

INSTRUCTION TO BIDDERS

April 12, 2023

Project

Old Town Concessions Building – Willkommen Memorial Park
13 SE 1st Avenue
Norwood Young America, MN 55397

Contacts

Owner:

City of NYA
Andrea Aukrust – City Administrator
310 Elm Street West
Norwood Young America, MN 55397
(952) 467-1805
cityadmin@cityofnya.com

Architect:

Kaeding Architecture
Jennifer Kaeding, AIA
235 West Main Street, Suite 201
Waconia, MN 55387
(952) 451-9763
jkaeding@kaedingarch.com

1. Bids are due by 2:00pm, Wednesday, May 3, 2023 to Kaeding Architecture, attn: Jennifer Kaeding at jkaeding@kaedingarch.com
2. Contractor to submit a schedule of construction to reflect the project completion with a start date of demolition August 30, 2023.
3. Bids should be provided as a Guaranteed Maximum Price (GMP) and submitted on the provided Construction Bid Form. Each bid should identify individual sections of work with a scheduled value for each section.
4. Bids will be reviewed privately. The owner shall have the right to accept any bid.
5. Each bidder will receive an electronic copy (PDF format) of the construction documents for bidding purposes. Printed copies will not be provided.
6. See "Note to Bidders" on the cover sheet of the construction documents for additional sub contractor contacts to obtain bids from.
7. Respond to the Architect by Friday, April 21, 2023 if you are choosing to bid on this project so you will be included in future correspondence.
8. The selected Contractor is responsible to submit the permit application. Fees will be paid for by the City of NYA.

9. If a contractor is choosing to provide a donation of labor and/or supplies, the quote should reflect that accordingly.
10. Before submitting your bid, each bidder shall examine the documents carefully and shall re-visit the site as necessary. Each bidder shall be familiar with the existing conditions and limitations under which the work is to be performed. The bidder shall include in their bid a sum to cover the cost of items necessary to perform the work as set forth in the proposed contract documents.
11. Ordering of materials and shop drawings are to start immediately after the project has been awarded with the intent to begin construction as soon as possible.
12. All questions to be directed to Jennifer Kaeding with Kaeding Architecture via email.