



NORWOOD YOUNG AMERICA PARKS & RECREATION COMMISSION
Tuesday, November 19, 2024 – 5:30pm
City Hall Council Chambers, 310 Elm Street West
AGENDA

- | | |
|----------------------|---|
| Brooke
Allen | 1. Call to Order
A. Pledge of Allegiance |
| Sharilyn
Feltmann | 2. Adoption of Agenda |
| Bill
Grundahl | 3. Approve Minutes
A. August 20, 2024, Parks & Recreation Meeting |
| Karla
Hormann | 4. Introductions, Presentations, and Public Comment
<small>(Citizens may address the Parks & Recreation Commission about any non-agenda item of concern. Speakers must state their name and address and limit their remarks to three minutes. The Parks & Recreation Commission will take no official action on these items but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting.)</small> |
| Dan
Stender | 5. Business/Updates
A. NYA Sports Complex Zellmann Field Light Pole Project
B. Kehrer Park
C. West Carver Community Pool
D. 2024 Goal Review |
| Jim
Zellmann | |
| Open Seat | |
| Comm ED
(ad hoc) | |
| | 6. Community Education Update |
| | 7. Commission Updates |
| | 8. Upcoming Meeting - Next P&R meeting – January 21, 2025, 5:30pm. No meeting in December. |
| | 9. Adjournment |

Upcoming 2024 Meetings/Events

November 21 st	Sr. Advisory Meeting	9:00 AM
November 25 th	Workshop/EDA/City Council Meeting	5:00 PM/6:00 PM
December 3 rd	Planning and Zoning Committee Meeting	6:00 PM
December 9 th	City Council Meeting/TNT Public Hearing	6:00 PM
December 11 th	NYA Food Distribution	12:30 PM – 1:30 PM
December 19 th	Sr. Advisory Meeting	9:00 AM

December 23 rd	No City Council Meeting	
December 24 th &25	City Hall Closed in Observance of the Christmas Holiday	

NORWOOD YOUNG AMERICA PARKS & RECREATION COMMISSION

Tuesday, May 21, 2024- 5:30pm

City Hall Council Chambers, 310 Elm Street West

Minutes

Members present: Dan Stender, Sharilyn Feltmann, Bill Grundahl, Brooke Allen

Members absent: Karla Hormann, Jim Zellmann

Staff present: Community & Economic Dev Director Karen Hallquist

Others:

1. Call to Order

The meeting was called to order at 5:31 p.m.

A. Pledge of Allegiance - all those present stood for the Pledge of Allegiance

2. Adoption of Agenda

Motion: SF/DS to adopt the agenda as written. Motion passed 4-0.

3. Approve Minutes

A. May 21, 2024, Parks & Recreation Meeting

Motion: DS/BG to approve the minutes. Motion passed 4-0.

4. Introductions, Presentations, and Public Comment - none

5. Business/Updates

A. Disc Golf

Hallquist started researching the sport of disc golf and all the requirements. Both Prairie Dawn Park and Friendship Park could accommodate a course. Commissioners asked to review the Prairie Dawn Master Plan at the next meeting.

B. Outlot A - Rezoning - No update

C. Friendship Park - Dog Park

Hallquist shared that District 108 Community Ed Recreation Specialist Melissa Laubach confirmed that the fenced-in soccer field at Friendship Park is used six weeks in the spring and fall (one time per week), for about 12 times per year. Because of the new turf field being added, practices and/or games could be moved if this fenced-in area becomes a dog park. Commissioners discussed the following:

- The fenced-in area is approximately 0.76 acres, with two entrances on the northwest and southwest sides. The fence is 8 ft high and will need some adjustments/ additions at the NE entrance to add a small gateway area. The SE entrance will be permanently closed.
- The only additional amenities to install for a dog park could be some picnic tables, the planting of some trees, and a doggy waste station and waste receptacle. A watering station is unnecessary, as pet owners should be encouraged to bring their own water/bowl.
- A "name the park" contest could be held, also a painting contest for a few fake fire hydrants.

Commissioners will wait to make a recommendation to the Council until more financial information will be available.

D. Arbor Day Event

The event was a success, with about 30 children in attendance. Commissioners discussed holding the 2025 event at Friendship Park.

E. Old Town Update

The Old Town Dedication will be postponed until Spring 2025. Weather and the incomplete project are factors in the delay. Donations will be accepted until April 15, 2025.

F. West Carver Community Pool

The closing date of the pool is August 16th. New, less-maintenance landscaping had been planted around the pool perimeter. Administration has started looking into contractors to satisfy the MDH requirements of new doors, floors, and traffic flow through the building. These improvements will be completed prior to the 2025 season.

G. Casper Circle Park

Staff removed the park equipment. The City announced that it was happening due to safety concerns and that future conversations about the park would include Casper Circle neighbors. Two neighbors reached out to ask questions about the process. They understood the equipment's age and standards. City public service staff will clean up the remaining pea gravel and spread grass seed yet this fall. Until further notice, the park will remain greenspace and City staff will continue to mow/maintain.

H. Kehrer Park

The Kehrer Park playground equipment has been identified as needing to be either removed or replaced due to its age and change in standards. As it currently stands, there is also a lack of impact material. The packet includes pictures of the accessibility, parking, playground, greenspace, list of amenities, and staff suggestions to complement those amenities. Commissioners discussed the removal of the equipment and ideas for enhancing the park, which included a picnic shelter and information center for the Yellowstone Trail.

Motion: DC/BG to recommend the removal of the playground equipment at Kehrer Park and leave it as a greenspace to research more options for enhancing the park. Motion passed 4-0.

I. South Park Hockey Rink

Commissioners discussed a hockey rink concrete project for 2027 (at the same time as the South Street reconstruction project). The project would include concrete the entire rink, replacing boards and gates, and painting hockey and pickleball striping. Staff will research whether the rink is regulation size. Stender confirmed that the free skate area used to be a tennis court.

6. Community Education Update - NA

7. Commission Updates - NA

8. **Upcoming Meeting** - Next P&R meeting – 5:30pm, October 16, 2024. Staff will not be available in September.

9. Adjournment

Motion: DS/SF to adjourn. Motion passed 4-0.

Submitted by:

Karen Hallquist, Community & Economic Development Director



TO: NYA Parks & Recreation Commission
FROM: Karen Hallquist, Community & Economic Development Director
DATE: November 19, 2024
RE: Business/Updates

A. NYA Sports Complex Zellmann Field Light Pole Project

In order to expedite the approval process and receive 2024 pricing, the NYA City Council approved to hire Clean N Seal Inc. for \$36,180, and M. Carlson Painting for \$43,249, for a total project price of \$79,429 for the sandblasting and painting of the light poles at the NYA Sports Complex Zellmann Field.

B. Kehrer Park

The playground equipment was removed in September. Commissioners are asked to review ideas for enhancing the park and be prepared to discuss how to proceed.

C. West Carver Community Pool

Staff will give an update on the status of the project at the meeting.

D. 2024 Goals Review

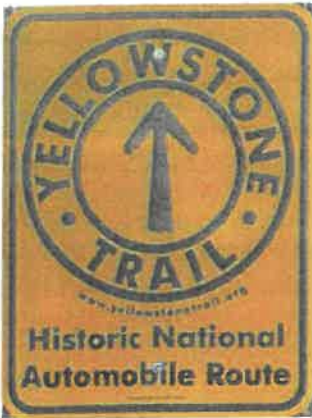
Commissioners are to review the 2024 goals and discuss 2025.

Kehrer Park current amenities:

- Beautiful green space, shade, established trees
- Connectivity
- Along Hwy 212/Hwy 5/25 (Yellowstone Trail)
- Underpass artwork
- Civic organization acknowledgements

To complement amenities:

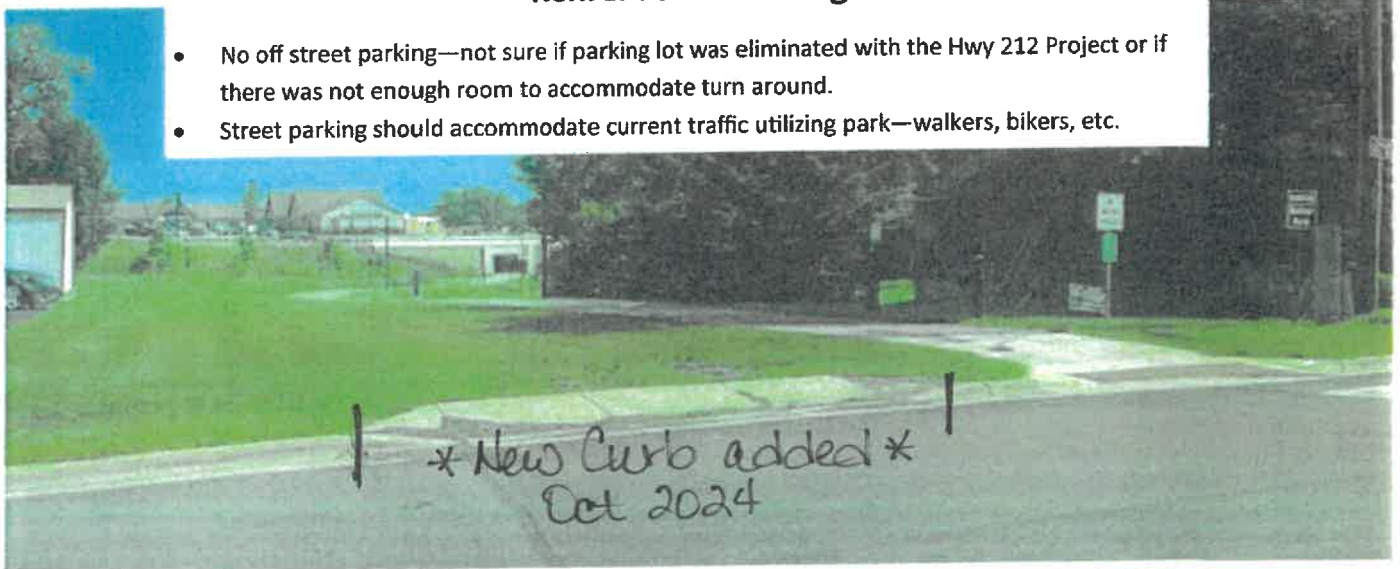
- * Utilize Yellowstone Trail acknowledgement
- * Picnic area for visitors and residents alike who may be driving/walking thru the area
- * Other ideas?





Kehrer Park—Parking

- No off street parking—not sure if parking lot was eliminated with the Hwy 212 Project or if there was not enough room to accommodate turn around.
- Street parking should accommodate current traffic utilizing park—walkers, bikers, etc.





Norwood Young America Parks & Recreation Commission 2024 Goals UDPATE

The NYA Parks & Recreation Commission approved the following goals for 2024:

1. Create opportunities for new park amenities

- a. Research/develop a plan for Outlot A including dog park ****In process**
 - i. Work with Bolton & Menk to develop a formal design/layout plan
 - ii. Work with DNR on grant opportunities
- b. Complete the “new” Old Town Project
 - i. Organize a ribbon cutting to celebrate the project ****Spring 2025**
- c. Research/install disc golf to add to Prairie Dawn Park ****In process**
- d. Research additions to Willkommen Memorial Park Mural
- e. Host an Arbor Day event

2. Assess current park amenities and develop a plan to maintain the safety of equipment and surroundings

- a. Continue All-Park Assessment ****In process**
 - i. Organize a commissioner tour of the parks
 - ii. Assess potential removal of Casper, Kehrler, and South Park playgrounds
- b. Improve on health and safety issues at West Carver Community Pool per MN Dept of Health (ARPA Funds) ****In process**
 - i. Replace entrance/exit doors
 - ii. Replace flooring
 - iii. Increase size of equipment room

Additional Projects in progress:

- Dog park at Friendship Park
- Mulch/border replacement & maintenance schedule
- Prairie Dawn playground drainage
- Friendship Park Trail

P&R Long-term goals submitted in CIP include:

- Outlot A completion
- Tennis Courts at Friendship Park
- 2028 New playground at Willkommen Park
- 2027 Concrete South Park hockey rink – with pickle ball striping for off season use
- New signage at NYA Sports Complex
- 2027 Signage at South Park
- Concrete replacement for basketball courts
- 2025 Zellmann Field Light Project

Commissioners are to review the goals for 2024 and discuss 2025.