



more than a place, it's home.

**NORWOOD YOUNG AMERICA PARKS & RECREATION COMMISSION**

Tuesday, March 12, 2024 - 5:30pm

City Hall Council Chambers, 310 Elm Street West

**AGENDA**

Brooke  
Allen

1. **Call to Order**
  - A. Pledge of Allegiance

Sharilyn  
Feltmann

2. **Adoption of Agenda**

Bill  
Grundahl

3. **Approve Minutes**
  - A. January 16, 2024, Parks & Recreation Meeting

Karla  
Hormann

4. **Introductions, Presentations, and Public Comment**

(Citizens may address the Parks & Recreation Commission about any non-agenda item of concern. Speakers must state their name and address and limit their remarks to three minutes. The Parks & Recreation Commission will take no official action on these items but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting.)

Bryan  
Rehelt

Dan  
Stender

5. **Business/Updates**

- A. West Carver Lions Bench Request
- B. Outlot A - Rezoning
- C. Friendship Park - AARP Community Challenge Program Grant
- D. Arbor Day Event
- E. Old Town Update
- F. West Carver Community Pool
- G. Carver Co Community Foundation Grant

Jim  
Zellmann

Comm ED  
(ad hoc)

6. **Community Education Update**

7. **Commission Updates**

8. **Upcoming Meeting - Next P&R meeting - 5:30pm, April 16, 2024**

9. **Adjournment**

**Upcoming City Meetings/Events:**

March 13th	Economic Development Commission Meeting	6:00 PM
March 21st	Sr. Advisory Commission	9:00 AM
March 25th	Workshop/EDA/City Council Meeting	5:00 PM/6:00 PM
April 2nd	Planning Commission Meeting	6:00 PM
April 8th	City Council Meeting	6:00 PM
April 10th	Economic Development Commission Meeting	6:00 PM

April 10th	NYA Free Food Distribution	12:30 PM
April 16th	Parks & Recreation Commission	5:30 PM

**NORWOOD YOUNG AMERICA PARKS & RECREATION COMMISSION**

Tuesday, January 16, 2024- 5:30pm

City Hall Council Chambers, 310 Elm Street West

Minutes

Members present: Dan Stender, Jim Zellmann, Sharilyn Feltmann, Bill Grundahl, Brooke Allen, Karla Hormann

Members absent: Bryan Rehnelt

Staff present: Community & Economic Dev Director Karen Hallquist

Others: Sue Forster (Dist 108 Comm Ed)

**1. Call to Order**

The meeting was called to order at 5:31 p.m.

A. Pledge of Allegiance - all those present stood for the Pledge of Allegiance

**2. Adoption of Agenda**

*Motion: DS/BG to eliminate 3. Oath of Office and adopt the agenda as written. Motion passed 6-0.*

**3. Oath of Office - deleted**

**4. Election of Officers**

*Motion: JZ/BG for Brooke Allen to remain Chair. Motion passed 6-0.*

*Motion: JZ/BG for Sharilyn Feltmann to remain Vice Chair. Motion passed 6-0.*

**5. Approve Minutes**

A. September 19, 2023, Parks & Recreation Meeting

*Motion: DS/KH to approve the minutes with the update of next month's meeting time at 5:30pm. Motion passed 6-0.*

**6. Introductions, Presentations, and Public Comment - none**

**7. Business/Updates**

A. Outlot A - Rezoning

*Motion: KH/DS to have the PZ proceed with the requirements to rezone Outlot A to P-1 Parks/Open Space.*

*Motion passed 6-0.*

B. Hockey Rink

City staff has been flooding the hockey and free-skate rinks since Wed, Jan 10<sup>th</sup>. The warming house and lights are all scheduled to be open for the weekend.

C. Friendship Park

Staff purchased the border for around the west playground at Friendship Park before the end of 2023.

The border will accommodate the playground's required "use zone" and features. Playground mulch

will be purchased in spring 2024. The League of MN Loss Consultant had noted the saturated ground

around the playground. It has been discussed (not required) to move the playground to a higher

location or install a tile system just around the playground. Staff and Public Service Director Streich will

continue to research this.

D. Trail Maintenance

PSD Streich has reviewed the trail system and noted that Friendship Park trail is next for maintenance.

He is researching a 1" overlay from the west parking lot to Oak Drive for the entire trail.

E. Arbor Day Event

Commissioners discussed the Arbor Day event and want to keep it at Prairie Dawn Park for one more year to add additional trees along the trail. Staff will share an aerial map of the park at the next meeting.

F. Old Town Update

RAM Contractors continue to work with Kaeding Architecture and staff. The foundation has been taken care of, and the walls are going up. Major progress will be happening soon.

G. West Carver Community Pool

Staff will attend the CHS Career Fair on Friday, January 26<sup>th</sup> to inform students on lifeguard positions at the WCCP for the summer of 2024. It should be noted that the City pays for interested students to take the lifeguard and/or WSI training each year. PSD Streich worked with Mayer Lumber to construct a separate shed on the west side of the pool house to accommodate the required space and separation for pool chemicals per MDH.

**8. Community Education Update**

Forster shared the following:

- The new Youth, Rec and Facilities Manager is Melissa Laubach.
- The spring/summer catalog will be coming out at the end of January.
- Legion and VFW donated money toward the Music in the Park programming as the Legacy grant is no longer available. Sponsorships are still available for these evenings, which involves announcing the entertainment and providing concessions.
- PreK registration is Feb 13<sup>th</sup>.
- Defensive driving class will be at school.
- There is a request for a pickleball tourney at Stiftungsfest. The school is looking into painting the skate park into courts.

**9. Commission Updates - none**

10. **Upcoming Meeting** - Next P&R meeting – 5:30pm, February 20, 2024

**11. Adjournment**

*Motion: JZ/SF to adjourn at 6:24pm. Motion passed 6-0.*

Submitted by:

-----  
Karen Hallquist, Community & Economic Development Director



TO: NYA Parks & Recreation Commission  
FROM: Karen Hallquist, Community & Economic Development Director  
DATE: January 16, 2024  
RE: Business/Updates

---

**5A. West Carver Lions Bench Request**

West Carver Lions representatives will be present to share information on a bench that was donated in honor of member Lion Dar Mondor. They are requesting the bench be installed within city limits in a mutually agreed upon location.

**Recommended Motion:**

**Motion to recommend the placement of the donated bench at \_\_\_\_\_  
in honor of Lion member Dar Mondor.**

**5B. Outlot A - Rezoning**

The NYA Planning and Zoning Commission will hold a public hearing on Tuesday, April 2, 2024, to recommend the rezoning of Outlot A from R-1 to P-1. The recommendation will go to the City Council meeting on April 8<sup>th</sup> for final approval.

Staff is researching the DNR grant for the next steps of the process of completing Outlot A.

**5C. Friendship Park - AARP Community Challenge Program Grant**

Carver County Public Health notified staff of a grant opportunity through the AARP Community Challenge Program. This program funds up to \$50,000 for a quality-of-life project that benefits citizens aged 50+. Due to the grant's timing (due on Wed, March 6, 2024), PSD Mark Streich recommended the grant application be submitted for a trail project at Friendship Park. The entire trail would be milled and overlaid, an extension of the trail would reach the tennis/pickleball courts according to ADA standards, and three benches would be added to the trail near the east side of the trail by the courts. The City will be notified in mid-May of the selection status. The City Council approved a Resolution at their February 26, 2024, Council meeting in support of the application. An estimate of the project was \$51,000 for the trail and \$3,600 for benches.

**5D. Arbor Day Event**

Enclosed in the packet is an aerial view of Prairie Dawn Park. Commissioners are to discuss:

- Locations for the Arbor Day planting.
- Date of the Arbor Day celebration
- Other events to be held in conjunction with the plantings.

- Partners for the event (i.e. Boy Scouts, Girl Scouts, etc.)

### **5E. Old Town Update**

Major progress is happening at the New Old Town. Donations are still be accepted. The project is still on schedule to finish no later than June 30, 2024. At some point this spring, Commissioners will plan a Ribbon Cutting/Grand Opening for this summer.

### **5F. West Carver Community Pool**

City Public Service staff will be working on fixing the bulged fencing at the pool this week. They will also be prepping for a simplified landscaping plan for around the entire pool. Landscaping will include arborvitae, Karl Forster grasses, and black-eyed Susan plants – all of which do not require a high level of maintenance or shed leaves that cause blockage in the pool drains.

Mayer Lumber will be delivering the supply shed soon. The pool house project planning will also be starting soon. More details to come.

### **5G. Carver Co Community Foundation Grant**

Staff is recommending to apply for the Carver Co Community Foundation Grant for a parks project. Commissioners are to discuss potential projects for this grant – New Old Town, Friendship Park Trail, etc. The application deadline is March 31, 2024. The City Council would approve a Resolution to support the application at the March 25, 2024, Council meeting.

The following is a write up about the grant:

*CFCC will focus its grant making primarily on applications from organizations providing service in the areas of: Arts and Culture, Civic, Education, Health, Productive Aging, Social Services. Favorable considerations are programs that make a sustainable positive impact in the community and build or support collaborative efforts that involve other community partners such as other nonprofits, government entities, businesses, and citizen groups. Also, initiatives likely to make a difference in the quality of life and have the potential to inspire additional investments in the community, will be considered.*

## NYA Parks Commission – February, 2024

RE: Bench

Thanks, all, for the opportunity to present a request to you. On behalf of the NYA West Carver Lions (and, incidentally, the Green Isle Lions), we ask that you recommend placement of a Trex bench somewhere within the City.

Background info: As a gift to the Green Isle Lions, our club has been collecting plastic (bags and more) for that club. As a club project, jointly with the Trex Corporation, they supply benches to their city. Our donations help them achieve their goals sooner. Photo of the bench attached.

For many reasons, our two clubs have pleasant relationships with each other. Some of these involved our member Lion Dar Mondor, recently passed. So, generously, the Green Isle Lions donated a bench to our club. We all hope that the bench can be placed within the City so that our residents can enjoy its use. Location of the bench would be at a mutually agreed upon location. Our hope is that you could recommend this to City Council. Knowing it is the season for spring projects.

Questions?

