



**NORWOOD YOUNG AMERICA PARKS & RECREATION COMMISSION**

**Tuesday, May 21, 2024 - 5:30pm**

**City Hall Council Chambers, 310 Elm Street West**

**AGENDA**

Brooke  
Allen

- 1. Call to Order**
  - A. Pledge of Allegiance

Sharilyn  
Feltmann

- 2. Adoption of Agenda**

Bill  
Grundahl

- 3. Approve Minutes**
  - A. April 16, 2024, Parks & Recreation Meeting

Karla  
Hormann

- 4. Introductions, Presentations, and Public Comment**

(Citizens may address the Parks & Recreation Commission about any non-agenda item of concern. Speakers must state their name and address and limit their remarks to three minutes. The Parks & Recreation Commission will take no official action on these items but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting.)

Dan  
Stender

Jim  
Zellmann

- 5. Business/Updates**

- A. Disc Golf
- B. Outlot A - Rezoning
- C. Friendship Park Trail Project
- D. Arbor Day Event
- E. Old Town Update
- F. West Carver Community Pool
- G. Carver Co Community Foundation Grant

Open Seat

Comm ED  
(ad hoc)

- 6. Community Education Update**

- 7. Commission Updates**

- 8. Upcoming Meeting - Next P&R meeting - 5:30pm, June 18, 2024**

- 9. Adjournment**

**Upcoming City Meetings/Events:**

May 27 <sup>th</sup>	Memorial Day	City office closed
May 28 <sup>th</sup>	Workshop/EDA/City Council Meeting	5:00 PM/6:00 PM (Tuesday Meeting)
June 4 <sup>th</sup>	Planning Commission Meeting	6:00 PM
June 10 <sup>th</sup>	City Council Meeting	6:00 PM
June 12 <sup>th</sup>	NYA Food Distribution	12:30-1:30 PM
June 12 <sup>th</sup>	EDC Meeting	6:00 PM
June 18 <sup>th</sup>	Park and Rec Commission Meeting	5:30 PM

June 20 <sup>th</sup>	Sr. Advisory	9:00 AM
June 24 <sup>th</sup>	Workshop/EDA/City Council Meeting	5:00 PM/6:00 PM

**NORWOOD YOUNG AMERICA PARKS & RECREATION COMMISSION**  
**Tuesday, April 16, 2024- 5:30pm**  
**City Hall Council Chambers, 310 Elm Street West**  
**Minutes**

Members present: Dan Stender, Jim Zellmann, Sharilyn Feltmann, Bill Grundahl, Karla Hormann  
Members absent: Brooke Allen  
Staff present: Community & Economic Dev Director Karen Hallquist  
Others: Sue Forster (Dist 108 Comm Ed), Norwood Baseball Charlie Storms and Joe Kube

**1. Call to Order**

The meeting was called to order at 5:30 p.m.

A. Pledge of Allegiance – all those present stood for the Pledge of Allegiance

**2. Adoption of Agenda**

*Motion: KH/BG to adopt the agenda as written. Motion passed 5-0.*

**3. Approve Minutes**

A. March 12, 2024, Parks & Recreation Meeting

*Motion: JZ/DS to approve the minutes. Motion passed 5-0.*

**4. Introductions, Presentations, and Public Comment - none**

**5. Business/Updates**

A. Norwood Baseball Projects

Hallquist shared details on four proposed projects the Norwood Baseball team will complete this summer. Norwood Baseball representatives Charlie Storms and Joe Kube were present to answer any questions.

- The existing scoreboard will be replaced, with businesses paying for sponsorships to cover the costs of approximately \$60,000. The goal is to install it after the summer season. The team will organize the installation and pull appropriate permits. City staff will help with the removal of the old scoreboard.
- Addition of a batter's eye screen. The team will replace the canvas screen with a steel trellis that will be the backbone for climbing ivy plants. The team will plant and maintain the ivy plants.
- Replace outfield perimeter trees. The team removed four evergreen trees. City staff will grind out the stumps. The team will pay for and plant approximately a dozen evergreen trees, adding mulch. City staff will water the new trees.
- Addition of a concession stand menu board and over-the-counter sign as a second means of acknowledgment for the new scoreboard sponsors.

*Motion: DS/BG to recommend approval of all four 2024 projects as presented by the Norwood Baseball team. Motion passed 5-0.*

B. West Carver Lions Bench Request

Hallquist shared that the City Council approved the bench donation and location request from the West Carver Lions. Installation of the bench will be by the Butterfly Gardens at Friendship Park.

C. Outlot A – Rezoning

Hallquist shared that the final step in rezoning Outlot A will be approval at the April 22<sup>nd</sup> City Council Meeting. Staff is researching the DNR grant for the next steps of completing Outlot A.

D. Friendship Park – AARP Community Challenge Program Grant

Hallquist shared that staff submitted the grant application on March 6<sup>th</sup> with the request for \$50,000 to the walking trail at Friendship Park. The entire trail would be milled and overlaid, an extension of the trail would reach the tennis/pickleball courts according to ADA standards, and three benches would be added to the trail near the east side by the courts. The City will be notified in mid-May of the selection status.

#### E. Arbor Day Event

Hallquist confirmed the Arbor Day event will be at Prairie Dawn Park on Thursday, May 30th, starting at 9 a.m. Staff contacted Boy Scout and Girl Scout leaders to gauge interest in partnering for the event.

- Locations for the Arbor Day planting – south end of trail at Prairie Dawn Park
- Date of the Arbor Day celebration – Thursday, May 30<sup>th</sup> at 9am
- Other events to be held in conjunction with the plantings.
  - Kite flying – Can get 72 kids kites (22"x21") (~\$90)
  - Sidewalk chalk (~\$20)
  - Plant small plants (~\$60)
- Partners for the event (i.e. Boy Scouts, Girl Scouts, etc.)

Hallquist also shared that information on Emerald Ash Boer will be coming out in the next month as it has spread to NYA. Ash trees will need to be treated or removed in city parks. The city will be required to do a tree inventory in all public places/parks.

*Motion: KH/JZ to spend up to \$200 on supplies for the Arbor Day Event. Motion passed 5-0.*

#### F. Old Town Update

Hallquist reported the donations are at approximately \$77,000 toward the project. Commissioners are to bring back ideas on a Ribbon Cutting/Grand Opening for this summer. Idea brought up could be selling burgers with proceeds going toward Old Town. Staff will reach out to the Young America Cardinals and Stiftungsfest for help.

#### G. West Carver Community Pool

Hallquist reported that Lifeguard interviews are scheduled for this week. When the ground dries out, city staff will work on the landscaping project.

#### H. Carver Co Community Foundation Grant

Hallquist submitted the Carver Co Community Foundation Grant application on March 31st to request a \$5,000 donation for the New Old Town Project. The City will be notified of the award status in May.

### 6. Community Education Update

Forster shared the following:

- The new Crow River Association/Baseball group did a bunch of work to the new fields in preparation for games. New concession stands have also been built.
- Soccer has started. There are 55 teams in the league.
- Central Elem Schools will be getting new heating/cooling system this summer.
- There has been an increase in participation for the Defensive Driving Class – this will be held at CES.
- Preschool registration is still open.
- Kids Co is open 5 days a week for the summer.
- Foster will check on whether there will be an open house for the walking track and to see everything at school.

### 7. Commission Updates

Hallquist shared updates on the upcoming Senior Citizen Dance and the Tacoma West Industrial Park Phase 2 expansion.

### 8. Upcoming Meeting - Next P&R meeting – 5:30pm, May 21, 2024

### 9. Adjournment

*Motion: BG/DS to adjourn. Motion passed 5-0.*

Submitted by:

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Karen Hallquist, Community & Economic Development Director



TO: NYA Parks & Recreation Commission  
FROM: Karen Hallquist, Community & Economic Development Director  
DATE: May 21, 2024  
RE: Business/Updates

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#### **5A. Disc Golf**

Staff has started researching the sport of disc golf and the requirements to create a “disc golf course.”

- A disc golf course can be anywhere between 6-18 holes.
- An estimate for a 9-hole course is \$4,000.
- It is suggested to have a .5 to 1 acre per hole.
- MN is the 6<sup>th</sup> best disc golf state in the US with 403 courses.

Staff will bring examples of layouts of other local courses to the meeting. Given Prairie Dawn Park's size (8 acres) and open space, it would be the ideal location.

#### **5B. Outlot A**

Staff is researching the DNR grant for the next steps of the process of completing Outlot A.

#### **5C. Friendship Park – AARP Community Challenge Program Grant**

Staff received notice that the Friendship Park Trail Program application was not selected for grant dollars. Over 3,300 applications were submitted. This project will need to be budgeted for in 2025.

#### **5D. Arbor Day Event – Prairie Dawn Park, May 30<sup>th</sup> 9am**

Troops from both Boy Scouts and West Carver Girl Scouts will be present to help at the event.

- Locations for the Arbor Day planting – south end of trail at Prairie Dawn Park
- Date of the Arbor Day celebration – Thursday, May 30<sup>th</sup> at 9am
- Other events to be held in conjunction with the plantings.
  - Kite flying – Can get 72 kids kites (22"x21") (~\$90)
  - Sidewalk chalk (~\$20)
  - Plant small plants (~\$60)
- Partners for the event (i.e. Boy Scouts, Girl Scouts, etc.)

#### **5E. Old Town Update**

Major progress is happening at the New Old Town. Donations are still being accepted, and the project is still on schedule to finish by June 30, 2024.

Staff is recommending a "Pack the Park" for the New Old Town Dedication on Friday, June 21<sup>st</sup> for the Young America Cardinal vs. Norwood Baseball game. Staff reached out to the Young America Cardinals and Stiftungsfest for their input for the event. More details to be shared at the meeting.

**5F. West Carver Community Pool**

The pool opening date is scheduled for Saturday, June 1<sup>st</sup>.

**5G. Carver Co Community Foundation Grant**

Staff submitted the Carver Co Community Foundation Grant application to request a \$5,000 donation for the New Old Town Project on March 31<sup>st</sup>. The City will be notified in May on the award status.