



NORWOOD YOUNG AMERICA PARKS & RECREATION COMMISSION
Tuesday, January 16, 2024 – 5:30pm
City Hall Council Chambers, 310 Elm Street West
AGENDA

- | | |
|----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Brooke
Allen | 1. Call to Order
A. Pledge of Allegiance |
| Sharilyn
Feltmann | 2. Adoption of Agenda |
| Bill
Grundahl | 3. Oath of Office |
| Karla
Hormann | 4. Election of Officers |
| Bryan
Rehnel | 5. Approve Minutes
A. September 19, 2023, Parks & Recreation Meeting |
| Dan
Stender | 6. Introductions, Presentations, and Public Comment
<small>(Citizens may address the Parks & Recreation Commission about any non-agenda item of concern. Speakers must state their name and address and limit their remarks to three minutes. The Parks & Recreation Commission will take no official action on these items but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting.)</small> |
| Jim
Zellmann | 7. Business/Updates
A. Outlot A – Rezoning
B. Hockey Rink
C. Friendship Park
D. Trail Maintenance
E. Arbor Day Event
F. Old Town Update
G. West Carver Community Pool |
| Comm ED
(ad hoc) | 8. Community Education Update |
| | 9. Commission Updates |
| | 10. Upcoming Meeting - Next P&R meeting – 5:30pm, February 20, 2024 |
| | 11. Adjournment |

Upcoming City Meetings/Events:

January 22	City Council Workshop/EDA/Meeting	5:00 PM/6:00 PM
February 6	Planning Commission Meeting	6:00 PM
February 12	City Council Meeting	6:00 PM
February 15	Senior Advisory Commission	9:00 AM

February 20	Parks & Recreation Commission	5:30 PM
February 26	City Council Workshop/Meeting	5:00 PM

NORWOOD YOUNG AMERICA PARKS & RECREATION COMMISSION

Tuesday, September 19, 2023 – 5:15pm
City Hall Council Chambers, 310 Elm Street West
Minutes

Members present: Dan Stender, Jim Zellmann, Sharilyn Feltmann, Bill Grundahl, Brooke Allen, Bryan Rehnalt

Members absent: Karla Hormann

Staff present: Community & Economic Dev Director Karen Hallquist, CEDDAA Grace Ballow

Others: Sue Forster (Dist 108 Comm Ed), Brandon Stender, Charlie Storms, Kelly Lueck

1. Call to Order

called the meeting to order at 5:30 p.m.

A. Pledge of Allegiance – all those present stood for the Pledge of Allegiance

2. Adoption of Agenda

Motion: BG/DS to adopt the agenda as written. Motion passed 6-0.

3. Approve Minutes

A. September 19, 2023, Parks & Recreation Meeting

Motion: JZ/BR to approve the minutes with the update of next month's meeting time at 5:30pm. Motion passed 6-0.

4. Introductions, Presentations, and Public Comment - none

5. New Business

A. Willkommen Memorial Baseball Park – Fencing project

Brandon Stender, representative from the Young America Cardinals, presented information about a fencing project at the Willkommen baseball park. The goal would be to add a home team bull pen and replace the existing first base line fencing with a 3' high fence with 8-12' netting. The timeline would be for replacement in fall of 2024 after Old Town is completed. The project would be funded by the Young America Cardinals in full. Stender will give an update after the new year on final details of the project and costs. Commissioners were in support of the project. Hallquist will bring to the Council for feedback.

B. NYA Sports Complex Zellmann Field – Light Pole project

Charlie Storms and Kelly Lueck, representatives from the Norwood Indian Baseball Team, presented information about sandblasting and repainting the light poles at the NYA Sports Complex. NYA Council added this project to the CIP list in August 2023. Storms and Lueck were requesting the project be moved up to 2024 due to the increasing costs. The baseball team is asking for full funding from the City at this time. Storms presented two estimates.

Motion: DS/BG to recommend to the City Council approval of Bid #2 – M. Carlson Painting and Clean N Seal, Inc. for a total of \$72,689 to sandblast and repaint the NYA Sports Complex light poles. Motion passed 6-0.

6. Old Business/Updates

A. Old Town Update

Hallquist shared that RAM will be notifying the City soon about a groundbreaking ceremony.

B. All Park Assessment Update – Casper Park

Hallquist recommended to take the next steps of decommissioning Casper Park based on the research and discussions on the required used zones, expense of fixing or replacing equipment, and lack of public use due to inaccessibility. Hallquist will talk with the city attorney about the next steps.

Motion: SF/DS to recommend to the City Council to take the next steps of decommissioning Casper Park.

C. 2024 Goals

Commissioners reviewed the two categories of goals for 2024:

- Create opportunities for new park amenities.

- Assess current park amenities and develop a plan to maintain the safety of equipment and surroundings.

Motion: DS/BR to approve the proposed 2024 Goals for the NYA Parks & Recreation Commission. Motion passed 6-0.

7. **Commission Updates** -na

8. **Upcoming Meetings** – Next P&R meeting – 5:30pm, October 17, 2023

9. **Adjournment**

Motion: BG/DS to adjourn. Motion passed 6-0.

Submitted by:

Karen Hallquist, Community & Economic Development Director



TO: NYA Parks & Recreation Commission
FROM: Karen Hallquist, Community & Economic Development Director
DATE: January 16, 2024
RE: Business/Updates

6A. Outlot A-Rezoning

Attached is a City of NYA Zoning Map. In preparation for Outlot A, it is necessary to rezone the parcel from R-1 Low Density Single Family Residential to P-1 Parks/Open Space.

Commissioners are to review the zoning map and identify any other open spaces.

6B. Hockey Rink

City staff has been flooding the hockey and free-skate rinks since Wed, Jan 10th. The warming house and lights are all scheduled to be open for the weekend.

6C. Friendship Park West Playground

Staff purchased the border for around the west playground at Friendship Park before the end of 2023. The border will accommodate the playground's required "use zone" and features. Playground mulch will be purchased in spring 2024. The League of MN Loss Consultant had noted the saturated ground around the playground. It has been discussed (not required) to move the playground to a higher location or install a tile system just around the playground. Staff and Public Service Director Streich will continue to research this.

6D. Trail Maintenance

PSD Streich has reviewed the trail system and noted that Friendship Park trail is next for maintenance. He is researching a 1" overlay from the west parking lot to Oak Drive for the entire trail.

6E. Arbor Day Event

Last year's Arbor Day event was a success at Prairie Dawn Park, with seven trees being planted, games, coloring, and tree saplings as a giveaway. Staff is proposing the 2024 Arbor Day event be held at Friendship Park – date TBD. Given the age/size of trees and lack of shade, Friendship Park would be an ideal location for a tree planting event. Public service staff have also suggested planting cottonwood and weeping willow trees – not by the fields - as they thrive in wetter soil and grow fast.

Commissioners are to discuss other activities that could be done besides the tree planting (kite flying contest, etc.), along with potential partnerships for organizing a larger event in celebration of Arbor Day.

6F. Old Town Update

RAM Contractors continue to work with Kaeding Architecture on the structure. Staff will have an update at the meeting.

6.G West Carver Community Pool

Staff will attend the CHS Career Fair on Friday, January 26th to inform students on lifeguard positions at the WCCP for the summer of 2024. It should be noted that the City pays for interested students to take the lifeguard and/or WSI training each year.

PSD Streich worked with Mayer Lumber to construct a separate shed on the west side of the pool house to accommodate the required space and separation for pool chemicals per MDH.

Information Only.