WATER
E 602-49450-321		Telephone	\$66.84	9952171974	CELL PHONES - SEWER
E 101-41300-321		Telephone	\$41.23	9952171974	CELL PHONES
E 101-46500-321		Telephone	\$41.23	9952171974	CELL PHONES
E 101-42200-321		Telephone	\$175.05	9952550871	FIRE DEPT & IPADS
Total			\$617.30		
<b>35042</b>	01/08/24	<b>WEX BANK</b>			
E 602-49450-212		Motor Fuels	\$120.25	238286	FUEL
Total			\$120.25		
<b>35043</b>	01/08/24	<b>WINTER, JASON</b>			
E 101-41330-317		EDC Board	\$200.00		2023 COMMISSIONER ATTENDANCE - ECONOMIC DEVELOPMENT
Total			\$200.00		
<b>35044</b>	01/08/24	<b>ZELLMANN, JIM</b>			
E 101-41330-320		Park Board	\$200.00		2023 COMMISSIONER ATTENDANCE - PARKS & RECREATION
Total			\$200.00		

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			10100	\$2,451,337.39	

**Fund Summary**

**10100 CHECKING**

101 GENERAL FUND	\$171,376.47
275 CAPITAL	<b>\$86,811.96</b>
517 Oak Grove Debt Service	\$126,312.00
521 2016A GO	<b>\$18,687.50</b>
522 2020 GO Bond	\$786,610.50
523 2021 GO Bond	<b>\$86,360.00</b>
524 2022a GO Bonds	\$170,063.75
525 2023 GO Bond	<b>\$98,134.92</b>
601 WATER FUND	\$472,034.68
602 SEWER FUND	<b>\$411,401.86</b>
603 STORM WATER UTILITY	\$23,543.75
	<hr/>
	\$2,451,337.39



**more than a place. it's home.**

**VOUCHER LIST / CLAIMS ROSTER  
and CHECK SEQUENCE**

To Be Approved: December 25, 2023

**Payroll EFT**

Check #	508433 - Supplemental Aiden W.	\$	508.83
Check #	508435 - Supplemental Paul D. Comp	\$	23.97
Check #	508437 - Supplemental Paul D. PTO Payout	\$	4,336.04

**Prepays**

Check #	34919 - UB Postage	\$	600.34
Check #	34920 - 34955 Claims	\$	204,226.82
Check #	34956 - 34960 Claims	\$	22,917.74
Check #	34961 - 34962 Claims	\$	36,804.00
Check #	34963 - 34969 HSA	\$	3,550.70

**Claims Pending Payment**

Check # -

**Voided Checks**

Check # 508428 , 508430  
508432 , 508434  
508436

Grand Total (excluding voided checks) \$ 272,968.44

NORWOOD YOUNG AMERICA

**\*Check Detail Register©**  
10100 Unposted

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>10100 CHECKING</b>					
<b>34920</b>	12/19/23	<b>A &amp; K REPAIR</b>			
E 602-49450-221		Repair/Maintenance Equip	\$58.95	53349	REBUILT ELECTRIC MOTOR
		Total	\$58.95		
<b>34921</b>	12/19/23	<b>BANYON DATA SYSTEMS INC</b>			
E 101-41400-207		Training Instructional	\$300.00		TRAINING 1 DAY AT BANYON OFFICE
		Total	\$300.00		
<b>34922</b>	12/19/23	<b>BOLTON &amp; MENK, INC</b>			
E 101-41500-303		Engineering Fees	\$19,392.00	0325742	2023 PAVEMENT REHABILITATION - PROJECT# 0C1.128833
E 101-41500-303		Engineering Fees	\$19,642.50	0325743	2024 STREET IMPROVEMENT - PROJECT# 0C1.131686
E 494-43100-303		Engineering Fees	\$252.00	0325744	2ND AVE ST/UTILITY PHASE 2 - PROJECT# 0C1.124992
E 493-46500-303		Engineering Fees	\$15,840.00	0325745	INDUSTIRAL PARK EXPANSION - PROJECT# 0C1.124521
E 602-49450-303		Engineering Fees	\$1,496.00	0325746	WWTF UPGRADE - PROJECT# 0C1.130910
E 101-41500-303		Engineering Fees	\$841.50	0325747	MISC ENGINEERING - PROJECT# C12.035710
		Total	\$57,464.00		
<b>34923</b>	12/19/23	<b>CARQUEST AUTO PARTS</b>			
E 101-42200-210		Operating Supplies	\$4.99	5927-276113	LITHIUM GREASE
E 101-43100-223		Repair/Maintenance Bldg/	\$63.81	5927-280925	HIGH TEMP BRG. GREASE & ENG OIL TREATMENT
E 101-43100-221		Repair/Maintenance Equip	\$4.59	5927-281755	AUVECOPAK
		Total	\$73.39		
<b>34924</b>	12/20/23	<b>CENTER POINT</b>			
E 601-49400-383		Gas Utilities	\$105.36		GAS UTILITIES - WATER
E 602-49450-383		Gas Utilities	\$117.13		GAS UTILITIES - WWPT
		Total	\$222.49		
<b>34925</b>	12/20/23	<b>COTNER, CRAIG</b>			
E 601-49400-432		Refund	\$58.69		FINAL CALC - UB
E 602-49450-432		Refund	\$58.69		FINAL CALC - UB
		Total	\$117.38		
<b>34926</b>	12/20/23	<b>DELTA DENTAL</b>			
G 101-21714		Dental Insurance	\$994.34	RIS00053900	DENTAL INSURANCE
		Total	\$994.34		
<b>34927</b>	12/20/23	<b>ECM PUBLISHERS INC</b>			
E 101-41400-350		Print/Publishing/Postage	\$130.25	974433	DEC 11 PH BUDGET/PROP TAX
E 101-41320-350		Print/Publishing/Postage	\$105.00	976365	DEC 11 PH RAILROAD ST IMPROVEMENT
		Total	\$235.25		
<b>34928</b>	12/20/23	<b>ECONOMIC DEV. ASSOC OF MN</b>			
E 101-46500-433		Dues and Subscriptions	\$320.00	2024-11065	2024 EDAM MEMBERSHIP DUES
		Total	\$320.00		

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>34929</b>	12/20/23	<b>EHLERS AND ASSOCIATES, INC</b>			
E 101-41400-310		Other Professional Serv	\$4,817.50	96043	INTERIM STAFFING - CLERK/TREASURER
		Total	\$4,817.50		
<b>34930</b>	12/20/23	<b>HENNING, PHILIP</b>			
E 601-49400-432		Refund	\$96.77		FINAL CALC - UB
E 602-49450-432		Refund	\$96.78		FINAL CALC - UB
		Total	\$193.55		
<b>34931</b>	12/20/23	<b>HEUER, MELANIE</b>			
E 601-49400-432		Refund	\$0.73		FINAL CALC - UB
E 602-49450-432		Refund	\$0.74		FINAL CALC - UB
		Total	\$1.47		
<b>34932</b>	12/20/23	<b>KAEDING ARCHITECTURE LLC</b>			
E 275-45200-302		Architects Fees	\$881.25	2571	CONSTRUCTION ADMINISTRATION - CONTRACTOR CORRESPONDENCE & CONTRACTOR REVISIONS
		Total	\$881.25		
<b>34933</b>	12/20/23	<b>LOFFLER BUSINESS SYS LLC</b>			
E 101-41400-437		Maintenance Contract	\$131.25	454570	LOOKED UP IP ADDRESS & CALLS WITH KAREN TO SET UP AND RECORD OPENING VM GREETING
		Total	\$131.25		
<b>34934</b>	12/20/23	<b>MADRAMOOTOO, JESSICA</b>			
E 601-49400-432		Refund	\$15.97		FINAL CALC - UB
E 602-49450-432		Refund	\$15.97		FINAL CALC - UB
		Total	\$31.94		
<b>34935</b>	12/20/23	<b>MAYER LUMBER CO.</b>			
E 101-45200-223		Repair/Maintenance Bldg/	\$201.38	239398	SPRUCE 2X4, PINE 1X4, SPRUCE 2X4, 4X8 OSB & LP SMARTFINISH 4X8
E 101-45200-223		Repair/Maintenance Bldg/	\$5,180.00	610555	SHED 10X14 VINYL SIDING KIT MARINE BLUE COLOR WHITE FASCIA AND SOFFIT, 6'X6" OVERHEAD GARAGE DOOR, LANDMARK PEWTER & SHADOW RIDGE PEWTER
		Total	\$5,381.38		
<b>34936</b>	12/20/23	<b>MCFOA</b>			
E 101-41400-433		Dues and Subscriptions	\$50.00	00897	MEMBERSHIP - THIESFELD
		Total	\$50.00		
<b>34937</b>	12/20/23	<b>METRONET</b>			
E 101-45200-321		Telephone	\$18.21		PHONE - PW-PARKS
E 101-49860-321		Telephone	\$30.35		PHONE - POOL
E 101-41940-321		Telephone	\$91.05		PHONE - HISTORY / FOOD
E 101-41300-321		Telephone	\$32.56		PHONE - EXECUTIVE
E 101-41320-321		Telephone	\$32.56		PHONE - COMM DEV
E 101-41400-321		Telephone	\$32.56		PHONE - CLERK
E 101-41940-321		Telephone	\$36.24		PHONE - CHAMBER
E 101-46500-321		Telephone	\$10.85		PHONE - EC DEV

NORWOOD YOUNG AMERICA

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10100 Unposted

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-42100-321		Telephone		\$54.26	PHONE - POLICE
E 101-45500-321		Telephone		\$54.26	PHONE - LIBRARY
E 101-41940-321		Telephone		\$151.76	PHONE - RENTAL BUILDINGS
E 601-49400-321		Telephone		\$60.70	PHONE - WATER
E 602-49450-321		Telephone		\$60.70	PHONE - SEWER
E 101-42200-321		Telephone		\$60.70	PHONE - FIRE
E 101-43100-321		Telephone		\$42.49	PHONE - PW-HSR
		Total		\$769.25	
<b>34938</b>	12/20/23	<b>MIDWEST MACHINERY CO</b>			
E 101-43100-223		Repair/Maintenance Bldg/	\$17,475.00	10044687	2023 JOHN DEERE 1585 TERRAINCUT WITH COMFORTCAB COMMERCIAL FRONT MOWER
E 101-45200-223		Repair/Maintenance Bldg/	\$17,475.00	10044687	2023 JOHN DEERE 1585 TERRAINCUT WITH COMFORTCAB COMMERCIAL FRONT MOWER
		Total	\$34,950.00		
<b>34939</b>	12/20/23	<b>MN FIRE CERTIFICATION BOARD</b>			
E 101-42200-207		Training Instructional	\$554.00	12026	FIREFIGHTER CERTIFICATION EXAMS AND RETEST - DANIEL SCHULTZ & CALLIE SUNDBERG
		Total	\$554.00		
<b>34940</b>	12/20/23	<b>MN HIGHWAY SAFETY &amp; RESEARCH C</b>			
E 101-42200-207		Training Instructional	\$1,480.00	337900-1052	FIRE CLASS FEE - LUKE SILSETH, CHRIS GLANDER, ANDREW NARVESON, & DAVID ORR
		Total	\$1,480.00		
<b>34941</b>	12/20/23	<b>MN VALLEY ELECTRIC COOPERATIVE</b>			
E 603-49500-381		Electric Utilities	\$24.38		13150 TACOMA AVE PUMP - ACCT# 337411311
		Total	\$24.38		
<b>34942</b>	12/20/23	<b>MVTL</b>			
E 601-49400-217		Lab Fees	\$134.20	1231418	E. COLI, MPN H2O CONF., COLIFORM, MF - WATER
E 601-49400-217		Lab Fees	\$133.10	1231795	COLIFORM, MF - WATER
		Total	\$267.30		
<b>34943</b>	12/20/23	<b>NAPA</b>			
E 101-43100-221		Repair/Maintenance Equip	\$54.84	362754	D-RING
E 602-49450-223		Repair/Maintenance Bldg/	\$12.97	362859	FHP POWERATED BELT - EXHAUST FAN BELT FOR WET WELL
		Total	\$67.81		
<b>34944</b>	12/20/23	<b>NEUMANN, JENN</b>			
R 101-45200-34735		Park Rental	\$125.00		REFUND - CANCELLED LEGION PARK RENTAL
		Total	\$125.00		
<b>34945</b>	12/20/23	<b>OMEGA RAIL MGMT, INC</b>			
E 101-43100-440		Lease	\$1,151.04	24-MA-07-13	1-12 IN. FORCE MAIN, 1-10 IN. WATER MAIN, 1-48 IN. CULVERT, 1 CITY PVT. RD., 1-6 IN. SEWER PIPE, 1-12 IN. AND 1-24 IN. DISCHARGE PIPE
		Total	\$1,151.04		

NORWOOD YOUNG AMERICA

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10100 Unposted

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>34946</b>	12/20/23	<b>PERA</b>			
G 101-21704		PERA	\$10.00	175262	DELINQUENCY PAYMENT
		Total	\$10.00		
<b>34947</b>	12/20/23	<b>ROLF, ALAN</b>			
E 601-49400-432		Refund	\$9.48		FINAL CALC - UB
E 602-49450-432		Refund	\$9.49		FINAL CALC - UB
		Total	\$18.97		
<b>34948</b>	12/20/23	<b>SMITH, CONNOR</b>			
E 101-42200-210		Operating Supplies	\$19.49	B244918	HOME SOLUTIONS - DISPOSABLE RAGS FOR FIRE DEPT STATION 2
		Total	\$19.49		
<b>34949</b>	12/20/23	<b>SPECIALTY SOLUTIONS LLC</b>			
E 101-43100-223		Repair/Maintenance Bldg/	\$231.77	G7472	ECO THAW - 50LB BAG
E 101-45200-223		Repair/Maintenance Bldg/	\$231.77	G7472	ECO THAW - 50LB BAG
		Total	\$463.54		
<b>34950</b>	12/20/23	<b>SUN LIFE ASSURANCE COMPANY</b>			
G 101-21707		Disability Insurance	\$741.85		STD/LTD INSURANCE
		Total	\$741.85		
<b>34951</b>	12/20/23	<b>THEIN WELL</b>			
E 601-49400-221		Repair/Maintenance Equip	\$445.00	8783	ANNUAL INSPECTION OF PUMPS & WELLS ON 11/28/23 & 2 HIGH SERVICE PUMPS
		Total	\$445.00		
<b>34952</b>	12/20/23	<b>UNUM LIFE INSURANCE CO</b>			
G 101-21715		Life Ins	\$212.80		GROUP LIFE INSURANCE
		Total	\$212.80		
<b>34953</b>	12/20/23	<b>WM MUELLER &amp; SONS INC</b>			
E 492-43100-500		Capital Outlay	\$84,482.21	OC1.128833	MERGER STREET PROJECT - PAYMENT# 3
		Total	\$84,482.21		
<b>34954</b>	12/20/23	<b>WSB</b>			
E 101-41320-305		Other Professional Fees	\$1,922.50	R-021231-00	2023 PLANNING SERVICES
		Total	\$1,922.50		
<b>34955</b>	12/20/23	<b>XCEL ENERGY</b>			
E 101-41940-381		Electric Utilities	\$757.38	855796196	ELECTRICAL UTILITIES - BLDGS
E 601-49400-381		Electric Utilities	\$2,691.25	855796196	ELECTRICAL UTILITIES - WATER
		Total	\$3,448.63		
		<b>10100 CHECKING</b>	<b>\$202,427.91</b>		



NORWOOD YOUNG AMERICA

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10100 Unposted

Check #      Check Date      Vendor Name      Amount      Invoice      Comment

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**Fund Summary**

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**10100 CHECKING**

101 GENERAL FUND	\$95,269.40
275 CAPITAL	\$881.25
492 Merger Street Project	\$84,482.21
493 Industrial Park Land (2nd Add)	\$15,840.00
494 2nd Ave PHASE II	\$252.00
601 WATER FUND	\$3,751.25
602 SEWER FUND	\$1,927.42
603 STORM WATER UTILITY	\$24.38
	<hr/>
	\$202,427.91

NORWOOD YOUNG AMERICA

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10100 Unposted

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>10100 CHECKING</b>					
<b>34961</b>	12/20/23	<b>HAWKINS WATER TREATMENT GROUP</b>			
E 101-49860-216		Chemicals and Chem Pro	\$30.00	6646503	CHEMICALS
E 601-49400-216		Chemicals and Chem Pro	\$40.00	6646953	CHEMICALS
E 602-49450-216		Chemicals and Chem Pro	\$90.00	6647004	CHEMICALS
		Total	\$160.00		
<b>34962 12/20/23 HENNING EXCAVATING</b>					
E 601-49400-223		Repair/Maintenance Bldg/	\$5,798.00	8601	4TH STREET SW - WATER SHUT OFF, REPAIRING SHUT OFF, FILL SAND AND CONBIT, WATERLINE PARTS
E 601-49400-223		Repair/Maintenance Bldg/	\$7,185.00	8602	2ND AND CENTRAL - REPLACING HYDRANT
E 601-49400-223		Repair/Maintenance Bldg/	\$4,050.00	8603	PRESERVE - WATER SHUT OFF, REPAIRING SHUT OFF, FILL SAND AND CONBIT, WATERLINE PARTS
E 601-49400-223		Repair/Maintenance Bldg/	\$5,245.00	8604	4TH ST - WATER SHUT OFF, REPAIRING SHUT OFF, FILL SAND AND CONBIT, WATERLINE PARTS
E 601-49400-223		Repair/Maintenance Bldg/	\$2,760.00	8605	2ND AND CENTRAL - WATER SHUT OFF, REPAIRING SHUT OFF, FILL SAND, WATERLINE PARTS
E 601-49400-223		Repair/Maintenance Bldg/	\$4,981.00	8606	CITY SHOP SOUTH SIDE - WATER LEAK, REPAIRING SHUT OFF, FILL SAND AND CONBIT, WATERLINE PARTS
E 601-49400-223		Repair/Maintenance Bldg/	\$6,625.00	8642	FRIENDSHIP PARK 4TH AVE SW - WATERMAIN BREAK, REPAIRING SHUT OFF, FILL SAND AND CONBIT, WATERLINE PARTS
		Total	\$36,644.00		
		<b>10100 CHECKING</b>	<b>\$36,804.00</b>		

Fund Summary

<b>10100 CHECKING</b>	
101 GENERAL FUND	\$30.00
601 WATER FUND	\$36,684.00
602 SEWER FUND	\$90.00
	\$36,804.00

NORWOOD YOUNG AMERICA

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Batch: 122523PAY2

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>10100 CHECKING</b>					
<b>34956</b>	12/20/23	<b>ARNOLDS OF GLENCOE, INC.</b>			
E 101-45200-221		Repair/Maintenance Equip	\$22.60	P72523	BUSHING, 7, 0348
		Total	\$22.60		
<b>34957</b>	12/20/23	<b>MRI SOFTWARE LLC</b>			
E 101-43100-310		Other Professional Servic	\$156.90	MRIUS17711	BACKGROUND CHECKS - TELLERS & THIESFELD
		Total	\$156.90		
<b>34958</b>	12/20/23	<b>MN VALLEY TESTING LABORATORIES INC</b>			
E 601-49400-217		Lab Fees	\$53.90	1232331	COLIFORM, MF - WATER
		Total	\$53.90		
<b>34959</b>	12/20/23	<b>WSB</b>			
E 101-41320-305		Other Professional Fees	\$2,665.25	R-021231-00	2023 PLANNING SERVICES
E 101-41320-305		Other Professional Fees	\$3,242.25	R-021231-00	2023 PLANNING SERVICES
		Total	\$5,907.50		
<b>34960</b>	12/20/23	<b>XCEL ENERGY</b>			
E 101-41940-381		Electric Utilities	\$1,931.49	857305636	ELECTRICAL UTILITIES - BLDGS
E 101-42200-381		Electric Utilities	\$355.40	857305636	ELECTRICAL UTILITIES - FD
E 101-42500-381		Electric Utilities	\$13.85	857305636	ELECTRICAL UTILITIES - CIVIL DEFENSE
E 101-43100-380		Street Lighting	\$6,578.65	857305636	ELECTRICAL UTILITIES - STREET LIGHTS
E 101-43100-381		Electric Utilities	\$543.84	857305636	ELECTRICAL UTILITIES - STREETS
E 101-45200-381		Electric Utilities	\$607.06	857305636	ELECTRICAL UTILITIES - PARK
E 101-45500-381		Electric Utilities	\$1,018.17	857305636	ELECTRICAL UTILITIES - LIBRARY
E 601-49400-381		Electric Utilities	\$449.79	857305636	ELECTRICAL UTILITIES - WATER
E 602-49450-381		Electric Utilities	\$4,636.86	857305636	ELECTRICAL UTILITIES - WWPT
E 101-49860-381		Electric Utilities	\$398.50	857305636	ELECTRICAL UTILITIES - POOL
R 101-41400-32130		Service Charge	\$243.23	857305636	SERVICE CHARGE - LATE FEE
		Total	\$16,776.84		
		<b>10100</b>	<b>\$22,917.74</b>		

Fund Summary

<b>10100 CHECKING</b>	
101 GENERAL FUND	\$17,777.19
601 WATER FUND	\$503.69
602 SEWER FUND	\$4,636.86
	<b>\$22,917.74</b>

NORWOOD YOUNG AMERICA

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10100 Unposted

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>10100 CHECKING</b>					
34963	12/28/23	<b>BREMER BANK</b>			
G 101-21718		HSA ACCOUNT		\$191.68	HSA - DECEMBER - ACCT# 912474026
		Total		\$191.68	
34964	12/28/23	<b>CITIZENS BANK MN</b>			
G 101-21718		HSA ACCOUNT		\$375.00	HSA - DECEMBER - ACCT# 68474611
		Total		\$375.00	
34965	12/28/23	<b>OPTUM BANK</b>			
G 101-21718		HSA ACCOUNT		\$289.34	HSA - DECEMBER - ACCT# 30200095600
		Total		\$289.34	
34966	12/28/23	<b>SECURITY BANK &amp; TRUST</b>			
G 101-21718		HSA ACCOUNT		\$319.68	HSA - DECEMBER - ACCT# 40020
G 101-21718		HSA ACCOUNT		\$575.00	HSA - DECEMBER - ACCT# 109049
		Total		\$894.68	
34967	12/28/23	<b>Security Bank &amp; Trust-Cologne</b>			
G 101-21718		HSA ACCOUNT		\$625.00	HSA - DECEMBER - ACCT# 112483
G 101-21718		HSA ACCOUNT		\$425.00	HSA - DECEMBER - ACCT# 00112475
		Total		\$1,050.00	
34968	12/28/23	<b>SOUTH POINT FINANCIAL</b>			
G 101-21718		HSA ACCOUNT		\$375.00	HSA - DECEMBER - ACCT# 1002132627
		Total		\$375.00	
34969	12/28/23	<b>UMB Bank</b>			
G 101-21718		HSA ACCOUNT		\$375.00	HSA DECEMBER - ACCT# 9812389523
		Total		\$375.00	
		<b>10100 CHECKING</b>		\$3,550.70	

Fund Summary

**10100 CHECKING**

101 GENERAL FUND

\$3,550.70

\$3,550.70



TO: Mayor Lagergren and Council Members  
FROM: Steve Zumberge, Fire Chief  
DATE: January 8, 2024  
RE: Approve the Appointment of the 2024 NYAFD Officers

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The following are the selection committee's NYAFD officer recommendations.

NYA Chief 1	Steve Zumberge
NYA Chief 2	Kevin Reather
NYA Chief 3	Chris Glander
NYA Chief 4	Scott Blom
NYA Captain 1	Luke Silseth
NYA Captain 2	Dave Orr
NYA Captain 3	Jesse Hackbarth
NYA Captain 4	Melissa Pasqualette
NYA Secretary	Patrick Stacken
Treasurer	Jesse Molnau

**Proposed Motion:**

**Consent Agenda Item**

**Motion to appoint the 2024 Norwood Young America Fire Department officers as recommended by the Selection Committee.**

*Norwood Young America*



TO: Mayor Lagergren and City Council

FROM: Karen Hallquist, Community & Economic Development Director

DATE: January 8, 2024

SUBJECT: Commissioner Appointments

---

The following Commissioners have elected to continue their Commission seats for a three-year term as listed below. Their term will expire in January 2027.

Bill Grundahl - Planning & Zoning  
Mike Eggers - Planning & Zoning  
Sharilyn Feltmann - Parks & Recreation  
Dan Stender - Parks & Recreation  
Bryan Rehnelt - Parks & Recreation  
Elroy Latzig - Senior Advisory  
LaVonne Kroells - Senior Advisory  
Mary Spille - Senior Advisory

As an update, the Commissions seat availability is as follows:

NYA Planning & Zoning Commission - full  
NYA Economic Development Commission - two seats available  
NYA Parks & Recreation Commission - full  
NYA Senior Advisory Commission - five seats available

**Recommended Motion:**

**Motion to approve the appointments of Bill Grundahl, Mike Eggers, Sharilyn Feltmann, Dan Stender, Bryan Rehnelt, Elroy Latzig, LaVonne Kroells, and Mary Spille to their respective Commissions for a three-year term expiring January 2027.**

*Norwood Young America*



TO: Mayor Lagergren and Council Members  
FROM: Mitchell Thiesfeld, Clerk/Finance Director  
DATE: January 8, 2023  
RE: Transient Merchant Application –Elephant Joe’s Coffee

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The City received a Transient Merchant application from Mara J Habisch for Elephant Joe’s Coffee Truck. The coffee truck serves coffee, smoothies, and occasional baked goods. They have been coming to Norwood Young America since 2019. Their location is either approved by the property owner ahead of time or they will also attend events they have been asked to participate in.

-----  
Chapter 3 of the City Code states the following:

***Transient Merchant.** The term “transient merchant” shall mean a person who temporarily sets up business out of a vehicle, trailer, boxcar, tent, other portable shelter, or empty store front for the purpose of exposing or displaying for sale, selling, or attempting to sell, and delivering, goods, wares, products, merchandise, or other personal property, and who does not remain or intend to remain in any one location for more than one hundred twenty (120) consecutive days.*

**RECOMMENDATION:**

**A motion to approve the Transient Merchant Application from Mara Habisch, doing business as Elephant Joe’s Coffee, and not to exceed 120 consecutive days at any one location as listed in Chapter 3, Section 310 of the City Code.**



TO: Mayor Lagergren and City Council Members  
FROM: Mitchell Thiesfeld, Clerk/Finance Director  
DATE: January 8, 2024  
SUBJECT: Application for Exempt Gambling Permit – Central Booster Club

---

The Central Booster Club has submitted MN Form LG220 Application for Exempt Permit. This permit authorizes the organization to conduct lawful gambling for five or less days and award less than \$50,000 in prizes during a calendar year.

Minnesota Gambling Control Board requires the City Council approve the permit application before it will issue the permit.

**Recommended Motion:**

**Motion to approve Central Booster Club application for exempt Gambling Permit for January 20, 2024**

Norwood Young America





**TO:** Honorable Mayor Lagergren and City Council Members  
**FROM:** Andrea Aukrust, City Administrator  
**DATE:** January 8, 2024  
**RE:** League of Minnesota Cities Insurance Trust: Liability Coverage -Waiver Form

---

Members who obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. The decision has the following effects:

- If the member does not waive the statutory tort limits, an individual claimant could recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits would apply regardless of whether the member purchases the optional LMCIT excess liability coverage.
- If the member waives the statutory tort limits and does not purchase excess liability coverage, a single claimant could recover up to \$2,000,000 for a single occurrence (under the waive option, the tort cap liability limits are only waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2,000,000). The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.

Historically, the city ***does not waive*** the statutory tort limits. Our agent, David Flavin, will discuss this during the meeting.

**Recommended Motion:**

Motion approving the city to (Choose one: ***does not waive or waives***) the monetary limits on municipal tort liability established by Minn. Stat. §466.04, to the extent of the limits of the liability coverage obtained from LMCIT.

*Norwood Young America*

---

**City of Norwood Young America Property and Casualty Renewal Comparison**

Coverage	Premium		% Change
	2024	2023	
Property	\$ 78,370	\$ 74,673	4.95%
Mobile Property	\$ 5,015	\$ 4,861	3.17%
First Party Cyber	\$ 2,912	\$ 2,912	0.00%
Municipal Liability	\$ 25,824	\$ 30,478	-15.27%
Auto Liability	\$ 5,092	\$ 4,436	14.79%
Auto Physical Damage	\$ 5,801	\$ 4,582	26.60%
Bond	\$ 588	\$ 578	1.73%
Equipment breakdown	\$ 7,390	\$ 6,909	6.96%
<b>Total Premium</b>	<b>\$ 130,992</b>	<b>\$ 129,429</b>	<b>1.21%</b>

**Comments on the above:**

- Property premium is up due to:
  - Annual inflation
  - Builder’s Risk Added
- Mobile Property and Equipment Breakdown premium is up as this is tied to the manual premium for property
- Municipal Liability is down due to:
  - Rate decreases
  - The experience mod decreasing from 1.526 to 1.455
- Auto Liability/Auto Physical Damage premium is up due to:
  - Rate Increases
  - Additional Autos

**Workers Compensation**

Payroll Description	Code	Payroll Amount	Payroll Description	Code	Payroll Amount
General Maintenance	5506-1	\$185,204	Bus Drivers	7382-1	\$6,490
Waterworks	7520-1	\$72,708	Sewage Disposal Plant	7580-1	\$74,173
Firefighters (Volunteer)	7708-1	4,901	Clerical Office Employees Noc	8810-2	\$246,963
Buildings-Oper By Owner	9015-1	\$12,900	Swimming Pool Or Beach Operations	9015-4	\$16,935
Parks	9102-3	\$73,192	Municipal Employees	9410-2	\$4,571
Elected Or Appointed Officials	9411-1	\$18,200			



CONNECTING & INNOVATING  
SINCE 1913

## LIABILITY COVERAGE – WAIVER FORM

**LMCIT members purchasing coverage must complete and return this form to LMCIT before the effective date of the coverage. Please return the completed form to your underwriter or email to [pstech@lmc.org](mailto:pstech@lmc.org)**

This decision must be made by the member's governing body every year. You may also wish to discuss these issues with your attorney.

League of Minnesota Cities Insurance Trust (LMCIT) members that obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. The decision has the following effects:

- *If the member does not waive the statutory tort limits, an individual claimant would be able to recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits apply regardless of whether the city purchases the optional excess liability coverage.*
- *If the member waives the statutory tort limits and does not purchase excess liability coverage, a single claimant could potentially recover up to \$2,000,000 for a single occurrence. (Under this option, the tort cap liability limits are waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2 million.) The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.*
- *If the member waives the statutory tort limits and purchases excess liability coverage, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.*

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

LMCIT Member Name \_\_\_\_\_

Check one:

- The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by Minnesota Statutes, Section 466.04.
- The member **WAIVES** the monetary limits on municipal tort liability established by Minnesota Statutes, Section 466.04 to the extent of the limits of the liability coverage obtained from LMCIT.

Date of city council/governing body meeting \_\_\_\_\_

Signature \_\_\_\_\_

Position \_\_\_\_\_



**TO:** Honorable Mayor Lagergren and City Council Members  
**FROM:** Mitchell Thiesfeld, City Clerk-Treasurer/Finance Director  
**DATE:** January 8, 2024  
**RE:** 2024 Norwood Young America City Organization Designations

---

Under state statute, Cities are required to perform certain functions at their first meeting of the year. Specific items include:

- Designating the City's official newspaper for publishing ordinances and other matters as required by law.
- Selecting official depositories of City funds.
- Elect an acting mayor from among the council members to perform the duties of the mayor in their absence.
- Appoint council members to the City commissions and boards.

Attached is Resolution 2024-01, which addresses the above items and other items historically addressed in the City's organizational resolution.

The proposed Resolution is for your review, discussion, and modification. Any changes made by Council will be updated on the formal resolution before printing and entering in the Resolution book.

**Recommended Motion:**

**Motion to approve Resolution 2024-01, A Resolution Adopting the City of Norwood Young America organization designations.**

**CITY OF NORWOOD YOUNG AMERICA**

**RESOLUTION 2024-01**

**RESOLUTION RELATING TO THE ORGANIZATION OF THE CITY OF  
NORWOOD YOUNG AMERICA**

**BE IT RESOLVED** by the City Council of the City of Norwood Young America, Carver County, Minnesota, as follows:

**Section 1. Official Depository.**

Subsection 1. Financial Institutions.

Pursuant to Minnesota Statutes, Chapter 118, the City Council designates the following financial institutions as official depositories for

*Municipal Funds:*

- a) Citizens State Bank of Norwood Young America
- b) Old National Bank
- c) Bankers' Bancorporation
- d) U. S. Bank National Association

*Investment Brokers:*

- a) RBC Wealth Management
- b) Northland Securities
- c) Ehlers & Associates
- c) 4M Fund sponsored by LMC
- d) Edward Jones
- e) U. S. Bank National Association

Subsection 2. Financial Signatures.

Officers of the City with signatory authority on the City's financial accounts and holdings include:

- a) Mitchell Thiesfeld - City Clerk-Treasurer/Finance Director
- b) Andrea Aukrust - City Administrator
- c) Carol Lagergren - Mayor
- d) Mike McPadden - Council Member

**Section 2. Official Newspaper.**

Pursuant to Minnesota Statutes, Section 412.831, the City Council designates the following newspaper as the official newspaper of the City: *News & Times*. The Mayor and Clerk are authorized and directed to enter into agreements with the official newspaper for the publication of items required by law to be published.

**Section 3. Acting Mayor.**

Pursuant to Minnesota Statutes, Section 412.121, Council member Mike McPadden is appointed Acting Mayor and is to perform the duties of the Mayor during the Mayor's disability or absence from the city or if there is a vacancy until a successor has been appointed.

**Section 4. Acting City Administrator.**

The City Clerk-Treasurer/Finance Director is appointed Acting City Administrator during the Administrator's absence from the city.

**Section 5. Employees Identified/Appointed.**

**Subdivision 1. Full-Time City Employees in Supervisory Roles**

City Administrator - Andrea Aukrust  
City Clerk-Treasurer/Finance Director - Mitchell Thiesfeld  
Community and Economic Development Director - Karen Hallquist  
Public Services Director - Mark Streich

**Subdivision 2. Volunteer Fire Fighters.**

All Firefighters will receive \$11 an hour for responding to fire/emergency calls and mandatory trainings.  
Payment will be paid out to each firefighter quarterly.

**Subdivision 3. Fire Department Officers.**

In addition to the \$11 per hour for responding to fire/emergency calls and mandatory trainings, Fire Department Officers will receive the following wage based on the entire year of service in said position:

Fire Chief	\$6,200	Captain 1	\$1,850
Chief 2	\$2,350	Captain 2	\$1,850
Chief 3	\$2,350	Captain 3	\$1,850
Chief 4	\$2,350	Captain 4	\$1,850
Secretary	\$2,350	Treasurer	\$1,975

**Subdivision 4. Norwood Young America Firefighter's Relief Association Officers.**

President           Melissa Pasquarette  
Vice-President    Kevin Raether  
Secretary         Chris Glander  
Treasurer         Jesse Molnau  
Trustees           Jesse Hackbarth, Dave Orr

**Section 6. City Council Compensation.**

**Subdivision 1. Mayor Salary.**

The monthly salary of the Mayor is \$350.

**Subdivision 2. Council Member Salary.**

The monthly salary of each Council member is \$250.

**Subdivision 3. Council Pay Dates.**

The salaries of the Mayor and Council members are payable in June and December.

**Subdivision 4. Council Reimbursement.**

The Mayor and each member of the Council may be reimbursed for actual and necessary expenses incurred in attending (1) meetings at which they represent the City in an official capacity and (2) training sessions and other meetings at which attendance has been approved in advance by the Council.

**Section 7. Meetings of the Council.**

The City Council shall meet on the second and fourth Monday of every month in the City Hall, commencing at 6:00 p.m. On the fourth Monday, the meeting shall begin with a Work Session at 5:00 p.m., and the regular meeting shall immediately follow at 6:00 p.m. If the Work Session meeting is not held, the regular meeting shall commence at 6:00 p.m.

**Section 8. Regular Economic Development Authority Meetings.**

The regular meeting of the Norwood Young America Economic Development Authority is held on the fourth Monday of each month at 6:00 pm in the City Council Chambers at City Hall.

**Section 9. City Attorney.**

The firm of Rupp, Anderson, Squires, Waldspurger, & Mace, P.A. is designated as the City Attorney and provides civil legal services with Jay Squires as lead attorney.

**Section 10. Bond and Economic Development Counsel.**

The firm of Kennedy & Graven Chartered is recognized as the City's Bond and Economic Development Counsel.

**Section 11. Financial Consultant.**

Ehlers & Associates, Inc. is recognized as the City's Financial Consultant.

**Section 12. Engineer.**

Bolton & Menk, Inc. is recognized as the City's general City Engineer.

**Section 13. Auditor.**

The firm, Abdo, is the City's contracted auditor.

**Section 14. Insurance Agent.**

Citizens Insurance Services, A Nesbit Agencies Company, is the insurance agent, with David Flavin as the principal agent.

**Section 15. Building Official.**

The firm of 101 Development Resources, Inc. is the City's contracted provider of building official/inspector services.

**Section 16. Health Officer.**

Lakeview Clinic-West, Norwood Young America is the health officer.

**Section 17. Emergency Management Director.**

The Fire Chief and City Administrator are the Emergency Management Directors.

**Section 18. Assessor.**

Carver County is recognized as performing the functions of City Assessor.

**Section 19. Police.**

Carver County Sheriff's Department is the City's contracted provider of law enforcement services.

**Section 20. Fee Schedule.**

The fee schedule is located in Chapter 20 of the City Code.

**Section 21. Township Fire Service Contracts.**

The charge to participating townships for fire protection in 2024 shall be \$160.00 per unit for the townships of Young America, Hancock, Camden, Waconia, and Benton.

**Section 22. Association of Carver County Elected Leaders (ACCEL).**

Carol Lagergren is appointed to the ACCEL.

**Section 23. Highway 212 Southwest Corridor Transportation Coalition/Highway 5 Corridor Study Group.**

Carol Lagergren is appointed to the Southwest Corridor Transportation Coalition/Highway 5 Corridor Study Group.

**Section 24. Stiftungsfest Board.**

Alan Krueger is appointed to the Stiftungsfest Board.

**Section 25. Personnel Committee.**

Carol Lagergren and Mike McPadden, City Council representatives, are appointed to the Personnel Committee.

**Section 26. Railroad Coalition.**

Mike McPadden is appointed to the Railroad Coalition.

**Section 27. Safety Committee.**

Charlie Storms, City Council rep, is appointed to the Safety Committee.

**Section 28. Rental Housing License Appeals Board.**

Brooke Allen, City Council representative, Bill Grundahl, Planning Commission Representative and Steve ZumBerge, Fire Chief, are appointed to the Rental Housing License Appeals Board.

**Section 29. Committees and Commissions.**

Citizens-at-large who are appointed to the following Commissions and Committees will receive a yearly \$200 stipend for attending at least 75% of the meetings. Representatives and/or employees for City, County, Housing, Contractors and School Districts are not eligible for the yearly stipend.

**Subdivision 1. Planning Commission.**

- Charlie Storms - City Council representative.

**Subdivision 2. Economic Development Commission.**

- Carol Lagergren and Mike McPadden - City Council Representatives

**Subdivision 3. Parks & Recreation Commission.**

- Brooke Allen - City Council Representative

**Subdivision 4. Senior Advisory Commission.**

- Alan Krueger - City Council Representative

**Section 30. SmartLink Mobility Management Board.**

- Alan Krueger is appointed to the SmartLink Mobility Management Board.

Adopted by the City Council on this 8th day of January 2024.

-----  
Carol Lagergren, Mayor

ATTEST:

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Mitchell Thiesfeld, City Clerk-Treasurer/Finance Director





To: Mayor Lagergren and City Council Members  
From: Mitchell Thiesfeld, Clerk/Finance Director  
Date: January 8, 2024  
Re: Resolution 2023-02 Authorizing City Officials to Execute Payment of Claims

---

Enclosed is Resolution 2024-02 Authorizing Proper City Officials to Execute Payment of Claims Prior to City Council Approval for the Year 2024.

Minnesota State Statutes, Section 412.271, subdivision 8, states that the City Council must delegate authority to pay claims if payment is to be made prior to Council approval.

- This Resolution addresses the payment of mid-month claims to avoid late fees
- Finance Director will execute payment of the city's obligations in accordance with city policy prior to approval by the full Council
- An accounting of all executed payments will be presented to the full council for approval at the next regular City council meeting

***Recommended Motion:***

***Motion to approve Resolution 2024-02 Authorizing Proper City Officials to Execute Payment of Claims Prior to City Council Approval for the Year 2024.***

**CITY OF NORWOOD YOUNG AMERICA  
RESOLUTION 2024-02**

**A RESOLUTION AUTHORIZING PROPER CITY OFFICIALS TO EXECUTE PAYMENT OF  
CLAIMS PRIOR TO CITY COUNCIL APPROVAL FOR THE YEAR 2024**

**WHEREAS**, Minnesota State Statutes, Section 412.271, Subdivision 8, states that the City Council must delegate authority to pay claims prior to Council approval.

**THEREFORE, BE IT RESOLVED**, that the City Council of the City of Norwood Young America, Carver County, Minnesota, does hereby authorize the city finance director to execute payment of the city's financial obligations, in accordance with city policies, prior to approval by the full Council for the year 2024.

**BE IT FURTHER RESOLVED** that an accounting of all executed payments will be presented to the full Council for approval at the next regular City Council meeting.

Adopted by the Norwood Young America City Council this 8<sup>th</sup> day of January 2024.

---

Mayor Carol Lagergren

Attest:

---

Mitchell Thiesfeld, Clerk/Finance Director



**TO:** Honorable Mayor Lagergren and City Council Members  
**FROM:** Andrea Aukrust, City Administrator  
**DATE:** January 8, 2024  
**RE:** Resolution 2024-03 A Resolution Ordering Improvement and Preparation of Plans

---

The Norwood Young America City Council, at their regular City Council meeting on November 13, 2023, approved Resolution 2023-35, which fixed a date for a public hearing on the proposed Railroad Street Improvement Project. The project includes street, drainage, and utility system improvements to Railroad Street from Progress Street to Reform Street and between Morse Street and Faxon Road. ***Because there was not 4/5 of the Council present at the December 11, 2023 meeting, the Resolution was Tabled until the January 8, 2024 meeting, or the next meeting that has 4/5 of the Council present, whichever comes sooner.***

- Proper notice was mailed ten days prior to the public hearing
- Publication of the public hearing for two weeks was given
- The public hearing was held on December 11, 2023, in the NYA City Council Chambers
- The City Council has been advised by the consulting engineers that said improvement is necessary, cost-effective, and feasible, as detailed in the Feasibility Study
- The engineer, Bolton & Menk, Inc., shall prepare plans and specifications for the making of such improvements

**Recommended Motion:**

**Motion to approve Resolution 2024-03 Ordering Improvement and Preparation of Plans for the Railroad Street Infrastructure Improvement Project.**

*Norwood Young America*



Real People. Real Solutions.

2638 Shadow Lane  
Suite 200  
Chaska, MN 55318-1172

Ph: (952) 448-8838  
Fax: (952) 448-8805  
Bolton-Menk.com

**\*\*\*MEMO\*\*\***

DATE: December 5, 2023  
TO: Andrea Aukrust, City Administrator  
FROM: Josh Eckstein, Bolton & Menk, Inc.  
SUBJECT: Railroad Street Infrastructure Improvement Project

---

Honorable Mayor and City Council Members:

The purpose of this memo is to request ordering of improvements and preparation of plans and contract documents for the Railroad Street Infrastructure Improvement Project.

If authorized to proceed, plans and contract documents will be prepared and submitted for state aid design review on or around February 1, 2024. Plans and contract documents are scheduled for review and approval by the City Council around late March. At that time the Council will consider approving the plans and ordering advertisement for bids.

Please let me know if you have any questions or require any additional information.

**CITY OF NORWOOD YOUNG AMERICA  
RESOLUTION 2024-03**

**RESOLUTION ORDERING IMPROVEMENT  
AND PREPARATION OF PLANS**

**WHEREAS**, the Norwood Young America City Council, at their November 13, 2023, regular City Council meeting, approved Resolution 2023-35, which fixed a date for a public hearing on the proposed Railroad Street Improvement Project. The project includes street, drainage, and utility system improvements to Railroad Street from Progress Street to Reform Street and between Morse Street and Faxon Road, and

**WHEREAS**, ten (10) days' mailed notice and two (2) weeks' published notice of the hearing was given, and the hearing was held in the Council Chambers at Norwood Young America City Hall, 310 Elm St W, on the 11<sup>th</sup> day of December 2023, at which all persons desiring to be heard were given an opportunity to be heard thereon,

**NOW, THEREFORE, BE IT RESOLVED THAT**

1. The City Council has been advised by the consulting engineers that said improvement is necessary, cost-effective, and feasible as detailed in the Feasibility Study.
2. Such improvement is hereby ordered as proposed in the City Council Resolution adopted on the 13<sup>th</sup> day of November 2023.
3. The engineer, Bolton & Menk, Inc., shall prepare plans and specifications for the making of such improvements.
4. The City Council declares its official intent to reimburse itself for the costs of the improvement from the proceeds of tax-exempt bonds.

Adopted by the Council this 8<sup>th</sup> day of January, 2024.

Approved:

---

Carol Lagergren, Mayor

Attest:

---

Mitchell Thiesfeld, City Clerk-Treasurer



TO: Honorable Mayor Lagergren and City Council Members

FROM: Andrea Aukrust, City Administrator

DATE: January 8, 2024

RE: **Resolution 2024-04 A Resolution Receiving Feasibility Report and Calling Hearing on Improvement: Tacoma West Industrial Park Phase 2 Improvement Project**

---

Enclosed is the Feasibility Report from Bolton & Menk for the 2024 Tacoma West Industrial Park Phase 2 Improvement Project and *Resolution 2024-04—A Resolution Receiving Feasibility Report and Calling Hearing on Improvement*. The Public Hearing will commence on Monday, February 12, 2024, at 6:00 p.m. in the Norwood Young America City Council Chambers. The hearing notice will be published in the City's legal newspaper, and mailed notices will be provided to the impacted property owners proposed to be assessed for the improvements. In this case, the City owns the property, and there are no affected property owners. To complete the 429 processes, a hearing will still need to take place. Josh Eckstein of Bolton & Menk will present the report to the Council.

**Recommended Motion:**

Motion to approve Resolution 2024-04 Receiving Feasibility Report and Calling Hearing on Improvement: Tacoma West Industrial Park Phase 2 Improvement Project to take place on February 12, 2024, at 6:00 p.m. in the Norwood Young America City Council Chambers.

*Norwood Young America*



Real People. Real Solutions.

2638 Shadow Lane  
Suite 200  
Chaska, MN 55318-1172

Ph: (952) 448-8838  
Fax: (952) 448-8805  
Bolton-Menk.com

**\*\*\*MEMO\*\*\***

DATE: January 3, 2024  
TO: Andrea Aukrust, City Administrator  
FROM: Josh Eckstein, Bolton & Menk, Inc.  
SUBJECT: Tacoma West Industrial Park Phase 2 Improvement Project

---

Honorable Mayor and City Council Members:

The purpose of this memo is to schedule a public improvement hearing for the Tacoma West Industrial Park Phase 2 improvement project.

If authorized to proceed, the Improvement Hearing would be scheduled for February 12, 2024. At that time the Council will consider ordering the improvements and authorizing preparation of plans and specifications.

Please let me know if you have any questions or require any additional information.

## RESOLUTION NO. 2024-04

### A Resolution Receiving Feasibility Report and Calling Hearing on Improvement

**WHEREAS**, pursuant to resolution of the council adopted March 27, 2023, a report has been prepared by the City Engineer with reference to the proposed Tacoma West Industrial Park Phase 2 improvement project, the street, drainage, grading and utility improvement of Parcel ID 58.01466201 a 60-Acre parcel south of Tacoma Boulevard, and this report was received by the council on August 14, 2023, and

**WHEREAS**, the report provides information regarding whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF NORWOOD YOUNG AMERICA, MINNESOTA:

1. The council will consider the improvement of such improvements in accordance with the report and the assessment of abutting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvement of \$5,092,000.
2. A public hearing shall be held on such proposed improvements on February 12, 2024, in the council chambers of the city hall at 6:00 p.m. and the clerk shall give mailed and published notice of such hearing and improvement as required by law.

Adopted by the Council this 8<sup>th</sup> day of January, 2024.

Approved:

\_\_\_\_\_  
Carol Lagergren, Mayor

Attest:

\_\_\_\_\_  
Mitchell Thiesfeld, City Clerk - Treasurer





TO: Mayor Lagergren and City Council  
FROM: Mark Streich, Public Service Director  
DATE: January 8<sup>th</sup> 2024

---

Enclosed you will find three quotes for a new lawnmower for the Public Services Department. The current lawnmower is a 2017 Jacobsen mower with a 14' cutting width. This mower has given us several problems throughout the years but seems to be happening more in the last couple of years. Currently there needs to be a \$1200 repair done before the season starts this year. We are looking to replace it with a mower that has a 6' cutting width. This is a much smaller mower that we feel we can keep up with under normal conditions.

- Lano Equipment of Norwood – Ferris zero turn with 48 HP diesel motor \$29,995.00
- Midwest Machinery – John Deere zero turn with 24.7 HP diesel motor \$17,000.00
- Arnold's of Glencoe – Kubota zero turn with 24.8 HP diesel motor \$17,000.00

**Recommendation:**

Motion to approve the quote from Arnold's of Glencoe in the amount of \$17,000.00 to replace the Jacobsen lawnmower.

Norwood Young America



**Arnold's of Glencoe**  
 655 Lindbergh Trail • Glencoe, MN 55336  
 Phone: (320) 864-5531 • Fax: (320) 864-5533  
 www.arnoldsinc.com

**Ship To:** IN STORE PICKUP

**Invoice To:** CITY OF NYA  
 PO BOX 59  
 NYA MN 55368

Branch 03 - GLENCOE		
Date 12/05/2023	Time 9:13:07 (O)	Page 1
Account No NYA00001	Phone No 9524671800	Inv No 00 Q02801
Ship Via	Purchase Order	
Tax ID No ST3		
JOSH MILLER		Salesperson JM3

**EQUIPMENT ESTIMATE - NOT AN INVOICE**

Description      \*\* Q U O T E \*\*      EXPIRY DATE: 01/04/2024      Amount

Stock #: F015737      Serial #: KBGGDCF0JPGF52168      20999.00  
 New 2023 KUBOTA ZD1211L-3-72 DIESEL ZERO TURN W/ 72" DECK  
 \*\*\*\*INCLUDING THE FOLLOWING OPTIONS\*\*\*\*  
 ZD1211L-3-72 DIESEL ZERO TURN W/ 72" DECK  
 BA 24.8HP 68.5 cu in Kubota diesel engine  
 BB Hydraulic mower deck lift  
 BC 72"Pro Deck w/ACS  
 BD 26x12-16 low profile rear turf tires  
 CA Hydraulically damped hand levers  
 CB Hydrostatic drive  
 CC Forward speeds 0-10.6 MPH  
 CD Deluxe adjustable seat with suspension

*Arnold's  
Sent 2,000*

Miscellaneous Charges/Credits

LESS: PROGRAMS/DISCOUNTS      Qty: 1 Price: 3999.00      3999.00-

Subtotal: 17000.00

Quote Total: 17000.00

Authorization: \_\_\_\_\_

*w/seat 19,000*

*Available now*

*Extended 1 year warranty = 3 years*

*\$725*

X

Salesperson

X

Purchaser Signature

*4 years total*

*\$1325.00*

**Sourcewell**  
 Utility Tractors & Mowers - 031121  
 CE and AG - 040329  
 Utility Vehicles 122220  
 Arkansas 4600041718  
 Delaware GSS-21673  
 Mississippi (CE Only) 8200056371  
 Mississippi 8200055841

ZD1211L-3-72 WEB QUOTE #2729114  
 Date: 12/5/2023 7:08:08 AM  
 -- Customer Information --  
 City of NYA, Mark  
 accounting@cityofnya.com  
 612-214-7684

Quote Provided By  
 Arnold's of Glencoe, Inc.  
 Josh Miller  
 655 Lindbergh Trail  
 Glencoe, MN 55336  
 email: jmill@arnoldsinc.com  
 phone: 3208645531

-- Standard Features --

-- Custom Options --



ZD1200 Series      ZD1211L-3-72  
 \*\*\* EQUIPMENT IN STANDARD MACHINE \*\*\*

**DIESEL ENGINE**

3 Cylinder, Kubota Model #  
 D1105  
 24.8 Gross HP @ 3000 rpm  
 68.5 cu. in. Displacement  
 12v 430 Amp Hr. Battery  
 14 Amps Charging Output

**TRANSMISSION**

Hydrostatic Drive  
 (2) HST w/Gear Reduction  
 Brake - Wet Multi Disks  
 Forward Speeds 0 - 10.6 mph  
 Reverse Speeds 0 - 5.3 mph

**STEERING / MOTION CONTROL**

(2) Hand Levers, Adjustable  
 Hydraulically Damped,  
 Adjustable

**POWER TAKE OFF**

Hydraulic Independent PTO  
 Shaft Drive Mower Deck  
 Wet Disk Clutch

**FLUID CAPACITY**

Fuel Tank 13.1 gal  
 Engine Coolant w/ Recovery  
 tank 3.96 qts  
 Crankcase w/ Filter 4.1 qts  
 Transmission Case and Axle  
 Gear 12.8 qts

+ Manufacturer Estimate

**TIRES AND WHEELS**

Front 15 x 6.0 - 6 Flat-free  
 Rear 26 x 12.0 - 16 Turf, Low Profile

**SAFETY EQUIPMENT**

Electric Key Shut Off  
 Control Lever Safety Switch  
 Parking Brake Safety Switch  
 Foldable ROPS  
 Seat Safty Switch

**DIMENSIONS**

Height 78.7"  
 Length 93.7"  
 Width Overall 85.8"  
 Wheelbase 61.4"

**OPERATING FEATURES**

Zero Turn Radius  
 Adj. Front Axle: Rigid/Oscillating  
 Dual Element Air Filter  
 Deluxe Suspension Seat w/  
 Kubota Exclusive Seat Design  
 Hands-free Hydraulic Deck Lift  
 Hands-free Parking Brake  
 Cup Holder

**SIDE DISCHARGE MOWER**

60" and 72" Kubota PRO Deck  
 w/ACS  
 8 Gauge, 6" Deep Deck  
 1-5" Cut Height, Adjustable  
 1/4" Increments  
 Flexible Discharge Cover  
 3 Blades

ZD1211L-3-72 Base Price: \$20,999.00  
Configured Price:      \$20,999.00  
 Sourcewell Discount:      (\$4,619.78)  
SUBTOTAL:      \$16,379.22  
 Dealer Assembly:      \$0.00  
 Freight Cost:      \$262.50  
 PDI:      \$400.00

Total Unit Price: \$17,041.72  
 Quantity Ordered: 1  
**Final Sales Price: \$17,041.72**

**Final pricing will be based upon pricing at the time of  
 final delivery to Sourcewell members.  
 Purchase Order Must Reflect Final Sales Price.**

To order, place your Purchase Order directly with the quoting  
 dealer

\*Some series of products are sold out for 2022. All equipment specifications are as complete as possible as of the date on the quote. Additional attachments, options, or accessories may be added (or deleted) at the discounted price. All specifications and prices are subject to change. Taxes are not included. The PDI fees and freight for attachments and accessories quoted may have additional charges added by the delivering dealer. These charges will be billed separately. Prices for product quoted are good for 60 days from the date shown on the quote. All equipment as quoted is subject to availability.

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12/25/23 8:15



**JOHN DEERE**



**MIDWEST  
MACHINERY CO**

# Selling Equipment

Quote Id: 30058678

Customer: CITY OF NORWOOD YOUNG AMERICA

## JOHN DEERE Z997R DIESEL NA

Hours:

Stock Number:

				Selling Price
				\$ 23,500.00
Code	Description	Qty	Unit	Extended
091STC	Z997R DIESEL NA	1	\$ 30,269.00	\$ 30,269.00
Standard Options - Per Unit				
001A	United States/Canada	1	\$ 0.00	\$ 0.00
1151	26x12N12 Michelin X Tweel Turfs	1	\$ 1,399.00	\$ 1,399.00
1506	72 In. 7-Iron PRO Side Discharge Mower Deck	1	\$ 750.00	\$ 750.00
<b>Standard Options Total</b>				<b>\$ 2,149.00</b>
<b>Value Added Services Total</b>				<b>\$ 0.00</b>
Other Charges				
	EnviroCrate	1	\$ 65.00	\$ 65.00
	Setup	1	\$ 250.00	\$ 250.00
<b>Other Charges Total</b>				<b>\$ 315.00</b>
<b>Suggested Price</b>				<b>\$ 32,733.00</b>
Customer Discounts				
<b>Customer Discounts Total</b>			<b>\$ -9,233.00</b>	<b>\$ -9,233.00</b>
<b>Total Selling Price</b>				<b>\$ 23,500.00</b>

## JOHN DEERE Z994R Diesel Commercial ZTrak

Hours:

Stock Number:

				Selling Price
				\$ 17,000.00
Code	Description	Qty	Unit	Extended
2545TC	Z994R Diesel Commercial ZTrak	1	\$ 21,839.00	\$ 21,839.00
Standard Options - Per Unit				
001A	United States and Canada	1	\$ 0.00	\$ 0.00
1041	24x12N12 Michelin X Tweel Turf for 72 In. Decks	1	\$ 1,249.00	\$ 1,249.00
1506	72 In. 7 IRON PRO™ Side Discharge Mower Deck	1	\$ 750.00	\$ 750.00
2093	Fully Adjustable Suspension Seat with Armrests (24" High Back)	1	\$ 0.00	\$ 0.00
<b>Standard Options Total</b>				<b>\$ 1,999.00</b>



**JOHN DEERE**

# Selling Equipment



**MIDWEST  
MACHINERY CO**

Quote Id: 30058678

Customer: CITY OF NORWOOD YOUNG AMERICA

<b>Value Added Services Total</b>			<b>\$ 0.00</b>
<b>Other Charges</b>			
EnviroCrate	1	\$ 65.00	\$ 65.00
Setup	1	\$ 210.00	\$ 210.00
<b>Other Charges Total</b>			<b>\$ 275.00</b>
<b>Suggested Price</b>			<b>\$ 24,113.00</b>
<b>Customer Discounts</b>			
<b>Customer Discounts Total</b>		<b>\$ -7,113.00</b>	<b>\$ -7,113.00</b>
<b>Total Selling Price</b>			<b>\$ 17,000.00</b>

# LANO

## Equipment of Norwood

1015 Hwy. 212 - P.O.Box 299  
 NORWOOD YOUNG AMERICA, MN 55368  
 (952) 467-2181 Fax (952) 467-3259

City of Norwood Young America \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Quote/Order? \_\_\_\_\_  
 Date: 12/7/2023  
 Confirmed: \_\_\_\_\_  
 Terms: \_\_\_\_\_

1	New 2024 Ferris 6200 Zero Turn mower	Sale Price	\$36,749.00
	Full Suspension - 48 HP Cat Diesel		
	72" side discharge deck	Lano Price	\$30,995.00
	4 year up to 500 hour warranty	Municipal Dis.	(\$1,000.00)
		Your cost	\$29,995.00

**Additional Comments:**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Trade Price	
<b>Balance</b>	
<b>Cash discount</b>	
<b>Balance</b>	
Tax	_____
<i>Cash price</i>	_____

Sign here to Accept Order



**TO:** Honorable Mayor Lagergren and City Council Members  
**FROM:** Andrea Aukrust, City Administrator  
**DATE:** January 8, 2024  
**RE:** Congressman Tom Emmer City Hall Office Hours Inquiry

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Congressman Tom Emmer's office has inquired about having monthly office hours in City Hall. They would like a location accessible to constituents one day per month from 10 a.m. to 4 p.m. An agreement with a fee is being worked out. The City Attorney has been contacted and will review the proposed agreement. Any other elected official will be granted the same opportunity, should they desire, keeping operational schedules and employee safety a top priority.

**Recommended Motion:**

Motion to approve the City Administrator establishing an agreement with Congressman Tom Emmer regarding monthly office hours in City Hall.

*Norwood Young America*

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To: Mayor Lagergren and City Council Members  
 From: Mitchell Thiesfeld, Clerk/Finance Director  
 Date: January 8, 2024  
 Re: Assessment Service Agreement with Carver County

We have received the service agreement for joint assessments with Carver County. This is a one-year agreement which we renew each year. Below shows the new 2024 rate along with the 2023 rate:

	2024	2023	Increase	
	Assessment	Assessment	Per	%
	Rate	Rate	Parcel	Incr.
Residential Valuation	\$ 15.91	\$ 14.94	\$ 0.97	6%
Agricultural Valuation	\$ 16.55	\$ 15.54	\$ 1.01	6%
Commercial/Industrial	\$ 17.74	\$ 16.66	\$ 1.08	6%

According to the terms of the agreement, the county will view and determine market value of a minimum of 20% of the parcels per year.

We have budgeted \$28,298 for Assessor Professional Services for 2024 (Account No. 101-41500-306). In 2023 we paid \$26,950 which was a 7% increase from 2022.

**Recommended Motion:**

**Approve the Service Agreement between the City and Carver County regarding Assessment Services for the 2024 year.**



## **(2023) SERVICE AGREEMENT FOR (2024) JOINT ASSESSMENT**

This Agreement is entered into by and between the County of Carver, 600 East 4th Street, Chaska, Minnesota 55318, through Carver County Assessor, (hereafter “County”) and City of Norwood Young America, a municipal corporation under the laws of the State of Minnesota, hereinafter referred to as the Town.

WHEREAS, the Town desires to enter into an agreement with the County to provide for the assessment of property in said Town by the County Assessor’s Office; and

WHEREAS, Minn.Stat. § 273.072 and Minn.Stat. § 471.59 permit such an agreement for joint assessment;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, it is agreed as follows:

- 1) **Term.** That the Town, which is situated in the County of Carver, and which constitutes a separate assessment district, shall have its property within Carver County assessed by the Carver County Assessor for the assessment date of January 2, 2024. All work necessary to the establishment of the estimated market value for each Carver County parcel in the Town shall be performed by the Carver County Assessor or by one or more of the licensed assessors under his/her direction and supervision.
- 2) **Cooperation.** It is hereby agreed that the Town and all of its officers, agents and employees shall render full cooperation and assistance to the County to facilitate the provision of the services contemplated hereby.
- 3) **Payment Amount.** The Town shall pay to the County for the assessment of property with Carver County the sum of Fifteen dollars and ninety one cents (\$15.91 per residential valuation, Sixteen dollars and fifty five cents (\$16.55) per agricultural valuation, and Seventeen dollars and seventy four cents (\$17.74) per commercial/ industrial valuation (for the assessment of January 2, 2024) existing or created before the closing of the relative assessment year.
- 4) **Payment terms.** Full payment of all claims submitted by the County Assessor for relative assessment dates shall be received by the County no later than November 15<sup>th</sup> of the respective years.
- 5) The County agrees that in each year of this Agreement it shall, by its County Assessor or one or more of his/her deputies, view and determine the market value of at least twenty percent (20%) of the parcels within this taxing jurisdiction. It is further agreed that the County shall have on file documentation of those parcels – physically inspected for each year of this Agreement.
- 6) **Data Privacy.** Pursuant to Minn. Stat. Chap. 13, the parties agree to maintain and protect data received or to which they have access. No private or confidential data

developed, maintained or received by the Town under this agreement may be released to the public by the Town. The Town agrees to indemnify and hold the County, its agents and employees, harmless from any and all claims or causes of action arising from or in any manner attributable to any violation of the Minnesota Government Data Practices Act by Town or its agents, assigns, or employees, including legal fees and expenses incurred to enforce this provision of this agreement.

- 7) **Mutual Indemnification.** The Parties' total liability under this Agreement shall be governed by Minn. Stat. § 471.59, subd. 1a.

Each Party agrees that it will be responsible for the acts or omissions of its officials, agents, and employees, and the results thereof, in carrying out the terms of this Agreement, to the extent authorized by law and shall not be responsible for the acts/omissions of the other Party and the results thereof. For purposes of determining total liability for damages, the participating governmental units are considered to be a single governmental unit, the total liability of which shall not exceed the limits for a single governmental unit as provided in Minn. Stat. § 466.04, subd. 1.

Each Party agrees to defend, hold harmless, and indemnify the other Party, its officials, agents, and employees, from any liability, loss, or damages the other Party may suffer or incur as the result of demands, claims, judgments, or cost arising out of or caused by the indemnifying Party's negligence in the performance of its respective obligations under this Agreement. This provision shall not be construed nor operate as a waiver of any applicable limitation of liability, defenses, immunities, or exceptions by statute or common law.

To the full extent permitted by law, actions by the parties pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity" and it is the intent of the parties that they shall be deemed a "single governmental unit" for the purposes of liability, all as set forth in Minnesota Statutes, Section 471.59, subd. 1a(a); provided further that for purposes of that statute, each party to this Agreement expressly declines responsibility for the acts or omissions of the other party.

The Parties of this Agreement are not liable for the acts or omissions of the other participants to this Agreement except to the extent to which they have agreed in writing to be responsible for acts or omissions of the other Parties.

- 8) **No Joint Venture.** Nothing contained in this Agreement is intended or should be construed as creating the relationship of co-partners or joint ventures with the County. No tenure or any rights including worker's compensation, unemployment insurance, medical care, sick leave, vacation leave, severance pay, PERA, or other benefits available to County employees, including indemnification for third party personal injury/property damage claims, shall accrue to the Town or employees of the Town performing services under this Agreement.

9) **Records: Availability and Retention.** Pursuant to Minn. Stat. §16C.05, subd. 5, the Town agrees that the County, the State Auditor, or any of their duly authorized representatives at any time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, et., which are pertinent to the accounting practices and procedures of the Town and involve transactions relating to this Agreement. Town agrees to maintain these records for a period of six years from the date of termination of this Agreement.

10) **Merger and Modification.** It is understood and agreed that the entire Agreement between the parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter. All items referred to in this Agreement are presumed to be incorporated or attached and are deemed to be part of this Agreement. Where the incorporated terms differ with the terms of this Agreement, the terms of this Agreement shall control.

Any material alteration, modification, or variation shall be reduced to writing as an amendment and signed by the parties.

11) **Default and Cancellation.** If the Town fails to perform any of the provisions of this Agreement or so fails to administer the work as to endanger the performance of the Agreement, this shall constitute default. Unless the Town's default is excused by the County, the County may, upon written notice to the Town's representative listed herein, cancel this Agreement in its entirety as indicated in (b.) below.

This Agreement may be cancelled with or without cause by either party upon thirty (30) days written notice.

Representatives for each of the parties to this Agreement are as listed below:

<u>Town/City</u>	<u>County/Division</u>
Norwood Young America	<b>Ryan Johnson</b> <b>Carver County Assessor</b> <b>600 E 4th Street</b> <b>Chaska MN 55318</b> <b>rjohnson@co.carver.mn.us</b>
310 Elm Street W	
Norwood Young America, MN 55368	
Mitchell Thiesfeld - Clerk	

12) **Subcontracting and Assignment.** Neither party shall not enter into any subcontract for the performance of any services contemplated under this Agreement without the prior written approval of the other party and subject to such conditions and provisions as the other party may deem necessary. The party attempting to subcontract or assign its obligations shall be responsible for the performance of all Subcontractors.

No party may assign or transfer any rights or obligations under this Agreement without the prior consent of the other Parties and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this Agreement,

or their successors.

- 13) **Nondiscrimination.** During the performance of this Agreement, the Town agrees to the following: No person shall, on the grounds of race, color, religion, age, sex, disability, marital status, public assistance status, criminal record, creed or national origin be excluded from full employment rights in, participation in, be denied the benefits of or be otherwise subjected to discrimination under any and all applicable Federal and State laws against discrimination.
- 14) **Health and Safety.** Each party shall be solely responsible for the health and safety of its employees and subcontractor's employees in connection with the services performed in accordance with this Agreement. Each party shall ensure that all employees, including those of all subcontractors, have received training required to properly and safely perform services outlined in this Agreement.
- 15) **No Waiver.** Nothing in this Agreement shall constitute a waiver by the either party of any statute of limitations or exceptions on liability. If the either party fails to enforce any provision of this Agreement, that failure does not waive the provision or its right to enforce it.
- 16) **Severability.** If any part of this Agreement is rendered void, invalid or unenforceable, by a court of competent jurisdiction, such rendering shall not affect the remainder of this Agreement unless it shall substantially impair the value of the entire Agreement with respect to either party. The parties agree to substitute for the invalid provision a valid provision that most closely approximates the intent of the invalid provision.
- 17) **Applicable Laws.** The Laws of the State of Minnesota shall apply to this Agreement.

IN WITNESS WHEREOF, the City of Norwood Young America, has caused this Agreement to be executed by its Chairperson/Mayor and its Town Clerk by the authority of its governing body by a duly adopted resolution on

This the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

The County of Carver has caused this Agreement to be executed by its Chairperson and the County Assessor pursuant to the authority of the Board of Commissioners by resolution adopted on

This the 21st day of October, 2023.

CITY OF NORWOOD YOUNG AMERICA

COUNTY OF CARVER

By: \_\_\_\_\_  
Chairperson/Mayor

By: \_\_\_\_\_  
Board Chair  
Board of Commissioners

By: \_\_\_\_\_  
Clerk – Mitchell Thiesfeld

Attest: \_\_\_\_\_  
Dave Hemze/County Administrator

And: \_\_\_\_\_  
Ryan Johnson/County Assessor



TO: Mayor Lagergren and City Council Members  
FROM: Mitchell Thiesfeld, City Clerk/Finance Director  
DATE: January 8, 2024  
RE: Call for Public Hearing regarding the Fee Schedule

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In order to make changes to the Fee Schedule "Schedule A" in Chapter 20 of our City Code the city needs to hold a public hearing.

Staff is specifically requesting language clarification on sewer and water access fees compared to sewer and water trunk fees.

Staff is proposing to hold the public hearing on Monday, February 12, 2024.

**Recommended Motion:**

**Motion to call for a public hearing regarding the Fee Schedule in Chapter 20 of our City Code on Monday, February 12, 2024.**

**CITY OF NORWOOD YOUNG AMERICA  
NOTICE OF PUBLIC HEARING  
ORDINANCE AMENDMENT 2024 FEE SCHEDULE**

Notice is hereby given that the Norwood Young America City Council will hold a public hearing on Monday, February 12, 2024, at 6:00 p.m. during the regular City Council meeting. The purpose of the hearing is to consider an amendment to Chapter 20 regarding the 2023 Fee Schedule.

If you wish to comment, all submissions must be received by City Hall in writing no later than 4:00 p.m. on Monday, February 12, 2024. Please drop off or mail all *signed and dated* comments to the City of Norwood Young America, 310 Elm Street West, PO Box 59, NYA, MN 55368.

Submitted by:  
Mitchell Thiesfeld  
City Clerk/Finance Director

(Published February 1 and February 8, 2024)