



CITY COUNCIL AGENDA

March 11, 2024

6:00 p.m.

City Council Meeting

City Council Chambers

310 Elm Street W.

Norwood Young America, MN 55368

CITY COUNCIL MEETING

1. CALL A MEETING OF THE CITY COUNCIL TO ORDER

1.1 Pledge of Allegiance

2. APPROVE AGENDA

3. INTRODUCTIONS, PRESENTATIONS, PROCLAMATIONS, AWARDS, AND PUBLIC COMMENT

(Individuals may address the City Council about any non-agenda item of concern. Speakers must state their name and address and limit their remarks to three minutes. The City Council will not take official action on these items but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)

4. CONSENT AGENDA

(NOTE TO THE PUBLIC: A single motion will approve all those items listed as part of the Consent Agenda unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)

4.1 Approve minutes of February 26, 2024, City Council Workshop

4.2 Approve minutes of February 26, 2024, City Council Meeting

4.3 Approve Payment of Claims

4.4 Transient permit: Fireman's BBQ

4.5 Transient permit: Tacos La Catrina

4.6 EDC Commission Seat Resignation – Connor Smith

4.7 EDC Commission Seat Appointment —Dan Traxler

5. PUBLIC HEARING

6. OLD BUSINESS

7. NEW BUSINESS

7.1 City Bus Information—Karen Hallquist, CED Director/Administrator Aukrust

8. COUNCIL MEMBER / MAYOR AND STAFF REPORTS

9. ADDITIONAL INFORMATION—The following informational items have been included in the Council packet for informational purposes, council review, and discussion. No action is required by the City Council.

10. ADJOURNMENT

UPCOMING 2024 MEETINGS / EVENTS

March 12th	Park and Rec Commission Meeting	5:30 PM (Date change for March meeting)
March 13th	Economic Development Commission Meeting	6:00 PM
March 21st	Sr. Advisory Commission	9:00 AM
March 25th	Workshop/EDA/City Council Meeting	5:00 PM/6:00 PM
April 2nd	Planning Commission Meeting	6:00 PM
April 8th	City Council Meeting	6:00 PM
April 10th	Economic Development Commission Meeting	6:00 PM
April 10th	NYA Free Food Distribution	12:30 PM



CITY COUNCIL WORKSHOP MINUTES

February 12, 2024
City Council Chambers
310 Elm Street W.
Norwood Young America, MN 55368

Attendance:

ATTENDEES: Carol Lagergren, Charlie Storms, Brooke Allen, Mike McPadden, Craig Heher

ABSENT:

STAFF: Andrea Aukrust (City Administrator), Karen Hallquist (Community and Economic Development Director), and Mitchell Thiesfeld (Clerk-Finance Director)

OTHERS: Jay Squires, City Attorney

1. CALL WORKSHOP MEETING OF THE CITY COUNCIL TO ORDER

Mayer Lagergren called the meeting to order at 5:00 pm. All members present.

1.1. Moratorium discussion – Jay Squires, City Attorney

- Discussion on the future of cannabis in Norwood Young America.

1.2. Follow-up discussion on building permit fees discussion – Karen Hallquist, CED Director

- Karen showed examples of higher-priced home building permit fees compared to other communities.

2. ADJOURNMENT

BA/CH motion to adjourn at 5:42 p.m. Motion passed 5-0.

Respectfully submitted,

Carol Lagergren, Mayor

Mitchell Thiesfeld, Clerk-Finance Director



Attendance:

ATTENDEES: Carol Lagergren, Mike McPadden, Charlie Storms, Brooke Allen, Craig Heher

ABSENT: None

STAFF: Andrea Aukrust, City Administrator; Karen Hallquist, Community and Economic Development Director; Mitchell Thiesfeld, City Clerk/Finance Director

OTHERS: Jay Squires, City Attorney; Chuck Swanson, Carver County CDA; Josh Eckstein, Bolton & Menk; Lavone Kroells, 137 Lake Street W; Erin Allard, 18 3rd Avenue SE

3. CALL A MEETING OF THE CITY COUNCIL TO ORDER

Mayor Lagergren called the meeting to order at 6:03 pm with all council members present.

- The Pledge of Allegiance was said during the EDA Meeting.

4. APPROVE AGENDA

4.1. No new additions

CH/CS motion to approve the agenda. Motion passed 5-0.

5. INTRODUCTIONS, PRESENTATIONS, PROCLAMATIONS, AWARDS, AND PUBLIC COMMENT

5.1. Lavonne Kroells, 137 Lake Street W

- Annual visit regarding 102 East Main St.
- Would like to get more new members

6. CONSENT AGENDA

6.1. Approve minutes of February 12, 2024, City Council Meeting

6.2. Approve minutes of the February 12, 2024, City Council Workshop

6.3. Approve Payment of Claims

CS/CH motion to approve the consent agenda. Motion passed 5-0.

7. PUBLIC HEARING

7.1 SCDP Grant Close-Out Presentation—Chuck Swanson, Carver County CDA

- Mayor Lagergren opened the Public Hearing at 6:06 pm.
- Grant started in 2019 and didn't go as hoped.
- Were able to rehab three commercial and one mixed-use project
- On the commercial side, twelve businesses were supposed to take advantage of the grant, but only three did
- On the Rental side, six were supposed to, but only one did.
- 75% of the grand did not get used
- Erin Alard, 18 3rd Ave SE – Wondering if funds will still be available after the public hearing
 - Funds won't be available after the public hearing; the public hearing officially closed out the grant
- There will be no consequences for the City of Norwood Young America if they were to apply for another grant.

CS/MM motion to close the public hearing at 6:17 pm. Motion passed 5-0.

8. OLD BUSINESS

8.1. None

9. NEW BUSINESS

9.1. Ordinance 371 An Interim Ordinance Prohibiting Cannabis Operations and Expansions—Jay Squires, City Attorney

- The City has an obligation to adopt a moratorium until regulations are in place.
 - This moratorium gives the City 10 months to get regulations in place.
- The moratorium prohibits the retail sale and commercial production of Cannabis.

CS/CH Motion to approve Ordinance 371, An Interim Ordinance Prohibiting Cannabis Operations and Expansions in Norwood Young America, until January 1, 2025, for the purpose of conducting studies for considering reasonable restrictions on the time, place, and manner of the operation of a cannabis business. Motion passed 5-0.

9.2. Ordinance 372 An Ordinance Amending City Code: Chapter 2 Administration—Administrator Aukrust

- The Planning Commission shall have seven members: two Councilmembers and five community members.

CH/CS Motion to approve Ordinance 372, An Ordinance Amending City Code: Chapter 2 Administration-Planning Commission. Two of the seven members will be Councilmembers. Motion passed 5-0.

9.3. Resolution 2024-10 Resolution Approving Plans and Specifications and Ordering Advertisement for Bid TWIP2—Josh Eckstein, Bolton & Menk

- The schedule would allow the project (TWIPP2) to be advertised in March and bid in April.
 - Hoping for an early May start.
 - Looking for a completion at the end of September.
- Some significant components associated with the project are:
 - Mass Site Grading
 - Street and Road Reconstruction
 - Storm Sewer Construction
 - Watermain Construction

CS/BA Motion to approve Resolution 2024-10 Approving Plans and Specifications for the Tacoma West Industrial Park Phase 2 Improvement Project and Ordering Advertisement for Bids. Motion passed 5-0.

9.4. Resolution 2024-11 The Carver County CDA Development Grant—Karen Hallquist, CED Director

- Grant is for \$100,000 to assist in funding the Tacoma West Industrial Park Phase 2 Infrastructure Project.
- This development grant is a 2-to-1 match.
- The City had applied for it a 1st time and was denied.
 - Deadline is March 5, 2024.

CH/MM Motion to approve Resolution NO. 2024-11 A Resolution Approving Community Growth Partnership Initiative Development Grant Application. Motion passed 5-0.

9.5. Resolution 2024-12 AARP Community Fund Grant— Karen Hallquist, CED Director

- Grant amount ranges from \$500 - \$50,000.
- Looking to use the grant for trail maintenance/improvement
 - 1-inch overlay on Friendship Park trail
 - Would also extend the trail to the tennis courts
- Grant closes at the end of March
 - Around May/June is when we would receive the funding.

MM/CH Motion to approve Resolution NO. 2024-12 A Resolution Approving the AARP Community Challenge Flagship Grant Application. Motion passed 5-0.

9.6. Resolution 2024-13 Carver County CDA Predevelopment Grant—Karen Hallquist, CED Director

- The grant is up to \$100,000 to assist in funding urban streetscape planning services.
 - Will be for the Historic Downtown Young America Main Street Streetscape Project.
 - Will be used for funding for studies.
- The predevelopment grant is a 1-to-1 match.
- The City of Norwood Young America applies for this grand yearly.

CS/BA Motion to approve Resolution NO. 2024-13 A Resolution Approving Community Growth Partnership Initiative Predevelopment Grant Application. Motion passed 5-0.

9.7. **Resolution 2024-14** A Resolution Appointing An Election Judge for the 2024 Elections—Mitchell Thiesfeld, City Clerk-Treasurer/Finance Director

- Ms. Murray fulfilled the Election Judge training to participate in the Presidential Nomination Primary and future elections.

MM/CH Motion to adopt Resolution 2024-14, A resolution Appointing an Election Judge for the 2024 Elections. Motion passed 5-0.

10. COUNCIL MEMBER / MAYOR AND STAFF REPORTS

BA – Park and Rec Commission will meet on March 12 at 5:30 pm.

CS – None

MM – None

CH – None

CL – Southwest Coalition met Friday, 23rd. Highway 212 project is still on target.

11. ADDITIONAL INFORMATION

- None

12. ADJOURNMENT

CS/BA Motion to adjourn at 6:37 pm. Motion passed 5-0.

Respectfully submitted,

Carol Lagergren, Mayor

Mitchell Thiesfeld, City Clerk-Finance Director



more than a place, it's home.

**VOUCHER LIST / CLAIMS ROSTER
and CHECK SEQUENCE**

To Be Approved: March 11, 2024

Payroll EFT

Check #	508606 - 508623	Payroll 2/29	\$	36,517.99
Check #				
Check #				

Prepays

Check #	35188	USPS	\$	603.58
Check #				

Electronic Payments

Check #
Check #
Check #
Check #

Claims Pending Payment

Check #	35189 - 35234	Payables	\$	222,746.58
Check #				
Check #				

Voided Checks

Check # 508605

Grand Total (excluding voided checks) \$ 259,868.15

NORWOOD YOUNG AMERICA

***Check Detail Register©**

Batch: 031124PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 CHECKING					
35189	03/11/24	101 DEVELOPMENT RESOURCES INC			
E 101-42400-312		Building Inspection Fee	\$6,207.74	627	BUILDING OFFICIAL SERVICES 4TH QUARTER BILLING RECORDS 2024
		Total	\$6,207.74		
35190	03/11/24	212 EQUIPMENT			
E 101-43100-221		Repair/Maintenance Equip	\$112.97	1062-1	26 RM3 74 & 33 RS 84
		Total	\$112.97		
35191	03/11/24	ABDO LLP			
E 101-41500-301		Auditing and Acctg Serv	\$20,000.00	484566	CERTIFIED AUDIT SERVICES PER AGREEMENT FOR YEAR ENDED 12/31/23
E 101-41500-310		Other Professional Serv	\$580.00	484760	CLIENT TRAINING - AP, UB, ETC
		Total	\$20,580.00		
35192	03/11/24	BREMER BANK			
G 101-21718		HSA ACCOUNT	\$248.34		HSA MARCH - ACCT# 912474026
		Total	\$248.34		
35193	03/11/24	CARQUEST AUTO PARTS			
E 101-43100-221		Repair/Maintenance Equip	\$88.02		PB-STATEMENT
E 101-43100-221		Repair/Maintenance Equip	\$264.35		PB-STATEMENT
E 101-43100-221		Repair/Maintenance Equip	(\$66.47)		2/12/24 DUPLICATE PAYMENT
E 602-49450-221		Repair/Maintenance Equip	(\$38.07)		2/12/24 DUPLICATE PAYMENT
E 101-42200-210		Operating Supplies	\$175.55		PB-STATEMENT
E 101-42200-335		Service Charge	\$2.37		Service Charge
E 101-42200-210		Operating Supplies	(\$17.39)		2/12/24 DUPLICATE PAYMENT
E 101-43100-221		Repair/Maintenance Equip	\$63.92	5927-285557	HOSES
E 602-49450-223		Repair/Maintenance Bldg/	\$11.18	5927-285637	OIL
E 602-49450-223		Repair/Maintenance Bldg/	\$600.00	5927-286007	OIL
E 101-41400-335		Service Charge	\$3.72	FC-FINANCE	FINANCE CHARGE
		Total	\$1,087.18		
35194	03/11/24	CARVER COUNTY			
E 101-43100-310		Other Professional Serv	\$1,772.74	INTINV-237	2022 4TH QUARTER GIS SHARED POSITION & 2022 Q4 MILEAGE
E 101-45200-310		Other Professional Serv	\$1,063.64	INTINV-237	2022 4TH QUARTER GIS SHARED POSITION & 2022 Q4 MILEAGE
E 601-49400-310		Other Professional Serv	\$2,127.28	INTINV-237	2022 4TH QUARTER GIS SHARED POSITION & 2022 Q4 MILEAGE
E 602-49450-310		Other Professional Serv	\$2,127.28	INTINV-237	2022 4TH QUARTER GIS SHARED POSITION & 2022 Q4 MILEAGE
		Total	\$7,090.94		
35195	03/11/24	CARVER COUNTY CDA - OAK GROVE			
E 101-41940-223		Repair/Maintenance Bldg/	\$1,113.00	1	CAM ESTIMATE FOR MARCH 2024
		Total	\$1,113.00		
35196	03/11/24	CARVERLINK - CARVER CO BROADBA			
E 101-41940-321		Telephone	\$25.00	3566	INTERNET - RENTAL BUILDINGS
E 601-49400-321		Telephone	\$120.00	3566	INTERNET - WATER

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Batch: 031124PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 602-49450-321		Telephone	\$190.00	3566	INTERNET - SEWER
E 101-42200-321		Telephone	\$80.00	3566	INTERNET - FIRE
E 101-43100-321		Telephone	\$28.00	3566	INTERNET - PW - HSR
E 101-45200-321		Telephone	\$12.00	3566	INTERNET - PW - PARKS
E 101-41940-321		Telephone	\$40.00	3566	INTERNET - HISTORY / FOOD
E 101-41300-321		Telephone	\$6.00	3566	INTERNET - EXECUTIVE
E 101-41320-321		Telephone	\$6.00	3566	INTERNET - COMM DEV
E 101-41400-321		Telephone	\$6.00	3566	INTERNET - CLERK
E 101-46500-321		Telephone	\$2.00	3566	INTERNET - EC DEV
E 101-42100-321		Telephone	\$10.00	3566	INTERNET - POLICE
E 101-45500-321		Telephone	\$10.00	3566	INTERNET - LIBRARY
Total			\$535.00		
35197	03/11/24	CENTERPOINT ENERGY			
E 101-41940-383		Gas Utilities	\$826.46		GAS UTILITIES - BLDGS
E 101-42200-383		Gas Utilities	\$278.00		GAS UTILITIES - FD
E 101-43100-383		Gas Utilities	\$2,399.60		GAS UTILITIES - PW-STR
E 601-49400-383		Gas Utilities	\$693.94		GAS UTILITIES - WATER
E 602-49450-383		Gas Utilities	\$2,196.97		GAS UTILITIES - WWTP
E 101-49860-383		Gas Utilities	\$32.13		GAS UTILITIES - POOL
E 101-45200-383		Gas Utilities	\$781.95		GAS UTILITIES - PW-PARKS
Total			\$7,209.05		
35198	03/11/24	CITIZENS STATE BANK			
G 101-21718		HSA ACCOUNT	\$566.67		HSA MARCH - ACCT# 68474611
Total			\$566.67		
35199	03/11/24	CONWAY DATA			
E 101-46500-344		Marketing	\$3,000.00	10124524	SITE SELECTION
Total			\$3,000.00		
35200	03/11/24	CURFMAN TRUCKING & REPAIR INC			
E 101-43100-437		Maintenance Contract	\$380.00	INV24V071	HAULING
Total			\$380.00		
35201	03/11/24	DIVERSIFIED PLUMBING & HEATING, INC			
E 601-49400-310		Other Professional Servic	\$719.50	38672	LABOR - REMOVED OLD METER. INSTALLED NEW METER AND HORN. RE PIPE COPPER PIPE
Total			\$719.50		
35202	03/11/24	EMERGENCY AUTOMOTIVE TECHNOLOGIES			
E 101-42200-221		Repair/Maintenance Equip	\$2,585.00	JOR24000	UNIT: U21 - 2001 PETERBILT
Total			\$2,585.00		
35203	03/11/24	FASTENAL COMPANY			
E 101-43100-221		Repair/Maintenance Equip	\$16.06	MNWAC7737	COTTER PINS
Total			\$16.06		
35204	03/11/24	HAWKINS INC			
E 601-49400-216		Chemicals and Chem Pro	\$728.55	6698482	CHLORINE

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Batch: 031124PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$728.55		
35205	03/11/24	HOME SOLUTIONS			
E 101-43100-223		Repair/Maintenance Bldg/	\$3.40	A235336	DISH SOAP
E 101-43100-223		Repair/Maintenance Bldg/	\$2.88	A235371	CABLES AND STOPS
E 101-43100-223		Repair/Maintenance Bldg/	\$465.65	A235850	FILTERS, BULBS, AND FOAM
E 101-43100-221		Repair/Maintenance Equip	\$29.06	A235950	MISC HARDWARE
E 602-49450-210		Operating Supplies	\$8.80	A235956	CLOROX WIPES & BOWL CLEANER
E 101-43100-223		Repair/Maintenance Bldg/	\$18.88	A236004	SPRAY PAINT
E 101-43100-210		Operating Supplies	\$3.22	B245738	BASKET STRAINER WASHERS
E 101-43100-221		Repair/Maintenance Equip	\$5.84	B245793	BLK STREET ELBOW
Total			\$537.73		
35206	03/11/24	INTERNATIONAL UNION			
G 101-21712		Union Dues	\$175.00		UNION DUES - MARCH
Total			\$175.00		
35207	03/11/24	KONICA MINOLTA			
E 101-41400-437		Maintenance Contract	\$696.07	44264816	COPIER CONTRACT
Total			\$696.07		
35208	03/11/24	KWIK TRIP INC.			
E 101-43100-212		Motor Fuels	(\$8.23)		Fuel Volume Discount
E 101-43100-212		Motor Fuels	\$60.29	9204099	OXY87
E 101-43100-212		Motor Fuels	\$72.25	9206875	OXY87
E 101-43100-212		Motor Fuels	\$83.02	9206890	OXY87
E 101-43100-212		Motor Fuels	\$35.21	9211645	OXY87
E 101-43100-212		Motor Fuels	\$130.18	9212053	NL PREM
E 101-43100-212		Motor Fuels	\$70.69	9223880	OXY87
E 101-43100-212		Motor Fuels	\$80.16	9238921	UNL 88
E 101-43100-212		Motor Fuels	\$56.26	9244020	UNL 88
E 101-43100-212		Motor Fuels	\$100.35	9254157	OXY87
E 101-43100-212		Motor Fuels	\$129.07	9254348	NL PREM
E 101-43100-212		Motor Fuels	\$69.09	9259244	UNL 88
E 101-43100-212		Motor Fuels	\$18.82	9261917	OXY87
Total			\$897.16		
35209	03/11/24	LEAGUE OF MINNESOTA CITIES			
E 101-41400-151		Workers Comp: Insurance	\$1,747.22		WORKERS COMP AGREEMENT PERIOD 01/01/24-01/01/25
E 101-41110-151		Workers Comp: Insurance	\$127.37		WORKERS COMP AGREEMENT PERIOD 01/01/24-01/01/25
E 101-41940-151		Workers Comp: Insurance	\$900.28		WORKERS COMP AGREEMENT PERIOD 01/01/24-01/01/25
E 101-42200-151		Workers Comp: Insurance	\$12,013.91		WORKERS COMP AGREEMENT PERIOD 01/01/24-01/01/25
E 101-43100-151		Workers Comp: Insurance	\$16,962.74		WORKERS COMP AGREEMENT PERIOD 01/01/24-01/01/25
E 101-45200-151		Workers Comp: Insurance	\$5,354.88		WORKERS COMP AGREEMENT PERIOD 01/01/24-01/01/25
E 101-49860-151		Workers Comp: Insurance	\$1,182.23		WORKERS COMP AGREEMENT PERIOD 01/01/24-01/01/25

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 601-49400-151		Workers Comp: Insurance	\$2,730.24		WORKERS COMP AGREEMENT PERIOD 01/01/24-01/01/25
E 602-49450-151		Workers Comp: Insurance	\$3,343.13		WORKERS COMP AGREEMENT PERIOD 01/01/24-01/01/25
		Total	\$44,362.00		
35210	03/11/24	MARCO TECHNOLOGIES LLC			
E 101-41400-437		Maintenance Contract	\$154.00	INV12208415	MICROSOFT 365
		Total	\$154.00		
35211	03/11/24	MAYER LUMBER CO. INC.			
E 258-45200-500		Capital Outlay	\$86.97	242068	SWINGING DOOR LATCH & HEAVY TEE HINGES
E 101-45200-223		Repair/Maintenance Bldg/	\$2,612.40	615442	COMMUNITY GARDEN BOXES
E 101-45200-223		Repair/Maintenance Bldg/	\$383.98	616292	COMMUNITY GARDEN BOXES
		Total	\$3,083.35		
35212	03/11/24	MIDWEST MACHINERY CO			
E 101-43100-221		Repair/Maintenance Equip	\$20.91	9934015	PARTS
		Total	\$20.91		
35213	03/11/24	MINI BIFF			
E 101-45200-418		Other Rentals (Biffs)	\$173.40	A-147086	ICE RINK - SEASONAL LIBERTY BLUE HC & WINTERIZATION SEASONAL LIBERTY BLUE HC
		Total	\$173.40		
35214	03/11/24	MINN POLLUTION CONTROL AGENCY			
E 602-49450-207		Training Instructional	\$23.00		WASTEWATER CERTIFICATION RENEWAL
		Total	\$23.00		
35215	03/11/24	MINNESOTA DEPARTMENT OF HEALTH			
E 101-49860-406		LICENSES	\$720.00		POOL LICENSE# 21239
		Total	\$720.00		
35216	03/11/24	MN DEPARTMENT OF PUBLIC SAFETY			
E 602-49450-406		LICENSES	\$100.00	10085000920	WWTP - HAZMAT INCIDENT RESPONSE ACT & HAZARDOUS CHEMICAL INVENTORY FEES
E 101-49860-406		LICENSES	\$100.00	10085001120	POOL - HAZMAT INCIDENT RESPONSE ACT & HAZARDOUS CHEMICAL INVENTORY FEES
E 601-49400-406		LICENSES	\$100.00	10085001220	WATER NORTH - HAZMAT INCIDENT RESPONSE ACT & HAZARDOUS CHEMICAL INVENTORY FEES
		Total	\$300.00		
35217	03/11/24	MN DEPT OF LABOR & INDUSTRY			
E 101-41940-223		Repair/Maintenance Bldg/	\$100.00	ALR0160750	FOOD SHELF ELEVATOR ANNUAL OPERATION
		Total	\$100.00		
35218	03/11/24	MN VALLEY ELECTRIC COOPERATIVE			
E 101-43100-380		Street Lighting	\$107.09		STREET LIGHTS - ACCT# 778260300
E 602-49450-381		Electric Utilities	\$56.63		LIFT STATION - ACCT# 778260400
E 601-49400-381		Electric Utilities	\$955.53		640 TACOMA BLVD WTR TWR - ACCT# 779652000

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***Check Detail Register©**

Batch: 031124PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$1,119.25		
35219	03/11/24	MRI SOFTWARE LLC			
E 101-43100-310		Other Professional Serv	\$68.95	MRIUS18894	REPORT: 4DC8A7 - ROSE
Total			\$68.95		
35220	03/11/24	MUNICIPAL EMERGENCY SERVICES			
E 101-42200-542		FD Equipment	\$678.75	IN1966019	HUSKY PORTABLE & KOCHEK ADAPTERS
E 101-42200-210		Operating Supplies	\$251.34	IN2005030	FACESHIELD MOUNTING HARDWARE FOR UST
E 101-42200-210		Operating Supplies	\$949.68	IN2006501	4" POLYARALATE HI-HEAT FACESHIELD
Total			\$1,879.77		
35221	03/11/24	NAPA - STAR Group, LLC			
E 602-49450-240		Small Tools and Minor Eq	\$63.56	367408	PLIERS, CURVED JAW LP, & WRENCH
Total			\$63.56		
35222	03/11/24	NELSON ELECTRIC MOTOR REPAIR I			
E 602-49450-223		Repair/Maintenance Bldg/	\$1,735.00	2738	REPLACED SEAL ON PUMP #1. REMOVED FOR REPAIRS. INSTALLED PUMP #2.
Total			\$1,735.00		
35223	03/11/24	OPTUM BANK			
G 101-21718		HSA ACCOUNT	\$328.34		HSA MARCH - ACCT# 30200095600
Total			\$328.34		
35224	03/11/24	RAM GENERAL CONTRACTING			
E 275-45200-525		Parks-Buildings & Structur	\$105,553.00	7948	PROGRESS BILLING# 5
Total			\$105,553.00		
35225	03/11/24	SECURITY BANK & TRUST			
G 101-21718		HSA ACCOUNT	\$345.84		HSA MARCH - ACCT# 40020
G 101-21718		HSA ACCOUNT	\$691.67		HSA MARCH - ACCT# 109049
Total			\$1,037.51		
35226	03/11/24	Security Bank & Trust-Cologne			
G 101-21718		HSA ACCOUNT	\$516.67		HSA MARCH - ACCT# 112483
G 101-21718		HSA ACCOUNT	\$416.67		HSA MARCH - ACCT# 00112475
Total			\$933.34		
35227	03/11/24	SHELTERTECH			
E 101-43100-223		Repair/Maintenance Bldg/	\$495.00	13819-I	ASBESTOS INSPECTION AND REPORT
Total			\$495.00		
35228	03/11/24	R.E. SMITH OIL & TIRE CO., INC			
E 601-49400-212		Motor Fuels	\$52.55	166954	FUEL - RED F-550
E 602-49450-212		Motor Fuels	\$52.55	166954	FUEL - RED F-550
E 101-42200-212		Motor Fuels	\$48.00	166964	FUEL - COMMAND 12
E 101-42200-212		Motor Fuels	\$51.95	167049	FUEL - COMMAND VEHICLE
E 101-43100-212		Motor Fuels	\$81.79	167097	FUEL - 2301
E 101-42200-212		Motor Fuels	\$119.73	167126	FUEL - RESCUE 11
E 601-49400-212		Motor Fuels	\$83.00	167178	FUEL - 1805
E 101-42200-212		Motor Fuels	\$39.39	167439	FUEL - COMMAND - CHIEF

NORWOOD YOUNG AMERICA

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***Check Detail Register©**

Batch: 031124PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$528.96		
35229	03/11/24	SOUTH POINT FINANCIAL			
G 101-21718		HSA ACCOUNT	\$691.67		HSA MARCH - ACCT# 1002132627
Total			\$691.67		
35230	03/11/24	Squires, Waldspurger, & Mace, P.A.			
E 101-41500-304		Legal Fees	\$743.24	19543	MISCELLANEOUS
E 101-41500-304		Legal Fees	\$1,540.50	19543	UNEMPLOYMENT APPEAL ISSUE
Total			\$2,283.74		
35231	03/11/24	UMB Bank			
G 101-21718		HSA ACCOUNT	\$416.67		HSA MARCH - ACCT# 9812389523
Total			\$416.67		
35232	03/11/24	UTILITY CONSULTANTS, INC.			
E 602-49450-217		Lab Fees	\$1,252.42	119257	CHEMICALS
Total			\$1,252.42		
35233	03/11/24	VERIZON WIRELESS			
E 101-45200-321		Telephone	\$67.86	9957102434	CELL PHONES - PARKS
E 101-43100-321		Telephone	\$158.34	9957102434	CELL PHONES - STREETS
E 601-49400-321		Telephone	\$66.86	9957102434	CELL PHONES - WATER
E 602-49450-321		Telephone	\$66.86	9957102434	CELL PHONES - SEWER
E 101-41300-321		Telephone	\$41.24	9957102434	CELL PHONES -
E 101-46500-321		Telephone	\$41.24	9957102434	CELL PHONES -
E 101-42200-321		Telephone	\$350.10	9957479281	CELL PHONES - FIRE DEPT & IPADS
Total			\$792.50		
35234	03/11/24	XTREME ELECTRICAL SERVICES, INC.			
E 101-43100-223		Repair/Maintenance Bldg/	\$144.28	24-1001	150 WATT MH LAMPS
Total			\$144.28		
10100			\$222,746.58		

Fund Summary

10100 CHECKING	
101 GENERAL FUND	\$96,939.85
258 ARPA (COVID) FUNDS	\$86.97
275 CAPITAL	\$105,553.00
601 WATER FUND	\$8,377.45
602 SEWER FUND	\$11,789.31
	<u>\$222,746.58</u>

NORWOOD YOUNG AMERICA

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***Check Detail Register©**
10100 Unposted

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 CHECKING					
35188	03/07/24	USPS			
E 601-49400-350		Print/Publishing/Postage	\$301.79		UTILITY BILLING
E 602-49450-350		Print/Publishing/Postage	\$301.79		UTILITY BILLING
		Total	\$603.58		
		10100 CHECKING	\$603.58		

Fund Summary

10100 CHECKING		
601 WATER FUND		\$301.79
602 SEWER FUND		\$301.79
		\$603.58



TO: Mayor Lagergren and Council Members
FROM: Mitchell Thiesfeld, Clerk/Finance Director
DATE: March 11, 2024
RE: Transient Merchant Application – Firemans Barbeque

The City received a Transient Merchant application from Justin Spande for Firemans Barbeque. Firemans Barbeque is a food truck and has been coming to Norwood Young America in the past. Their location is either approved by the property owner ahead of time or they may also attend events they have been asked to participate in.

Chapter 3 of the City Code states the following:

***Transient Merchant.** The term “transient merchant” shall mean a person who temporarily sets up business out of a vehicle, trailer, boxcar, tent, other portable shelter, or empty store front for the purpose of exposing or displaying for sale, selling, or attempting to sell, and delivering, goods, wares, products, merchandise, or other personal property, and who does not remain or intend to remain in any one location for more than one hundred twenty (120) consecutive days.*

RECOMMENDATION:

A motion to approve the Transient Merchant Application from Justin Spande, doing business as Firemans Barbeque, and not to exceed 120 consecutive days at any one location as listed in Chapter 3, Section 310 of the City Code.



TO: Mayor Lagergren and Council Members
FROM: Mitchell Thiesfeld, Clerk/Finance Director
DATE: March 11, 2024
RE: Transient Merchant Application – Tacos La Catrina

The City received a Transient Merchant application from Nataly Lopez. She operates a food truck serving Mexican-style food. She serves tacos, quesadillas, burritos, etc. They have been coming to Norwood Young America since 2023.

Chapter 3 of the City Code states the following:

***Transient Merchant.** The term “transient merchant” shall mean a person who temporarily sets up business out of a vehicle, trailer, boxcar, tent, other portable shelter, or empty store front for the purpose of exposing or displaying for sale, selling, or attempting to sell, and delivering, goods, wares, products, merchandise, or other personal property, and who does not remain or intend to remain in any one location for more than one hundred twenty (120) consecutive days.*

RECOMMENDATION:

A motion to approve the Transient Merchant Application from Nataly Lopez, doing business as Tacos La Catrina, and not to exceed 120 consecutive days at any one location as listed in Chapter 3, Section 310 of the City Code.



TO: Mayor Lagergren and NYA Council Members
FROM: Karen Hallquist, Community & Economic Development Director
DATE: March 11, 2024
SUBJECT: Resignation of EDC Commission Member Connor Smith

NYA Economic Development Commissioner Connor Smith has resigned from his position on the NYA EDC effective March 4, 2024. Mr. Smith has held a Commission seat on the NYA EDC since March 2020.

Recommended Motion:

A motion approving the resignation of Connor Smith from the NYA Economic Development Commission.

Norwood Young America



TO: Mayor Lagergren and City Council Members
FROM: Karen Hallquist, Community & Economic Development Director
DATE: March 11, 2024
RE: NYA Economic Development Commission Appointment – Dan Traxler

The NYA Economic Development Commission advises the City Council on issues concerning commercial and industrial development within the City. The Economic Development Commission is a nine-member commission composed of two City Council members, one Planning Commission member, and five members from the local community representing local businesses and industries. The Commission also assists the City in the preparation of marketing plans, programs, and strategies.

Dan Traxler has submitted a commissioner application and interviewed with staff for the Norwood Young America Planning & Zoning Commission.

Recommended Motion:
Motion to appoint Dan Traxler to the Norwood Young America Economic Development Commission.

Norwood Young America



TO: Mayor Lagergren and City Council Members

FROM: Andrea Aukrust, City Administrator
Karen Hallquist, Community & Economic Development Director

DATE: March 11, 2024

RE: City Bus Information

Background

In 2016, the Norwood Young America Economic Development Authority was awarded a grant for a new transit bus through MnDOT. This grant, secured under the State's Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program, amounted to \$74,000, with a 20% local match. The bus, a Class 400 model, was equipped with 12 passenger seats and 2 wheelchair positions.

On November 14, 2016, the NYA Economic Development Authority approved Resolution 1604, Authorizing a Vehicle Purchase for a new transit bus from Hogle Bus Company for \$72,238. The City Council of Norwood Young America approved Resolution 2016-25; Approving Vehicle Purchase, consenting to the purchase of the transit bus.

The City partnered with SmartLink Transit, under their Mobility Management Program, to assist with scheduling and management record keeping. The Peace Village campus, local community, and other housing/caregiving facilities utilized the bus to provide transportation assistance to senior citizens and individuals with disabilities. Requirements of the 5310 Program included bus usage at 32 hours per week. The grant with MnDOT would sunset when the bus reaches 150,000 miles and/or (7) years of service.

Before COVID, the bus ran close to the required 32 hours in service per week due to transportation contracts with MRCI in Chaska, Summerwood of Chanhassen (senior living facility), St. John's Lutheran Church, and local senior trips. During COVID, the bus did not run due to safety concerns. Once public transit started in 2021, the City could schedule limited hours with Summerwood of Chanhassen and resume local shopping trips; however, MRCI closed the business and St. John's acquired their own transportation. In June of 2022, Summerwood found alternate means of transportation for its residents, forcing limited bus usage hours by servicing only local residents.

Current Bus Usage

During the last few years, the Senior Advisory Commission has encouraged bus usage and participation with transportation offered for weekly shopping trips (see attached schedule) to Glencoe, Waconia, Hutchinson, Kwik Trip, Marsden Pharmacy, Family Dollar, NYA Senior Center, and also, Lunch & Learn events, local happenings such as Veteran's Day program, Memorial Day program, and the Central Craft Sale – all for nominal roundtrip fees of \$3 in-town shopping and events, \$5 out of town shopping trips, and \$10 "out & about" trips (quarterly). In 2023 and 2024, to date, the Harbor/Haven reserved the bus for private trips (9) times for a total of 13.75 hours of usage.

Attached is the City Bus usage and Budget Summary from 2023 and, to date, 2024.

- 2023 City Bus Usage
 - 314 total riders for 105 trips
 - \$1,973 fees collected
 - Avg 3 riders per trip
- 2024 City Bus Usage (to date)
 - 35 total riders for 19 trips
 - \$245 fees collected
 - Avg 2 riders per trip

Unfortunately, or fortunately, local residents have found other means of transportation or resources for shopping trips and event participation. Volunteers, resident families, and church families have increased services, the City has partnered with Carver Co Public Health for multiple food distributions with senior deliveries, and online shopping services have increased immensely. Western Carver County is served by other public transportation means, such as SmartLink, Trail Blazer, WeCAB, and Carver Co Veteran's Services. Information on those services is included.

5310 Program Obligations

MnDOT FTA Section 5310 Program Coordinator Sue Siemers is aware of the lack of bus usage due to COVID restrictions, the closing of MRCl, and the canceling of services by Summerwood of Chanhassen. She has also been kept informed about the efforts made to increase usage to no avail.

In February, Siemers confirmed with Alan Herrmann of SmartLink Transit and City staff that the contractual obligation with the 5310 Program has been fulfilled due to the age of the bus, regardless of the current bus mileage at 59,502. Siemers suggested doing a Vehicle Disposition Process - a bus "disposal" process. The finalizing process would be to fulfill all reporting requirements (ridership, maintenance logs, etc.) and sell the bus back to MnDOT, Met Council, or SmartLink. A rolling stock form or dealership could determine the selling price; however, the maximum suggested selling price cannot be more than \$4,999 per Siemers. The timeline for this process is a few weeks.

Recommendation

The staff's recommendation is to pursue the Vehicle Disposition Process, given the contractual obligation of the 5310 Program has been fulfilled.

Recommended Motion

Motion to approve the Vehicle Disposition Process for the NYA city bus.

2024										
Type of Trip	Date of Trip	# Bus Riders by Building					Picked up at Residence*	Total Riders for Day	Rider Fees	NOTES
		Oak Grove	Haven	Harbor	Peace Village					
Weekly - Waconia	1/2/2024	0	0	0	0	1	1	\$5.00	\$5.00 cash	
Senior Center	1/3/2024	0	0	0	0	0	0	\$0.00	No riders	
Weekly - Glencoe	1/9/2024	0	0	1	0	1	2	\$3.00	1 punch \$3.00 cash	
Weekly - NYA	1/10/2024	0	0	0	1	0	1	\$0.00	1 punch	
Weekly - Waconia	1/16/2024	1	0	1	1	1	4	\$10.00	2 punches - \$10 cash	
Senior Center	1/17/2024	0	0	0	0	1	1	\$3.00	\$3 cash	
Weekly - Hutch	1/23/2024	5	1	0	0	1	7	\$30.00	1 punch - \$30.00 cash	
Weekly - NYA	1/24/2024	1	0	0	0	0	1	\$3.00	\$3.00 cash	
Weekly - Glencoe	1/30/2024								?	
Weekly - NYA	2/6/2024	0	0	1	1	0	2	\$5.00	1 punch \$5.00 cash	
Senior Center	2/7/2024	0	0	0	0	0	0	\$0.00	No riders	
Weekly - Glencoe	2/13/2024	1	0	0	1	0	2	\$5.00	1 punch \$5.00 cash	
Weekly - NYA	2/14/2024	0	1	0	0	1	2	\$3.00	1 punch \$3.00 cash	
Weekly - Waconia	2/20/2024	1	0	0	0	1	2	\$10.00	\$10.00 cash	
Senior Center	2/21/2024								?	
Weekly - Hutch	2/27/2024	3	0	0	1	1	5	\$20.00	1 punch \$20.00 cash	
Weekly - NYA	2/28/2024	1	0	0	1	0	2	\$3.00	1 punch \$3.00 cash	
Harbor Haven/Copper Canyon	2/29/2024		?	?				\$140.00	1.75 hours *private trip*	
Weekly - Waconia	3/5/2024	0	1	1	0	1	3	\$5.00	2 punches - \$5.00 cash	
Weekly - Glencoe	3/12/2024									
Weekly - NYA	3/13/2024									
Weekly - Waconia	3/19/2024									
Weekly - Hutch	3/26/2024									
Weekly - NYA	3/27/2024									

Total Riders by Building to Date 2024	13	3	4	6	9	35	\$245.00
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*Same rider, same household each time

**New \$5/rider rate for out of town trips implemented, not paid for 3/7 to Waconia

***New Fees as of April 1, 2023 - \$3/rider NYA trips, including Sr. Center; \$5/rider for out out town; \$10/rider for Out & About

NORWOOD YOUNG AMERICA

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*Expenditure Guideline©

Current Period: FEBRUARY 2024

			2024	2024	FEBRUARY	Enc	2024	% of YTD
			YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
GENERAL FUND								
Active	E 101-49800-103	Part-Time Emplo	\$1,705.70	\$1,061.81	\$748.44	\$0.00	\$643.89	62.25%
Active	E 101-49800-121	PERA/ICMA	\$128.00	\$79.64	\$56.13	\$0.00	\$48.36	62.22%
Active	E 101-49800-122	FICA	\$130.50	\$82.05	\$57.83	\$0.00	\$48.45	62.87%
Active	E 101-49800-142	Unemployment B	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-49800-151	Workers Comp: I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-49800-207	Training Instructi	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-49800-210	Operating Suppli	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-49800-212	Motor Fuels	\$416.70	\$122.31	\$122.31	\$0.00	\$294.39	29.35%
Active	E 101-49800-221	Repair/Maintena	\$333.30	\$0.00	\$0.00	\$0.00	\$333.30	0.00%
Active	E 101-49800-300	Professional Srv	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-49800-301	Auditing and Acc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-49800-304	Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-49800-305	Other Profession	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-49800-330	Transportation E	\$33.30	\$0.00	\$0.00	\$0.00	\$33.30	0.00%
Active	E 101-49800-334	Other Transporta	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-49800-350	Print/Publishing/	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0.00%
Active	E 101-49800-360	Insurance	\$175.30	\$968.83	\$0.00	\$0.00	-\$793.53	552.67%
Active	E 101-49800-361	General Liability I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-49800-362	Property Ins	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-49800-363	Automotive Ins	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-49800-365	Insurance Claims	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-49800-406	LICENSES	\$16.70	\$0.00	\$0.00	\$0.00	\$16.70	0.00%
Active	E 101-49800-420	Depreciation Exp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-49800-460	Training & Educa	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-49800-825	City Contribution	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total GENERAL FUND			\$2,989.50	\$2,314.64	\$984.71	\$0.00	\$674.86	77.43%
Report Total			\$2,989.50	\$2,314.64	\$984.71	\$0.00	\$674.86	77.43%

NORWOOD YOUNG AMERICA

***Revenue Guideline©**

Current Period: MARCH 2024

			2024	2024	MARCH	2024	% of YTD
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
GENERAL FUND							
Active	R 101-49800-34910	Bus Revenues M	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-49800-36200	Miscellaneous Re	\$124.97	\$116.00	\$0.00	\$8.97	92.82%
Total GENERAL FUND			\$124.97	\$116.00	\$0.00	\$8.97	92.82%
Report Total			\$124.97	\$116.00	\$0.00	\$8.97	92.82%

2023										
Type of Trip	Date of Trip	# Bus Riders by Building					Picked up at Residence*	Total Riders for Day	Rider Fees	NOTES
		Oak Grove	Haven	Harbor	Peace Village					
Weekly - Waconia	1/6/2023	4	0	1	1	0	6	\$12.00		
Weekly - Waconia	1/17/2023	3	0	1	0	1	5	\$10.00		
Special - FREE	1/18/2023	3	0	0	0	0	3	\$0.00		
Weekly - Glencoe	1/24/2023	5	0	0	1	1	7	\$14.00		
Weekly - NYA	1/25/2023	3	1	1	0	1	6	\$12.00		
Weekly - Hutch	1/31/2023	8	0	2	1	1	12	\$24.00		
Senior Center	2/1/2023	3	0	0	0	0	3	\$0.00		
Weekly - Waconia	2/7/2023	1	0	2	0	1	4	\$8.00		
Weekly - NYA	2/8/2023	0	0	0	1	0	1	\$2.00		
Weekly - Glencoe	2/14/2023	3	0	1	1	0	5	\$10.00		
Senior Center	2/15/2023	0	0	0	0	0	0	\$0.00		
Weekly - Waconia	2/21/2023	2	0	2	1	1	6	\$12.00		
Weekly - Hutch**	2/28/2023	3	0	1	1	1	6	\$30.00		
Senior Center	3/1/2023	2	0	0	0	0	2	\$0.00		
Weekly - Waconia	3/7/2023	1	0	2	0	1	4	\$8.00		
Weekly - NYA	3/14/2023	2	0	3	0	0	5	\$10.00		
Senior Center	3/15/2023	1	0	0	0	0	1	\$0.00	Rider only rode one way	
Weekly - Waconia	3/21/2023	4	0	0	0	1	5	\$25.00		
Out & About - Chaska	3/23/2023	3	0	1	0	1	5	\$25.00	1 punch used; Was supposed to be to Arlington, changed to Chaska	
Weekly - Hutch	3/28/2023	4	0	0	3	1	8	\$40.00		
Weekly - Waconia	4/4/2023	2	0	2	3	1	8	\$20.00	4 punches used - 2 Harbor, 2 PV	
Senior Center	4/5/2023	1	0	0	2	0	3	\$3.00	2 punches used from PV	
Weekly - Glencoe	4/11/2023	1	0	1	3	0	5	\$10.00	3 punches used - 1 Harbor, 2 PV	
Weekly - NYA	4/12/2023	0	1	0	2	1	4	\$3.00	3 punches used - 1 Haven, 2 PV	
Weekly - Waconia	4/18/2023	2	0	2	3	1	8	\$20.00	4 punches used - 2 Harbor, 2 PV	
Senior Center	4/19/2023	0	0	0	2	1	3	\$3.00	2 punches used PV	
Weekly - Hutch	4/25/2023	4	0	1	4	1	10	\$35.00	3 punches used - 2 punches Harbor, 1 Haven	
Weekly - NYA	4/26/2023	1	1	2	0	0	4	\$3.00	4 punches used - 2 punches Harbor, 2 PV	
Weekly - Waconia	5/2/2023	3	0	2	3	1	9	\$25.00		
Senior Center	5/3/2023	0	0	0	0	0	0	\$0.00		
Weekly - NYA	5/10/2023	1	1	1	2	1	6	\$6.00	4 punches used - 1 punch Haven, 1 Harbor, 2 PV	
Weekly - Waconia	5/16/2023	1	1	1	3	1	7	\$15.00	4 punches used - 1 Haven, 1 Harbor, 2 PV	
Senior Center	5/17/2023	0	0	0	0	0	0	\$0.00		
Weekly - Hutch	5/23/2023	3	0	0	3	1	7	\$25.00	2 punches used - PV	
Weekly - NYA	5/24/2023	0	1	1	2	1	5	\$3.00	4 punches used - 2 PV, 1 Haven, 1 Harbor	
Memorial Day Service	5/29/2023						11	\$0.00	American Legion bus rides	
Weekly - Glencoe	5/30/2023	1	0	2	3	0	6	\$20.00	2 punches used - Harbor	
Weekly - Waconia	6/6/2023	0	0	2	1	1	4	\$10.00	2 punches used - Harbor	
Weekly - Glencoe	6/13/2023	1	0	0	2	0	3	\$15.00		
Weekly - NYA	6/14/2023	0	1	0	0	0	1	\$0.00	1 punch used - Haven	
Music in the Park	6/15/2023	0	10	1	0	0	11	\$0.00	No one paid	
Weekly - Waconia	6/20/2023	1	0	3	1	1	6	\$15.00	3 punches used - Harbor	
Music in the Park	6/22/2023	0	5	6	0	0	11	\$0.00	Free Event??	
Weekly - Waconia	7/6/2023	1	0	0	0	1	2	\$10.00		
Weekly - Glencoe	7/11/2023	2	0	1	1	0	4	\$15.00	1 punch - doesn't say from which bldg	
Weekly - NYA	7/12/2023	0	1	0	0	0	1	\$0.00	1 punch - Haven	
Music in the Park	7/13/2023	0	3	0	1	0	4	\$3.00	1 person paid	
Weekly - Waconia	7/18/2023	2	0	3	1	1	7	\$15.00	4 punches - Harbor & PV	
Weekly - NYA	7/20/2023	0	0	2	1	0	3	\$9.00		
Weekly - Hutch	7/25/2023	0	0	0	0	0	0	\$0.00	CANCELLED - only 1 rider	
Weekly - NYA	7/26/2023	0	1	2	0	0	3	\$0.00	3 punches - 1 Harbor, 2 Haven	
Music in the Park	7/27/2023	0	0	0	0	0	0	\$0.00	CANCELLED - heat & air quality	
Weekly - Waconia	8/1/2023	0	0	1	1	1	3	\$5.00	2 punches - Harbor, PV	
Music in the Park	8/3/2023	0	0	0	1	0	1	\$3.00		

Weekly - Glencoe	8/8/2023	3	1	1	2	0	7	\$25.00	2 punches - \$25.00 cash
Weekly - NYA	8/9/2023	0	0	1	0	1	2	\$3.00	1 punch - \$3.00 cash
Harbor - Bongards	8/9/2023	0	0	14	0	0	14	\$140.00	1.75 hrs *private trip*
Music in the Park	8/10/2023	0	0	0	1	0	1	\$3.00	\$3.00 cash
Weekly Waconia	8/15/2023	2	1	3	1	1	8	\$15.00	5 punches - \$15 cash
Weekly - Hutch	8/22/2023	1	0	0	2	1	4	\$15.00	1 punch - \$15 cash
Weekly - NYA	8/23/2023	0	1	2	0	0	3	\$0.00	3 punches
Haven - Bongards	8/23/2023	0	5	0	0	0	5	\$100.00	1.25 hrs *private trip*
Stiftungsfest	8/26/2023	5	2	2	0	0	9		Citizen-Jason Martens donated \$27
Weekly - Glencoe	8/29/2023	3	0	2	2	0	7	\$20.00	3 punches - \$20 cash
Arboretum	8/30/2023	7	0	0	0	0	29	\$0.00	no fee /SAC conference
Haven - Bongards	8/30/2023	0	8	8	0	0	14	\$200.00	2.5 hrs *private trip*
Weekly - Waconia	9/5/2023	2	0	0	1	1	4	\$15.00	1 punch - \$15 cash
Weekly - Glencoe	9/12/2023	2	0	2	0	0	4	\$10.00	2 punches - \$10 cash
Weekly - NYA	9/13/2023	1	1	2	0	1	5	\$9.00	2 punches - \$9 cash
Fall Colors - Haven	9/15/2023	0	4	0	0	0	4	\$100.00	1.25 hrs *private trip*
Weekly - Waconia	9/19/2023	1	0	1	1	1	4	\$10.00	2 punches - \$10 cash
Fall Colors - Harbor	9/20/2023	0	0	9	0	0	9	\$100.00	1.25 hrs *private trip*
Weekly - Hutch	9/26/2023	1	0	0	1	1	3	\$10.00	1 punch - \$10 cash
Weekly - NYA	9/27/2023	0	1	1	0	1	3	\$3.00	2 punches - \$3 cash
Lunch N Learn	9/27/2023	2	0	0	0	0	2	\$6.00	\$6 cash
Weekly Waconia	10/3/2023	0	0	0	1	1	2	\$5.00	1 punch - \$5 cash
Senior Center	10/4/2023	0	0	0	0	0	0	\$0.00	N/A
Haven - Fall Color	10/5/2023	0	6	0	0	0	6	\$100.00	1.25 hrs *private trip*
Weekly - Glencoe	10/10/2023	1	0	2	0	0	3	\$5.00	2 punches - \$5 cash
Weekly - NYA	10/11/2023	0	1	1	0	0	2	\$0.00	2 punches
Weekly - Waconia	10/17/2023	2	2	0	0	1	5	\$15.00	2 punches - \$15 cash
Senior Center	10/18/2023	0	0	0	0	0	0	\$0.00	No riders
Weekly - Hutch	10/24/2023	Cancelled							Cancelled
Weekly - NYA	10/25/2023	Cancelled							Cancelled
Out & About - CB	10/26/2023	9			3		12	\$110.00	1 punch - \$110 cash
Weekly - Glencoe	10/31/2023	2	0	0	1		3	\$10.00	1 punch - \$10 cash
Senior Center	11/1/2023	0	0	0	0			\$0.00	No riders
Weekly - Waconia	11/7/2023	2	0	1	1	1	5	\$20.00	1 punch - \$20 cash
Weekly - NYA	11/8/2023	1	1	0	0	0	2	\$3.00	1 punch - \$3.00 cash
Weekly - Glencoe	11/14/2023	1	0	1	1	0	3	\$5.00	2 punches - \$5 cash
Senior Center	11/15/2023	0	0	0	0	0	0	\$0.00	No riders
Craft Fair	11/18/2023	0	0	0	0	0	0	\$0.00	No riders
Weekly - Waconia	11/21/2023	2	0	1	0	1	4	\$20.00	\$20.00 cash
Weekly - NYA	11/22/2023	0	0	1	0	0	1	\$0.00	1 punch
Weekly - Hutch	11/28/2023	2	0	0	1	1	4	\$20.00	\$20.00 cash
Weekly - NYA	12/5/2023	3	1	1	2	1	8	\$25.00	3 punches \$25.00 cash
Senior Center	12/6/2023	0	0	0	0	0	0	\$0.00	No riders
Weekly - Glencoe	12/12/2023	1	0	0	1	1	3	\$0.00	3 punch cards
Weekly - NYA	12/13/2023	0	1	2	0	0	3	\$5.00	2 punches \$5 cash
Haven Light Tour	12/15/2023	0	10	0	0	0	10	\$160.00	2 hrs *private trip*
Weekly - Waconia	12/19/2023	2	0	2	1	0	5	\$10.00	3 punches \$10 cash
Harbor Light Tour	12/19/2023	0	0	9	0	0	9	\$140.00	1.75 hrs *private trip*
Senior Center	12/20/2023	0	0	0	0	0	0	\$0.00	No riders
Weekly - Hutch	12/26/2023	0	0	0	0	0	0	\$0.00	No riders
Weekly - NYA	12/27/2023	0	0	2	1	0	3	\$3.00	2 punches \$3.00 cash
	Total Riders by Building to Date 2023	103	45	86	63	29	314	\$1,973.00	

*Same rider, same household each time

**New \$5/rider rate for out of town trips implemented, not paid for 3/7 to Waconia

***New Fees as of April 1, 2023 - \$3/rider NYA trips, including Sr. Center; \$5/rider for out out town; \$10/rider for Out & About

NORWOOD YOUNG AMERICA

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*Expenditure Guideline©

Current Period: DECEMBER 2023

			2023	2023	DECEMBER	Enc	2023	% of YTD
			YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
GENERAL FUND								
Active	E 101-49800-103	Part-Time Emplo	\$9,655.00	\$5,439.69	\$690.33	\$0.00	\$4,215.31	56.34%
Active	E 101-49800-121	PERA/ICMA	\$724.00	\$407.99	\$51.78	\$0.00	\$316.01	56.35%
Active	E 101-49800-122	FICA	\$739.00	\$416.65	\$53.33	\$0.00	\$322.35	56.38%
Active	E 101-49800-142	Unemployment B	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-49800-151	Workers Comp: I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-49800-207	Training Instructi	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-49800-210	Operating Suppli	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-49800-212	Motor Fuels	\$2,700.00	\$1,122.95	\$0.00	\$0.00	\$1,577.05	41.59%
Active	E 101-49800-221	Repair/Maintena	\$2,200.00	\$0.00	\$0.00	\$0.00	\$2,200.00	0.00%
Active	E 101-49800-300	Professional Srv	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-49800-301	Auditing and Acc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-49800-304	Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-49800-305	Other Profession	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-49800-330	Transportation E	\$200.00	\$141.07	\$0.00	\$0.00	\$58.93	70.54%
Active	E 101-49800-334	Other Transporta	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-49800-350	Print/Publishing/	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
Active	E 101-49800-360	Insurance	\$1,000.00	\$957.00	\$0.00	\$0.00	\$43.00	95.70%
Active	E 101-49800-361	General Liability I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-49800-362	Property Ins	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-49800-363	Automotive Ins	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-49800-365	Insurance Claims	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-49800-406	LICENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-49800-420	Depreciation Exp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-49800-460	Training & Educa	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-49800-825	City Contribution	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total GENERAL FUND			\$17,518.00	\$8,485.35	\$795.44	\$0.00	\$9,032.65	48.44%
Report Total			\$17,518.00	\$8,485.35	\$795.44	\$0.00	\$9,032.65	48.44%

NORWOOD YOUNG AMERICA

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*Revenue Guideline©

Current Period: DECEMBER 2023

		2023	2023	DECEMBER	2023	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
GENERAL FUND						
Active	R 101-49800-34910 Bus Revenues M	\$0.00	\$177.00	\$0.00	-\$177.00	0.00%
Active	R 101-49800-36200 Miscellaneous Re	\$500.00	\$2,207.00	\$688.06	-\$1,707.00	441.40%
Total GENERAL FUND		\$500.00	\$2,384.00	\$688.06	-\$1,884.00	476.80%
Report Total		\$500.00	\$2,384.00	\$688.06	-\$1,884.00	476.80%

SmartLink: Linking People to Transportation



SmartLink

LINKING PEOPLE TO TRANSPORTATION

SmartLink Mobility Management is a team of transit experts that are available to help individuals understand what transportation options are available in Scott County. You can reach Customer Service by calling 952-496-8341 ext 2 or email transit@co.scott.mn.us

Phone: 952-496-8341

Fax: 952-279-6110

Customer Service Hours

Monday - Friday

7 a.m. - 3:30 p.m.

Transit Link Hours

Monday - Friday

6 a.m. - 7 p.m.

Customers are informed of trip charges when they book the ride.

6AM-9AM and 3PM-7PM
\$4.50 each way or \$9.00 roundtrip

9AM-3PM-
\$3.50 each way or \$7.00

If traveling over 15 miles there is a \$.75 charge added unto the trip also so trip cost range could be \$3.50-\$5.25 per trip.

Carver County Veteran's Services

952-442-2323



NEED A RIDE?

CALL CARVER COUNTY VETERAN SERVICES FOR RIDES TO APPOINTMENTS AT MINNEAPOLIS VAMC AND SHAKOPEE VA CLINIC.

MONDAY- THURSDAY 8:00 AM - 2:30 PM TO MINNEAPOLIS

WEDNESDAY 8:00 AM - 3:30 PM TO SHAKOPEE

PLEASE CALL 952-442-2323 TO SCHEDULE APPOINTMENT



- WeCAB is a 501 ©(3) non-profit organization
- WeCAB offers reliable driving services for riders in Westonka and Carver County Communities 7 days a week.
- WeCAB is dependent on volunteer drivers, dispatchers, rider registrars, and sponsors.
- Riders must be registered with WeCAB—online forms available soon.
- Suggested prices for rides (one way):
 - ⇒ \$2.50 for 4-10 miles
 - ⇒ \$5.00 for 11-20 miles
 - ⇒ \$10.00 for 21-30 miles
 - ⇒ \$15.00 for 31 + miles



WHAT WE DO

WeCAB is a network of volunteers whose mission is to provide safe, affordable, and flexible supplemental transportation for...

Worship Services

Medical Appointments

Access to Metro Transit

Shopping local businesses (grocery stores; food shelves)

Community Services (volunteer or social events)

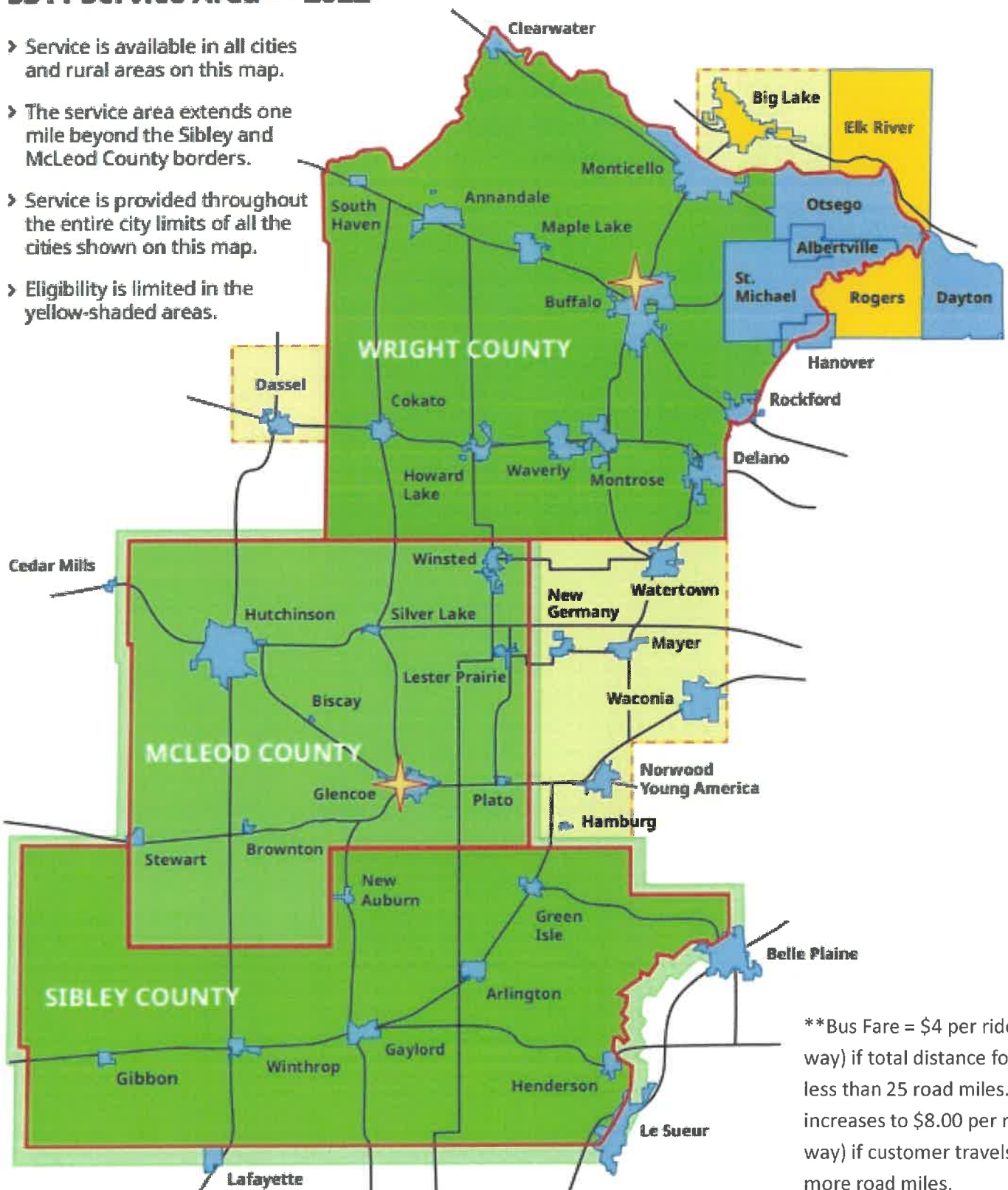
Running Errands

Trailblazer Transit

5311 Service Area — 2022

 = Trailblazer Facility

- > Service is available in all cities and rural areas on this map.
- > The service area extends one mile beyond the Sibley and McLeod County borders.
- > Service is provided throughout the entire city limits of all the cities shown on this map.
- > Eligibility is limited in the yellow-shaded areas.



**Bus Fare = \$4 per ride (one way) if total distance for ride is less than 25 road miles. Bus fare increases to \$8.00 per ride (one way) if customer travels 25 or more road miles.

**Monthly passes available

**Hourly rates for groups \$65/hour

Trailblazer Transit 1-888-743-3828

www.TrailblazerTransit.com