



more than a place, it's home.

NORWOOD YOUNG AMERICA PARKS & RECREATION COMMISSION

Tuesday, April 16, 2024 - 5:30pm

City Hall Council Chambers, 310 Elm Street West

AGENDA

Brooke
Allen

1. Call to Order

- A. Pledge of Allegiance

Sharilyn
Feltmann

2. Adoption of Agenda

Bill
Grundahl

3. Approve Minutes

- A. March 12, 2024, Parks & Recreation Meeting

Karla
Hormann

4. Introductions, Presentations, and Public Comment

(Citizens may address the Parks & Recreation Commission about any non-agenda item of concern. Speakers must state their name and address and limit their remarks to three minutes. The Parks & Recreation Commission will take no official action on these items but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting.)

Bryan
Rehnelt

Dan
Stender

5. Business/Updates

- A. Norwood Baseball Projects
- B. West Carver Lions Bench
- C. Outlot A - Rezoning
- D. Friendship Park Trail Project
- E. Arbor Day Event
- F. Old Town Update
- G. West Carver Community Pool
- H. Carver Co Community Foundation Grant

Jim
Zellmann

Comm ED
(ad hoc)

6. Community Education Update

7. Commission Updates

8. Upcoming Meeting - Next P&R meeting - 5:30pm, May 21, 2024

9. Adjournment

Upcoming City Meetings/Events:

April 18 th	Sr. Advisory Commission	9:00 AM
April 22 nd	Workshop/EDA/City Council Meeting	5:00 PM/6:00 PM
May 7 th	Planning Commission Meeting	6:00 PM
May 8 th	NYA Food Distribution	12:30 PM
May 8 th	Economic Development Commission Meeting	No EDC Meeting
May 8 th	Special Event: Small Business Seminar-Branding, Marketing & Social	Willkommen Park Pavilion

	Media Presentation by OrangeBall Creative	5:30 PM – 7:30 PM
May 13th	City Council Meeting	6:00 PM
May 16 th	Sr. Advisory	9:00 AM
May 21 st	Park and Rec Commission Meeting	5:30 PM
May 28 th	Workshop/EDA/City Council Meeting	5:00 PM/6:00 PM (Tuesday Meeting)

NORWOOD YOUNG AMERICA PARKS & RECREATION COMMISSION

Tuesday, March 12, 2024- 5:30pm
City Hall Council Chambers, 310 Elm Street West
Minutes

Members present: Dan Stender, Jim Zellmann, Sharilyn Feltmann, Bill Grundahl, Brooke Allen
Members absent: Bryan Rehnelt, Karla Hormann
Staff present: Community & Economic Dev Director Karen Hallquist
Others: Sue Forster (Dist 108 Comm Ed), Mary Spille, Judy Maas, Mona Bruers (NYA West Carver Lions)

1. Call to Order

The meeting was called to order at 5:32 p.m.

A. Pledge of Allegiance – all those present stood for the Pledge of Allegiance

2. Adoption of Agenda

Motion: JZ/BG to adopt the agenda as written. Motion passed 5-0.

3. Approve Minutes

A. January 16, 2024, Parks & Recreation Meeting

Motion: JZ/DS to approve the minutes. Motion passed 5-0.

4. Introductions, Presentations, and Public Comment - none

5. Business/Updates

A. West Carver Lions Bench Request

West Carver Lions representatives Mary Spille, Judy Maas, and Mona Bruers were present to share information on a bench donated in honor of member Lion Dar Mondor by the Green Isle Lions Club. It is a special circumstance as it is a Trex bench, which is different from the other benches in the community. They requested to place the bench in Friendship Park by the butterfly gardens. An alternate location commissioners mentioned was at the NYA Sports Complex by the Lions Shelter.

Motion: SF/DS to require all park memorials, other than pre-approved NYA park memorial programs, to be reviewed by the Parks & Recreation Commission, and approved by the City Council. Motion passed 5-0.

Motion: SF/JZ to recommend the installation of a Trex bench donated by the Green Isle Lions Club in memory of Lion Dar Mondor at the Friendship Park Butterfly Gardens with the understanding that the NYA West Carver Lions will pay for the installation of the bench. Motion passed 5-0.

B. Outlot A – Rezoning

Hallquist shared that the NYA Planning and Zoning Commission will hold a public hearing on Tuesday, April 2, 2024, to recommend the rezoning of Outlot A from R-1 to P-1. The recommendation will go to the City Council meeting at a future meeting for final approval.

C. Friendship Park – AARP Community Challenge Program Grant

Hallquist shared that Carver County Public Health notified staff of a grant opportunity through the AARP Community Challenge Program. The program funds up to \$50,000 for a quality-of-life project that benefits citizens aged 50+. Due to the grant's timing (due on Wed, March 6, 2024), PSD Mark Streich recommended the grant application be submitted for a trail project at Friendship Park. The entire trail would be milled and overlaid, an extension of the trail would reach the tennis/pickleball courts according to ADA standards, and three benches would be added to the trail near the east side of the trail by the courts. The City will be notified in mid-May of the selection status. The City Council approved a Resolution at their February 26, 2024, Council meeting in support of the application. An estimate of the project was \$51,000 for the trail and \$3,600 for benches.

D. Arbor Day Event

Commissioners agreed that the Arbor Day event be at Prairie Dawn Park on Thursday, May 30th starting at 9am. There will be six trees planted along with some kids activities. Staff will reach out to the girls and boy scouts to partner. Six additional trees will be planted at Friendship Park to start new growth there.

E. Old Town Update

Hallquist reported on major progress happening at the New Old Town. Donations are still being accepted. The project is still on schedule to finish no later than June 30, 2024. At some point this spring, Commissioners will plan a Ribbon Cutting/Grand Opening for this summer.

F. West Carver Community Pool

City Public Service staff will be working on fixing the bulged fencing at the pool this week. They will also be prepping for a simplified landscaping plan for around the entire pool. Landscaping will include arborvitae, Karl Forster grasses, and black-eyed Susan plants – all of which do not require a high level of maintenance or shed leaves that cause blockage in the pool drains. Mayer Lumber will be delivering the supply shed soon. The pool house project planning will also be starting soon. More details to come. Swimming lesson information will be available around May 1st.

G. Carver Co Community Foundation Grant

Hallquist recommended the City apply for the Carver Co Community Foundation Grant for a parks project. The CFCC focuses on organizations providing "civic" service and other areas that make a sustainable positive impact in the community with community partners.

Motion: SF/BG the recommendation to apply for the Carver Co Community Foundation Grant in the amount of \$5,000 with funding to go toward the New Old Town Project. Motion passed 5-0.

6. Community Education Update

Forster shared the following:

- The new Youth, Rec and Facilities Manager is Melissa Laubach.
- Parent group forming a baseball association.
- Lots of interest in ECFE.
- Registration is going on for Kids Company for the summer.
- Music in the Parks series is financially supported by the VFW and American Legion.
- Defensive driver classes will be held at Central Elem.
- Summer league interest for pickleball.
- Central Public Preschool is the new name for Kurious Kids.

7. Commission Updates - none

8. **Upcoming Meeting** - Next P&R meeting – 5:30pm, April 16, 2024

9. Adjournment

Motion: JZ/DS to adjourn at 6:49pm. Motion passed 5-0.

Submitted by:

Karen Hallquist, Community & Economic Development Director



TO: NYA Parks & Recreation Commission
FROM: Karen Hallquist, Community & Economic Development Director
DATE: April 16, 2024
RE: Norwood Baseball Projects

Representatives of the Norwood Baseball Board, Charlie Storms and Kelly Lueck, met with city staff to discuss 2024 projects at Zellmann Field in the NYA Sports Complex. Storms and Lueck will be present at the Parks & Rec meeting to answer any questions of the following:

Scoreboard Project

- The baseball team plans to replace the existing scoreboard at the NYA Sports Complex Zellmann Field with a digital LED scoreboard from Daktronics. The existing scoreboard is 30 years old. Due to the age of the board, replacement parts are not in existence.
- The location of the scoreboard will be installed in the center field rather than the existing right field scoreboard, which is hard to view by spectators – specifically spectators near the concession stand bleachers.
- The cost of the new scoreboard is approximately \$60,000 which includes installation.
- To date, the baseball team has received approximately \$45,000 in donations/sponsorships in return for an advertisement beneath the new scoreboard. The amount of the donation is acknowledged by the size of the advertisement.
- The timeline goal for replacement is August 2024 with the new scoreboard installed before the old one comes down.
- Norwood Baseball will pull the appropriate building permits (footings, electrical, etc.) to install the new board and keep in contact with PSD Mark Streich during the duration of the project.
- City staff will be helping with the takedown of the old board. The baseball team will dispose of the old board.

Batter's Eye Screening

- The baseball team will replace the canvas batter's eye screen with a steel trellis that will be the backbones for climbing ivy plants.
- Henning Excavating will fix the existing posts and adhere to the new trellis.
- The Delano Ball Club is providing clippings of the ivy for 60 starter plants which will be planted by the Norwood baseball team sometime in mid-June. They, too, will maintain and water the plants.

Tree Replacement

- The four evergreen trees in centerfield behind the batter's eye screen have been removed.
- City staff will grind out the stumps.
- The baseball team has intentions of planting approximately a dozen evergreen trees (that grow to about 15 ft tall) along the outfield fence. However, the number is yet to be determined until the batter's eye screen is in place.
- City staff will water the new trees.

Concession Stand Additions

- The baseball team will add a new menu board and an over-the-counter sign as a second means of acknowledgment for the new scoreboard sponsors.

Attachments:

Picture of current scoreboard (1)

Rendering of new scoreboard (1)

Picture of concession window (1)

Concept drawing of concession window menu board and sponsorship acknowledgment (2)

The 2025 City Capital Improvement Project fund has \$75,000 dedicated to sandblasting and repainting the light poles around Zellmann Field.

Staff thanks the Norwood Baseball team for their continued improvements at the field.

Recommended Motion:

Motion to recommend approval of the 2024 projects as presented by the Norwood Baseball team.



TO: NYA Parks & Recreation Commission
FROM: Karen Hallquist, Community & Economic Development Director
DATE: April 16, 2024
RE: Business/Updates

5B. West Carver Lions Bench Request

The City Council approved the bench donation and location request from the West Carver Lions. Installation will happen this spring.

5C. Outlot A - Rezoning

The final step of rezoning of Outlot A will be the approval at the April 22nd City Council Meeting. Staff is researching the DNR grant for the next steps of completing Outlot A.

5D. Friendship Park - AARP Community Challenge Program Grant

Staff submitted the grant application on March 6th with the request for \$50,000 to the walking trail at Friendship Park. The entire trail would be milled and overlaid, an extension of the trail would reach the tennis/pickleball courts according to ADA standards, and three benches would be added to the trail near the east side by the courts. The City will be notified in mid-May of the selection status.

5E. Arbor Day Event - Prairie Dawn Park, May 30th 9am

Staff reached out to Boy Scout and Girl Scout leaders to gauge interest in partnering for the event.

- Locations for the Arbor Day planting - south end of trail at Prairie Dawn Park
- Date of the Arbor Day celebration - Thursday, May 30th at 9am
- Other events to be held in conjunction with the plantings.
 - Kite flying - Can get 72 kids kites (22"x21") (~\$90)
 - Sidewalk chalk (~\$20)
 - Plant small plants (~\$60)
- Partners for the event (i.e. Boy Scouts, Girl Scouts, etc.)

Recommended Motion

Motion to spend up to \$200 on supplies for the Arbor Day Event.

5F. Old Town Update

Major progress is happening at the New Old Town. Donations are still being accepted. The project is still on schedule to finish no later than June 30, 2024. At some point this spring, Commissioners will plan a Ribbon Cutting/Grand Opening for this summer.

5G. West Carver Community Pool

Lifeguard interviews are scheduled for the week. City staff will work on the landscaping project when the ground dries out.

5H. Carver Co Community Foundation Grant

Staff submitted the Carver Co Community Foundation Grant application to request a \$5,000 donation for the New Old Town Project on March 31st. The City will be notified in May of the award status.

HOME OF THE

INDIANS

citizens STATE BANK
3000 GOOD YOURS AVENUE
www.CitizensStateBankNYA.com

We want to be your bank.
952-467-3000

AT BAT



BALL



STRIKE



OUT



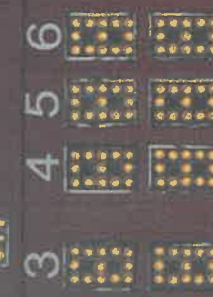
H/E



DAKTRONICS

GUEST NORWOOD

1 2 3 4 5 6 7 8 9 10



RUNS

HITS

ERR



ZELLMANN FIELD

AT BAT	4	BALL										2	STRIKE	1	OUT	1	H/E	H
GUEST	1	0	0	0	0	1	0	0	0	0	0	0	0	0	2	4	1	1
HOME	0	0	2	0	1	3	0	0	0	0	0	0	0	0	6	12	0	0

GOLD SPONSOR \$10,000.00	PLATINUM SPONSOR \$20,000.00 SOLD	GOLD SPONSOR \$10,000.00	SILVER SPONSOR \$5,000.00 SOLD
-----------------------------	---	-----------------------------	--------------------------------------

- Domed Panel (NBacklit)
DA-1205-36
5' high x 36' wide
- Sponsor Panels (NBacklit)
2' high x 36' wide @2
- Scoreboard
BA-2026-A
9.33' high x 36' wide

REDUCTION READY ARTWORK NEEDED FOR:
SPONSOR logos

03/20/2024 (Rev 0) Concept Norwood Baseball Association_MN BA-2026 (2)

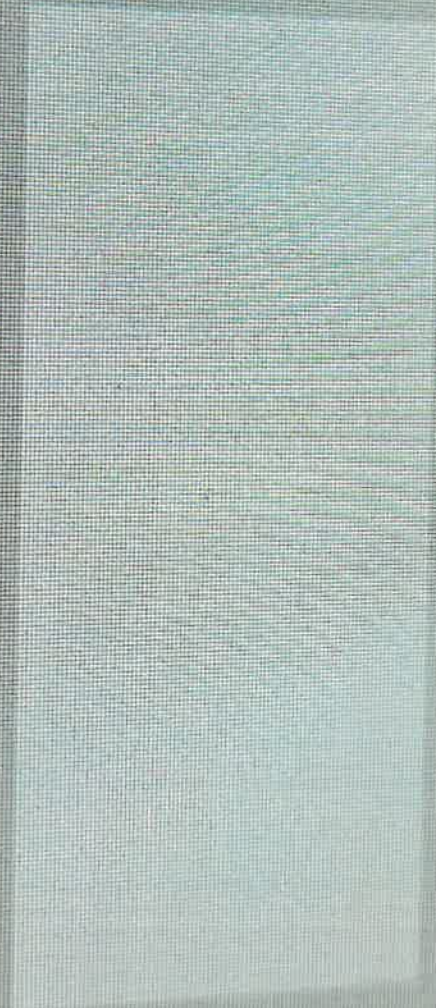
NORWOOD BASEBALL ASSOCIATION NORWOOD-YOUNG AMERICA, MN

THIS ARTWORK IS PROTECTED UNDER FEDERAL AND INTERNATIONAL COPYRIGHT LAW. EXPRESS PERMISSION FROM DAKTRONICS INC. IS REQUIRED FOR REPRODUCTION. PERMISSIONS ARE FOR THE FACTIVE USE OF DAKTRONICS, DAKTRONICS CUSTOMERS, AND A CUSTOMER'S PARTNERS. PERMISSIONS ARE NOT GRANTED FOR REPRODUCTION OR ALTERATION IN ANY MANNER WITHOUT THE WRITTEN PERMISSION OF DAKTRONICS. PERMISSIONS DO NOT REPRESENT FABRICATOR OR STRUCTURAL ENGINEER CERTIFIED OR SEALED DOCUMENTS.





CONCESSION MENU



1

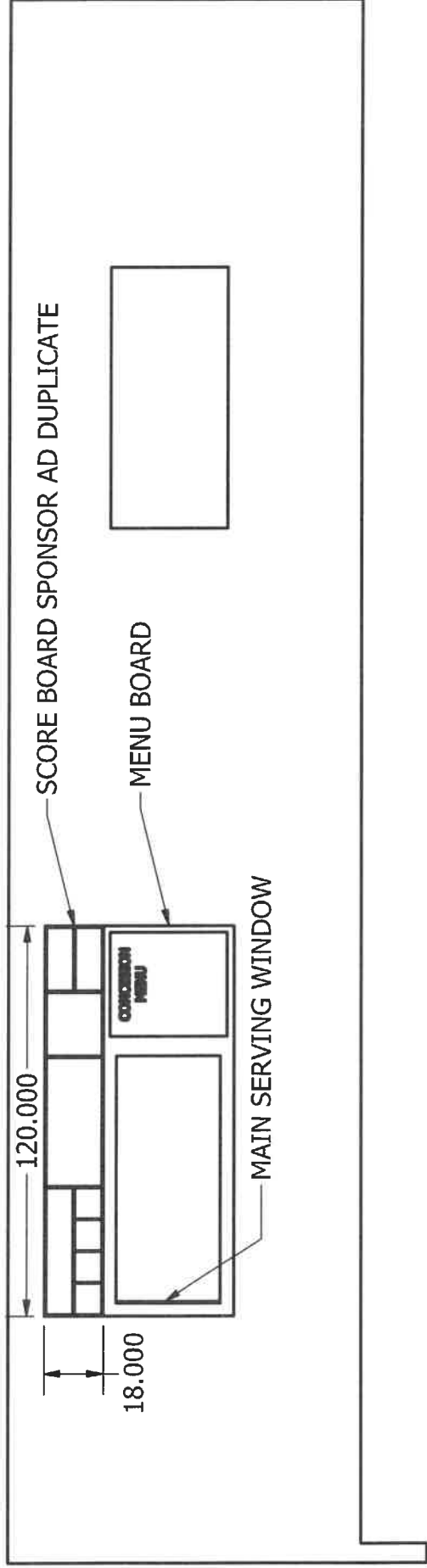


2

B



A



CONCESSION STAND SCORE BOARD ADS AND MENU BOARD

1



2

B



A