



CITY COUNCIL AGENDA

June 10, 2024

6:00 p.m.

City Council Meeting

City Council Chambers

310 Elm Street W.

Norwood Young America, MN 55368

CITY COUNCIL MEETING

1. CALL A MEETING OF THE CITY COUNCIL TO ORDER

1.1 Pledge of Allegiance

2. APPROVE AGENDA

3. INTRODUCTIONS, PRESENTATIONS, PROCLAMATIONS, AWARDS, AND PUBLIC COMMENT

(Individuals may address the City Council about any non-agenda item of concern. Speakers must state their name and address and limit their remarks to three minutes. The City Council will not take official action on these items but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)

3.1 John Fahey, County Commissioner-Presentation

4. CONSENT AGENDA

(NOTE TO THE PUBLIC: A single motion will approve all those items listed as part of the Consent Agenda unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)

4.1 Approve minutes of May 28, 2024, City Council Workshop

4.2 Approve minutes of May 28, 2024, City Council Meeting

4.3 Approve Payment of Claims

4.4 Approve Closure Request

4.5 Approve Application for Exempt Gambling Permit—Knights of Columbus

4.6 Approve Liquor License—Family Dollar

4.7 Approve Solicitors Permit – Southwestern Advantage

5. PUBLIC HEARING

5.1 No public hearing

6. OLD BUSINESS

7. NEW BUSINESS

7.1 Ordinance 374; Amendments to C-3 and R-4 Districts—Karen Hallquist, CED Director

7.2 Resolution 2024-27: A Resolution Authorizing a Temporary Transfer of Funds from Water Fund 601 and Sewer Fund 602 to the General Fund 101—Mitchell Thiesfeld, Clerk/Finance Director

7.3 Joint Powers Agreement for Data Access—Administrator Aukrust

7.4 Community and Economic Development Update—Karen Hallquist, CED Director

8. COUNCIL MEMBER / MAYOR AND STAFF REPORTS

9. **ADDITIONAL INFORMATION**—The following informational items have been included in the Council packet for informational purposes, council review, and discussion. No action is required by the City Council.

10. **ADJOURNMENT**

UPCOMING 2024 MEETINGS / EVENTS

June 12 th	NYA Food Distribution	12:30 PM
June 12 th	EDC Meeting	6:00 PM
June 13 th	Music in the Park – Sponsored by City of NYA	6:30 PM
June 18 th	Park and Rec Commission Meeting	5:30 PM
June 20 th	Sr. Advisory	9:00 AM
June 21 st	New-Old Town Dedication Event	Starting@5:30 PM/ Ceremony@6:30PM
June 24 th	Workshop/EDA/City Council Meeting	5:00 PM/6:00 PM
July 2 nd	Planning Commission Meeting	6:00 PM
July 10 th	EDC Meeting	6:00 PM
July 16 th	Park and Rec Commission Meeting	5:30 PM
July 18 th	Sr. Advisory	9:00 AM
July 22 nd	Workshop/EDA/City Council Meeting	5:00 PM/6:00 PM



CITY COUNCIL WORKSHOP MINUTES

May 28, 2024
City Council Chambers
310 Elm Street W.
Norwood Young America, MN 55368

Attendance:

ATTENDEES: Carol Lagergren, Charlie Storms, Brooke Allen, Mike McPadden, Craig Heher

ABSENT: None

STAFF: Andrea Aukrust (City Administrator), Karen Hallquist (Community and Economic Development Director), Mitchell Thiesfeld (Clerk-Finance Director), Mark Streich (Public Service Director)

OTHERS: None

1. CALL WORKSHOP MEETING OF THE CITY COUNCIL TO ORDER

Mayer Lagergren called the meeting to order at 5:02 pm. All members present.

1.1. Emerald Ash Borer Information – Mark Streich, PS Director

- Discussed the implications of Emerald Ash Borer & what it may cost to treat or cut down trees.

1.2. Lead Service Line Inventory Update – Mark Streich, PS

- Two public works employees are going door to door to log lead service lines to accommodate Environmental Protection Agency requirements.

1.3. Friendship Park Trail – City Staff

- The City did not receive the AARP Grant, as it was very competitive.
- The City will plan to budget for trail improvements to keep trails in good shape.

1.4. City Bus Follow-up – City Staff

- City Staff are meeting with Sue Siemers from MNDOT to talk about the next steps regarding the disposal process.

1.5. Soil boring quotes discussion – Councilmen Storms and Administrator Aukrust

- Bids came in higher than expected.
- The City plans to try and only do one soil boring but may need to do two.
- Soil boring quotes to be added to the agenda.

2. ADJOURNMENT

CS/CH motion to adjourn at 5:50 p.m. Motion passed 5-0.

Respectfully submitted,

Carol Lagergren, Mayor

Mitchell Thiesfeld, Clerk-Finance Director



CITY COUNCIL MINUTES

May 28, 2024 – 6 p.m.

City Council Chambers

310 Elm Street W.

Norwood Young America, MN 55368

Attendance:

ATTENDEES: Carol Lagergren, Mike McPadden, Charlie Storms, Brooke Allen, Craig Heher

ABSENT: None

STAFF: Andrea Aukrust, City Administrator; Karen Hallquist, Community and Economic Development Director; Mitchell Thiesfeld, Clerk/Finance Director; Mark Streich, Public Service Director; Steve Zumberge, Fire Chief

OTHERS: Peter, Ella, and Charles Allen, NYA; Scott Blom, NYA Fire Department; Jesse Hackbarth, NYA Fire Department; Dave Orr, NYA Fire Department; Jodie Edstrom, Carver County Library; Paul Ericsson, Carver County Library; Leila Flavion and Family, NYA

CITY COUNCIL MEETING

3. CALL A MEETING OF THE CITY COUNCIL TO ORDER

Mayor Lagergren called the meeting to order at 6:03 pm with all council members present.

- The Pledge of Allegiance was said by all during the EDA meeting.

4. APPROVE AGENDA

4.1. Addition 9.6 Jaguar Communications Agreement

4.2. Addition 9.7 Soil Boring Quotes

CH/MM Motion to approve the agenda with two additions. Motion passed 5-0.

5. INTRODUCTIONS, PRESENTATIONS, PROCLAMATIONS, AWARDS, AND PUBLIC COMMENT

5.1 Leila Flavion: Certificate of Exemplary Public Service Award—Fire Chief Zumberge

- Fire Chief Zumberge presented Leila's exemplary community service.

5.2 Carver County Library Presentation—Paul Ericsson and Jodi Edstrom

- Paul Ericsson & Jodi Edstrom spoke about the Carver County Library System for the year 2023 and what is to come in 2024.

6. CONSENT AGENDA

6.1. Approve minutes of May 13, 2024, City Council Meeting

6.2. Approve Payment of Claims

MM/CH Motion to approve the consent agenda. Motion passed 5-0.

7. PUBLIC HEARING

7.1 None

8. OLD BUSINESS

8.1. None

9. NEW BUSINESS

9.1. Resolution 2024-25 A Resolution Authorizing the Award of a Contract to W.M. Mueller & Sons, Inc. for the Construction of the Railroad Street Infrastructure Improvements Project—Josh Eckstein, Bolton & Menk

- Six bids were received.

- The high bid was \$2,966,166.86 from R&R Excavating, Inc. & the low bid was \$2,212,328.55 from Wm. Mueller & Sons, Inc.
- The low bid submitted was 25% below the engineer's estimated amounts.

MM/CS Motion to approve Resolution 2024-25 Authorizing the Award of a Contract to Wm. Mueller & Sons, Inc. for the Construction of the Railroad Street Infrastructure Improvements Project. Motion passed 5-0.

9.2. Plow truck Quotes—Mark Streich, PS Director

- Five quotes were received for the chassis, and one quote was received for the snowplow equipment.
- North Central International - 2025 HV507 SFA came in as the lowest chassis quote at \$108,513.65.
- The lead time for this chassis is seven months.
- Towmaster Truck equipment came in as the only snowplow equipment and was quoted at \$199,942.
 - The lead time to build the equipment is three months.
- The City will not receive the truck until around March of 2025.

CS/CH Motion to approve the quote from North Central International for \$108,513.65 and Towmaster Truck equipment for \$199,942.00 for a total of \$308,455.65. Motion passed 5-0.

9.3. Resolution 2024-26: Support for Carver County Community of Belonging Initiative

- Carver County Public Health launched the Communities of Belonging Initiative in late 2021.
- The community of Norwood Young America shares these same efforts.

MM/CH Motion to adopt Resolution 2024-26; A Resolution of Support for Carver County Communities of Belonging and declare Norwood Young America a "Community of Belonging."

9.4. City Council Representative on Senior Advisory Commission

- The City Council liaison seat for the NYA Senior Advisory Commission is vacant.
- Council Member McPadden volunteered to be the City Council liaison.

CH/CS Motion to appoint Mike McPadden as the NYA Senior Advisory Commission City Council Liaison for the remaining 2024 term. Motion passed 5-0.

9.5. 2024 Sanitary Sewer Cleaning and Televising Quotes—Mark Streich, PS Director

- Two areas throughout the city that Public Work staff has identified needed cleaning and televising.
- The first area is the 2025 proposed street project location.
 - This location would only need televising.
- Second area includes down the hill on 3rd Ave SE and cuts through to Devonshire Dr.
 - This location would need both televising and cleaning as it is unknown of previous service.
 - The City would need a contractor to clear this area, as it will require an easement machine to get to some manholes.
- Two quotes were received, one for \$25,486.86 and another for \$32,827.00.

CS/MM Motion to approve the quote from Pipe Services for \$25,486.86 to televise and clean the areas identified. Motion passed 5-0.

9.6. Jaguar Communications Agreement – Andrea Aukrust, City Administrator

- The City granted a Non-Exclusive Cable Television Franchise Ordinance No. 271 to Jaguar on May 31, 2016.
- The franchise term is set to expire on May 31, 2031.
- Jaguar notified the City that they no longer intend to continue cable television services in the City due to escalating costs and low customer adoption rates.

CH/MM Motion to approve the Settlement Agreement between Jaguar Communications and the City of Norwood Young America, effective June 30, 2024. Motion passed 5-0.

9.7. NYA Sports Complex Soil Boring Quotes – Andrea Aukrust, City Administrator

- The City received a total of seven quotes from three different companies.
- Costs were higher than expected.
- The City plans to have only one soil boring done but will get another done if needed.

BA/CH Motion to approve the quote from ITT, up to two borings at the NYA Sports Complex, not to exceed \$3,550.00. Motion passed 5-0.

10. COUNCIL MEMBER / MAYOR AND STAFF REPORTS

BA – May 30th at 9 am is the Arbor Day Tree Planting at Prairie Dawn Park.

The Park & Rec Commission is considering offering a disc golf course around the City.

The pool will be open from June 1st through the summer.

The City is sponsoring Music in the Park on June 13th, starting at 6:30 pm.

New Old Town Dedication is June 21st at 5:30.

CS – None

MM – June 1st is Springfest.

CH – None

CL – None

11. ADDITIONAL INFORMATION

11.1 Arbor Day Event

11.2 Music in the Park – Thursday, June 13th 6:30 pm – Evening sponsored by the City of NYA Council & Commissioners

11.3 NEW-Old Town Dedication Event— June 21st @5:00 PM/Dedication Ceremony @6:30 PM

12. ADJOURNMENT

BA/MM Motion to adjourn at 6:57 pm. Motion passed 5-0.

Respectfully submitted,

Carol Lagergren, Mayor

Mitchell Thiesfeld, City Clerk-Finance Director



VOUCHER LIST / CLAIMS ROSTER
and CHECK SEQUENCE

To Be Approved: June 10, 2024

Payroll EFT

Check #	508778 - 508814	Pay Period 12	\$	46,643.12
Check #	35485	Pay Period 12	\$	62.60
Check #	508816	Supplemental 12.1	\$	51.56

Prepays

Check #
Check #

Electronic Payments

Check #	1685 e	Elan	\$	7,012.04
Check #				
Check #				
Check #				

Claims Pending Payment

Check #	35486 - 35512		\$	304,728.36
Check #				
Check #				

Voided Checks

Check # 508777 , 508815

	\$	358,497.68
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NORWOOD YOUNG AMERICA

***Check Detail Register©**

10100 Unposted

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 CHECKING					
35486	06/06/24	ANCOMCOMMUNICATIONS, INC.			
E 101-42200-323		Radio Units	\$614.40	121760	IMPRES 6 UNIT MUC W/1 DISPLAY
		Total	\$614.40		
35487	06/04/24	BOUNDTREE MEDICAL			
E 101-42200-210		Operating Supplies	\$130.57	85366808	ADULT DEFIB PADS G3 PLUS POWERHEART
		Total	\$130.57		
35488	06/06/24	BRAD PETERSON CONSULTING			
E 101-41500-310		Other Professional Serv	\$1,677.50	2135	DESKTOP/LAPTOP SETUPS & TROUBLESHOOTING
		Total	\$1,677.50		
35489	06/06/24	BREMER BANK			
G 101-21718		HSA ACCOUNT	\$248.34		HSA JUNE - ACCT# 912474026
		Total	\$248.34		
35490	06/04/24	CARQUEST AUTO PARTS			
E 101-42200-210		Operating Supplies	\$11.71	5927-290712	CLR/MKR LAMP & MARKER LIGHT LED 2IN
E 101-42200-210		Operating Supplies	(\$11.71)	5927-290892	RETURN - CLR/MRK LAMP & MARKER LIGHT LED 2IN
E 101-42200-210		Operating Supplies	\$9.88	5927-290893	MARK RE LED 2.5 R
E 101-42200-210		Operating Supplies	\$9.88	5927-290900	MARK RE LED 2.5 R
E 101-45200-212		Motor Fuels	\$8.10	5927-292106	2 CYC OIL 8 OZ
		Total	\$27.86		
35491	06/04/24	CARVER COUNTY			
E 101-43100-310		Other Professional Serv	\$1,613.61	INTINV-521	2024 1ST QUARTER GIS SHARED POSITION & MILEAGE
E 101-45200-310		Other Professional Serv	\$968.17	INTINV-521	2024 1ST QUARTER GIS SHARED POSITION & MILEAGE
E 601-49400-310		Other Professional Serv	\$1,936.32	INTINV-521	2024 1ST QUARTER GIS SHARED POSITION & MILEAGE
E 602-49450-310		Other Professional Serv	\$1,936.33	INTINV-521	2024 1ST QUARTER GIS SHARED POSITION & MILEAGE
E 101-42100-311		County Police Contract	\$149,943.50	SHERI00381	2024 POLICE CONTRACT - 1ST HALF
		Total	\$156,397.93		
35492	06/05/24	CARVER COUNTY CDA			
E 101-41940-223		Repair/Maintenance Bldg/	\$1,113.00		CAM ESTIMATE FOR JUNE 2024
		Total	\$1,113.00		
35493	06/05/24	CARVERLINK-CARVER CO BROADBAND			
E 101-41940-321		Telephone	\$25.00	3630	INTERNET - RENTAL BUILDINGS
E 601-49400-321		Telephone	\$120.00	3630	INTERNET - WATER
E 602-49450-321		Telephone	\$190.00	3630	INTERNET - SEWER
E 101-42200-321		Telephone	\$80.00	3630	INTERNET - FIRE
E 101-43100-321		Telephone	\$28.00	3630	INTERNET - PW - HSR
E 101-45200-321		Telephone	\$12.00	3630	INTERNET - PW - PARKS
E 101-41940-321		Telephone	\$40.00	3630	INTERNET - HISTORY / FOOD
E 101-41300-321		Telephone	\$6.00	3630	INTERNET - EXECUTIVE

NORWOOD YOUNG AMERICA

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10100 Unposted

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-41320-321		Telephone	\$6.00	3630	INTERNET - COMM DEV
E 101-41400-321		Telephone	\$6.00	3630	INTERNET - CLERK
E 101-46500-321		Telephone	\$2.00	3630	INTERNET - EC DEV
E 101-42100-321		Telephone	\$10.00	3630	INTERNET - POLICE
E 101-45500-321		Telephone	\$10.00	3630	INTERNET - LIBRARY
		Total	\$535.00		
35494	06/06/24	CITIZENS BANK MN			
G 101-21718		HSA ACCOUNT	\$566.67		HSA JUNE - ACCT# 68474611
		Total	\$566.67		
35495	06/04/24	CORE AND MAIN			
E 601-49400-229		Water Meters	\$297.36	U915058	710J46 MTR ADPT 1X1-1/2 W/GSKT NO LEAD
		Total	\$297.36		
35496	06/06/24	CUSTOMIZED FIRE/RESCUE TRAIN			
E 101-42200-207		Training Instructional	\$1,800.00	2707	LIVE BURN - 17260 CR 34
		Total	\$1,800.00		
35497	06/04/24	DIVERSIFIED PLUMBING & HEATING			
E 101-49860-223		Repair/Maintenance Bldg/	\$1,576.80	39536	POOL SERVICES
		Total	\$1,576.80		
35498	06/04/24	ECM PUBLISHERS INC			
E 101-41400-350		Print/Publishing/Postage	\$48.12	999999	JUNE 4 PH ZONING ORDINANCE AME
		Total	\$48.12		
35499	06/04/24	EROSION PRODUCTS, LLC			
E 101-45200-223		Repair/Maintenance Bldg/	\$225.25	273	HORSE PASTURE SEED MIX & SUN/SHADE GRASS SEAD
		Total	\$225.25		
35500	06/06/24	FIRE SAFETY USA			
E 101-42200-240		Small Tools and Minor Eq	\$72.85	187477	ZICO - FOAM PAIL WRENCH
E 101-42200-240		Small Tools and Minor Eq	\$195.00	187575	CMC TUBULAR WEBBING
		Total	\$267.85		
35501	06/06/24	FURTHER			
G 101-21718		HSA ACCOUNT	\$345.84		HSA JUNE
		Total	\$345.84		
35502	06/04/24	Fury - Waconia			
E 101-43100-221		Repair/Maintenance Equip	\$142.63	78281	BC3Z 9034 EH: PIPE - FUEL FILLER
		Total	\$142.63		
35503	06/04/24	GRACEFUL BLOOMS FLORAL SHOP			
E 831-45250-470		Donation Expense	\$405.28		FERNS FOR POOL PARK
		Total	\$405.28		
35504	06/04/24	HOME SOLUTIONS			
E 101-43100-223		Repair/Maintenance Bldg/	\$5.38	A239824	ZINC SPR SNAP LINK
E 101-43100-223		Repair/Maintenance Bldg/	\$15.29	A239832	POLY ROPE

NORWOOD YOUNG AMERICA

***Check Detail Register©**

10100 Unposted

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-43100-221		Repair/Maintenance Equip	\$4.85	A240007	TUBING & BARB INSERTS
E 101-45200-223		Repair/Maintenance Bldg/	\$8.98	A240015	DAWN SOAP
E 101-43100-221		Repair/Maintenance Equip	\$0.68	A240183	MISC HARDWARE
E 101-43100-223		Repair/Maintenance Bldg/	\$29.48	A240245	PUTTY KNIFE, GRY TAPE, GRY FOAM TAPE
E 601-49400-223		Repair/Maintenance Bldg/	\$1.34	A240252	PTFE SEAL TAPE
E 601-49400-223		Repair/Maintenance Bldg/	\$22.11	A240301	BRS THRD BALL VALV & BRS NIPPLE
E 601-49400-223		Repair/Maintenance Bldg/	(\$1.63)	A240304	RETURN RED BRS NIPPLE & PTFE SEAL TAPE
E 101-45200-223		Repair/Maintenance Bldg/	\$7.19	A240633	FOAM SEALANT
E 101-43100-223		Repair/Maintenance Bldg/	\$7.00	A240723	SCHLAG LOCK KEYBLANK & MASTER PAD KEYBLANK
E 101-45200-221		Repair/Maintenance Equip	\$3.06	A240727	MISC HARDWARE
E 101-45200-223		Repair/Maintenance Bldg/	\$15.29	A240827	DISP NITRIL GLOVE
E 101-45200-223		Repair/Maintenance Bldg/	\$29.98	A241212	TANK SPRAYER
E 101-49860-221		Repair/Maintenance Equip	\$20.67	A241297	REG BLEACH
E 101-43100-223		Repair/Maintenance Bldg/	\$18.87	A241361	PLEAT FUR FILTER
E 101-43100-223		Repair/Maintenance Bldg/	\$17.09	A241365	TIMBE SCREW
E 101-43100-223		Repair/Maintenance Bldg/	\$5.39	A241405	IM COUPLER
E 101-45200-223		Repair/Maintenance Bldg/	\$10.42	A241406	40W FLUO TUBE
E 101-49860-221		Repair/Maintenance Equip	\$56.67	A241449	NEVERKINK HOSE & MURIATIC ACID
E 101-49860-223		Repair/Maintenance Bldg/	\$13.43	A241551	PAINT CAN OPENER, KNIT COVER, TRAY LINERS
E 101-43100-223		Repair/Maintenance Bldg/	\$9.89	A241553	10W SW A19 BULB
E 101-45200-223		Repair/Maintenance Bldg/	\$15.39	A241859	MISC HARDWARE
E 101-43100-210		Operating Supplies	\$5.02	A241920	TRANS TAPE
E 601-49400-210		Operating Supplies	\$1.79	A241956	1GAL DIST WATER
E 101-45200-223		Repair/Maintenance Bldg/	\$26.80	A241998	HEX NUT & CARR BOLT
E 101-49860-216		Chemicals and Chem Pro	\$17.08	A242004	MURIATIC ACID
E 101-43100-223		Repair/Maintenance Bldg/	\$28.79	A242090	SW BR30 FLD BULB
E 101-42200-210		Operating Supplies	\$25.18	B246607	MOP HEAD
E 101-45200-221		Repair/Maintenance Equip	\$15.81	B246951	HEAT HOSE & 25W CANDLE BULB
E 101-49860-216		Chemicals and Chem Pro	\$34.16	B246958	MURIATIC ACID
		Total	\$471.45		
35505	06/04/24	HYDRO ENGINEERING INC			
E 602-49450-221		Repair/Maintenance Equip	\$66.72	101954	CLEAR SUCTION HOSE
		Total	\$66.72		
35506	06/04/24	INTERNATIONAL UNION			
G 101-21712		Union Dues	\$210.00		UNION DUES
		Total	\$210.00		
35507	06/04/24	KONICA MINOLTA			
E 101-41400-437		Maintenance Contract	\$696.07	44866001	COPIER
		Total	\$696.07		
35508	06/04/24	KWIK TRIP INC.			
E 101-43100-212		Motor Fuels	(\$6.14)		FEDERAL EXCISE TAX UNLEADED
E 101-43100-212		Motor Fuels	(\$56.82)		FEDERAL EXCISE UNLEADED 10E
E 101-43100-212		Motor Fuels	(\$10.32)		FUEL VOLUME DISCOUNT
E 101-43100-212		Motor Fuels	\$85.42	8500549	OXY87
E 101-43100-212		Motor Fuels	\$76.91	9434200	UNL 88

NORWOOD YOUNG AMERICA

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***Check Detail Register©**

10100 Unposted

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-43100-212		Motor Fuels	\$102.14	9439426	OXY87
E 101-43100-212		Motor Fuels	\$78.35	9470441	UNL 88
E 101-43100-212		Motor Fuels	\$41.11	9479242	OXY87
E 101-43100-212		Motor Fuels	\$82.83	9480224	OXY87
E 101-43100-212		Motor Fuels	\$84.19	9482008	OXY87
E 101-42200-212		Motor Fuels	\$31.10	9489589	OXY87
E 101-43100-212		Motor Fuels	\$32.06	9497366	UNL 88
E 101-43100-212		Motor Fuels	\$95.93	9500815	OXY87
E 101-43100-212		Motor Fuels	\$74.22	9501816	UNL 88
E 101-45200-212		Motor Fuels	\$50.67	9505223	OXY87
E 101-45200-212		Motor Fuels	\$110.77	9515011	NL PREM
E 101-45200-212		Motor Fuels	\$38.43	9517987	NL PREM
E 101-43100-212		Motor Fuels	\$109.26	9521119	OXY87
E 101-43100-212		Motor Fuels	\$78.52	9525088	OXY87
		Total	\$1,098.63		
35509	06/05/24	LANO EQUIPMENT			
E 101-45200-223		Repair/Maintenance Bldg/	\$175.00	97556	RENTAL - 30" AUGER
		Total	\$175.00		
35510	06/04/24	MCFOA			
E 101-41300-433		Dues and Subscriptions	\$50.00	01492	MEMBER RENEWAL - AUKRUST
		Total	\$50.00		
35511	06/04/24	MENARDS - HUTCHINSON			
E 101-49860-223		Repair/Maintenance Bldg/	\$399.92	82928	GARAGE FLR EPOXY TINT
		Total	\$399.92		
35512	06/04/24	MID-COUNTY CO-OP OIL ASSN			
E 101-42200-221		Repair/Maintenance Equip	\$1,749.28	19776	FIRE TRUCK E11 - NEW TIRES
E 101-45200-212		Motor Fuels	\$775.38	69433	#2 PREM DSL DYED W/ST
E 101-42200-212		Motor Fuels	\$278.64	69433	#2 PREM DSL DYED W/ST
E 101-43100-212		Motor Fuels	(\$30.64)	69433	BULK FUEL DISCOUNT
E 101-45200-223		Repair/Maintenance Bldg/	\$530.75	9577	CORNERSTONE PLUS & STRIKE THREE
		Total	\$3,303.41		
35513	06/06/24	MIDWEST GROUNDCOVER			
E 101-45200-223		Repair/Maintenance Bldg/	\$8,500.00	24052	FRIENDSHIP - INSTALLATION OF ENGINEERED WOOD FIBER IN TEAR OUT 12" DEPTH
		Total	\$8,500.00		
35514	06/04/24	MINI BIFF			
E 101-45200-418		Other Rentals (Biffs)	\$404.24		BIFF RENTALS - CLEAR UP OVERPAYMENT
		Total	\$404.24		
35515	06/05/24	MN VALLEY ELECTRIC COOPERATIVE			
E 101-43100-380		Street Lighting	\$107.09		STREET LIGHTS - ACCT# 778260300
E 602-49450-381		Electric Utilities	\$43.31		LIFT STATION - ACCT# 778260400
E 601-49400-381		Electric Utilities	\$52.28		640 TACOMA BLVD WTR TWR - ACCT# 779652000
		Total	\$202.68		

NORWOOD YOUNG AMERICA

***Check Detail Register©**

10100 Unposted

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
35516	06/04/24	MUNICIPAL EMERGENCY SERVICES			
E 101-42200-542		FD Equipment	\$927.59	IN2051470	LEATHER BOOTS, LEATHER GLOVES, & SUSPENDERS
E 101-42200-542		FD Equipment	\$1,708.35	IN2052316	LEATHER BOOTS, LEATHER GLOVES, & SUSPENDERS
E 101-42200-542		FD Equipment	\$471.11	IN2056002	LEATHER BOOT
E 101-42200-542		FD Equipment	\$37.87	IN2057779	CUSTOME FIRE-DEX PARTS
		Total	\$3,144.92		
35517	06/04/24	MVTL			
E 602-49450-217		Lab Fees	\$45.70	1254738	PHOSPHORUS
E 602-49450-217		Lab Fees	\$45.70	1255711	PHOSPHORUS
		Total	\$91.40		
35518	06/04/24	NAPA			
E 101-43100-221		Repair/Maintenance Equip	\$11.34	372775	FUEL CAP
		Total	\$11.34		
35519	06/04/24	NORTH AMERICAN SAFETY INC			
E 101-43100-211		Personal Protection Equip	\$1,050.75	INV88133	CARHARTT T-SHIRTS
		Total	\$1,050.75		
35520	06/06/24	OPTUM BANK			
G 101-21718		HSA ACCOUNT	\$328.34		HSA JUNE - ACCT# 30200095600
		Total	\$328.34		
35521	06/06/24	PINNACLE PEST CONTROL LLC			
E 101-43100-310		Other Professional Servic	\$75.00	000706	PEST CONTROL - HISTORY CENTER
E 101-43100-310		Other Professional Servic	\$60.00	000706	PEST CONTROL - LEGION PARK
E 101-42200-223		Repair/Maintenance Bldg/	\$75.00	000706	PEST CONTROL - NORTH FIRE STATION
E 601-49400-310		Other Professional Servic	\$90.00	000706	PEST CONTROL - NORTH WATER TREATMENT
E 101-43100-310		Other Professional Servic	\$60.00	000706	PEST CONTROL - OAK GROVE GARAGE
E 101-43100-310		Other Professional Servic	\$100.00	000706	PEST CONTROL - PAVILION / PARK
E 101-43100-310		Other Professional Servic	\$25.00	000706	PEST CONTROL - PRAIRIE DAWN PARK
E 101-43100-310		Other Professional Servic	\$75.00	000706	PEST CONTROL - PUBLIC WORKS SHOP
E 101-45200-310		Other Professional Servic	\$75.00	000706	PEST CONTROL - SOUTH SHOP
E 101-45200-310		Other Professional Servic	\$90.00	000706	PEST CONTROL - SOUTH WATER TREATMENT
E 101-43100-310		Other Professional Servic	\$75.00	000706	PEST CONTROL - SPORTS COMPLEX
E 101-43100-310		Other Professional Servic	\$25.00	000706	PEST CONTROL - VETERANS PARK
E 101-43100-310		Other Professional Servic	\$75.00	000706	PEST CONTROL - ROY CLAY / SOUTH FIRE STATION
E 101-43100-310		Other Professional Servic	\$50.00	000706	PEST CONTROL - FRIENDSHIP PARK
		Total	\$950.00		
35522	06/04/24	RAM GENERAL CONTRACTING			
E 275-45200-525		Parks-Buildings & Structur	\$109,875.00	7985	PROGRESS BILLING# 8
		Total	\$109,875.00		
35523	06/04/24	SCHRUPP, ERIN			
E 601-49400-331		Travel/Meeting Expense	\$13.15		MILEAGE
E 602-49450-331		Travel/Meeting Expense	\$13.15		MILEAGE

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10100 Unposted

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$26.30		
35524	06/06/24	SECURITY BANK & TRUST			
G 101-21718		HSA ACCOUNT	\$345.84		HSA JUNE - ACCT# 40020
G 101-21718		HSA ACCOUNT	\$691.67		HSA JUNE - ACCT# 109049
Total			\$1,037.51		
35525	06/06/24	Security Bank & Trust-Cologne			
G 101-21718		HSA ACCOUNT	\$516.67		HSA JUNE - ACCT# 112483
G 101-21718		HSA ACCOUNT	\$416.67		HSA JUNE - ACCT# 00112475
Total			\$933.34		
35526	06/06/24	SOUTH POINT FINANCIAL			
G 101-21718		HSA ACCOUNT	\$691.67		HSA JUNE - ACCT# 1002132627
Total			\$691.67		
35527	06/04/24	SQUIRES, WALDSPURGER, & MACE,			
E 101-41500-304		Legal Fees	\$214.50	19823	MISCELLANEOUS
E 101-41500-304		Legal Fees	\$370.50	19823	UNEMPLOYMENT APPEAL ISSUE
Total			\$585.00		
35528	06/04/24	STEVENS, DONNA			
R 101-45200-34735		Park Rental	\$250.00		REFUND LEGION PARK RENTAL FEE
Total			\$250.00		
35529	06/06/24	ULTIMATE SAFETY CONCEPTS, INC.			
E 101-42200-210		Operating Supplies	\$281.34	211649	CAL GAS
Total			\$281.34		
35530	06/06/24	UMB Bank			
G 101-21718		HSA ACCOUNT	\$416.67		HSA JUNE - ACCT# 9812389523
Total			\$416.67		
35531	06/04/24	UTILITY CONSULTANTS			
E 602-49450-217		Lab Fees	\$806.27	120161	CHEMICALS
Total			\$806.27		
35532	06/04/24	VERIZON WIRELESS			
E 101-45200-321		Telephone	\$125.19	9964582531	CELL PHONES - PARKS
E 101-43100-321		Telephone	\$292.12	9964582531	CELL PHONES - STREETS
E 601-49400-321		Telephone	\$141.83	9964582531	CELL PHONES - WATER
E 602-49450-321		Telephone	\$141.83	9964582531	CELL PHONES - SEWER
E 101-41300-321		Telephone	\$41.22	9964582531	CELL PHONES -
E 101-42200-321		Telephone	\$175.05	9964966787	CELL PHONES - FIRE DEPT & IPADS
Total			\$917.24		
35533	06/04/24	WM MUELLER & SONS INC			
E 101-45200-223		Repair/Maintenance Bldg/	\$178.42	299522	SELECT TOPSOIL
E 101-43100-224		Street Maint Materials	\$165.60	299585	3/8" VIRGIN FINE
E 101-43100-224		Street Maint Materials	\$238.40	299668	3/8" VIRGIN FINE
E 101-43100-224		Street Maint Materials	\$244.00	299934	3/8" VIRGIN FINE

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***Check Detail Register©**

10100 Unposted

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-43100-224		Street Maint Materials	\$244.00	299994	3/8" VIRGIN FINE
		Total	\$1,070.42		
35534	06/07/24	XCEL ENERGY			
E 101-41940-381		Electric Utilities	\$262.33	880390796	ELECTRICAL UTILITIES - BLDGS
		Total	\$262.33		
		10100 CHECKING	\$304,728.36		

Fund Summary

10100 CHECKING	
101 GENERAL FUND	\$188,484.52
275 CAPITAL	\$109,875.00
601 WATER FUND	\$2,674.55
602 SEWER FUND	\$3,289.01
831 DONATIONS - NYA CIP	\$405.28
	<u>\$304,728.36</u>

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Receipts

Current Period: MAY 2024

Payments Batch ELAN 05.2024

\$7,012.04

Refer	4396 <i>CARDMEMBER SERVICE</i>	Ck# 001685 5/28/2024	
Cash Payment	E 101-42200-212 Motor Fuels	KWIK TRIP - NL PREM	\$12.84
	Invoice 9360050		
Cash Payment	E 602-49450-221 Repair/Maintenance Eq	SOR INC - PRESSURE SWITCHES	\$836.95
	Invoice L0109312		
Cash Payment	E 101-41400-200 Office Supplies	AMAZON - OFFICE SUPPLIES	\$158.75
	Invoice 4553346-8989827		
Cash Payment	E 101-41320-350 Print/Publishing/Postage	USPS - EVERY DOOR DIRECT	\$478.48
	Invoice 316111		
Cash Payment	E 602-49450-223 Repair/Maintenance Bld	MENARDS - PUMPS	\$345.18
	Invoice 018063		
Cash Payment	E 101-43100-221 Repair/Maintenance Eq	AMAZON - IMPACT SOCKETS	\$39.99
	Invoice 9667583-1954631		
Cash Payment	E 101-41940-221 Repair/Maintenance Eq	AMAZON - PAVILION SOUND SYSTEM	\$46.99
	Invoice 2179989-5865855		
Cash Payment	E 101-43100-221 Repair/Maintenance Eq	2024 SAFETY & LOSS CONTROL WORKSHOP	\$40.00
	Invoice 404877		
Cash Payment	E 101-49860-209 Swim Uniforms	AMAZON - SWIMSUITS	\$129.00
	Invoice 7443871-9096210		
Cash Payment	E 101-43100-207 Training Instructional	PARKING - LMC TRAINING	\$7.50
	Invoice 5756		
Cash Payment	E 101-41400-350 Print/Publishing/Postage	USPS - STAMPS	\$136.00
	Invoice 210161		
Cash Payment	E 601-49400-350 Print/Publishing/Postage	USPS - STAMPS	\$136.00
	Invoice 210161		
Cash Payment	R 602-49450-34000 Charges for Services	USPS - STAMPS	\$136.00
	Invoice 210161		
Cash Payment	E 601-49400-350 Print/Publishing/Postage	USPS - SHIPPING GRND ADVTG	\$24.80
	Invoice 012203		
Cash Payment	E 101-41110-433 Dues and Subscriptions	GOOGLE - GOOGLE WORKSPACE	\$86.40
	Invoice 4964547055		
Cash Payment	E 101-41400-200 Office Supplies	AMAZON - OFFICE SUPPLIES	\$10.30
	Invoice 0957132-9439452		
Cash Payment	E 101-41400-200 Office Supplies	AMAZON - OFFICE SUPPLIES	\$13.03
	Invoice 8799741-3743450		
Cash Payment	E 101-41400-200 Office Supplies	AMAZON - OFFICE SUPPLIES	\$67.75
	Invoice 6407514-3684251		
Cash Payment	E 101-41400-200 Office Supplies	AMAZON - OFFICE SUPPLIES	\$18.26
	Invoice 3780826-4727427		
Cash Payment	E 101-45200-221 Repair/Maintenance Eq	AMAZON - TIRES	\$496.00
	Invoice 6351242-6616230		
Cash Payment	E 101-43100-224 Street Maint Materials	TRUENORTH STEEL - HELICAL GALV & BAND GALV	\$2,845.08
	Invoice BL00016402		
Cash Payment	E 101-43100-223 Repair/Maintenance Bld	AMAZON MARKETPLACE - GARAGE DOOR OPENER	\$93.03
	Invoice 7196182-0801052		
Cash Payment	E 830-41320-470 Donation Expense	MACKENTHUNS - SENIOR DANCE	\$77.94
	Invoice 115053		

NORWOOD YOUNG AMERICA
Receipts

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Current Period: MAY 2024

Cash Payment	E 830-41320-470	Donation Expense	PARTY CITY - SENIOR DANCE	\$22.76
			Invoice 614022	
Cash Payment	E 830-41320-470	Donation Expense	FAMILY DOLLAR - SENIOR DANCE	\$13.01
Cash Payment	E 830-41320-470	Donation Expense	PARTY CITY - SENIOR DANCE	\$195.83
Cash Payment	E 101-42200-210	Operating Supplies	AMAZON - CUSTOM NAME PATCHES	\$17.26
			Invoice 1524166-4595402	
Cash Payment	E 101-43100-221	Repair/Maintenance Eq	AMAZON - SPOON TYPE TIRE IRON SET & TIRE IRON	\$35.76
			Invoice 6377138-5693803	
Cash Payment	E 101-43100-221	Repair/Maintenance Eq	AMAZON - WEATHERPACK EXTRACTOR TOOL PICK	\$16.78
			Invoice 9778084-0477035	
Cash Payment	E 101-43100-221	Repair/Maintenance Eq	AMAZON - ATV TIRES	\$300.00
			Invoice 6351242-6616230	
Cash Payment	E 101-43100-221	Repair/Maintenance Eq	AMAZON	\$119.00
Cash Payment	E 101-43100-221	Repair/Maintenance Eq	AMAZON	\$55.37

Transaction Date	5/28/2024	CHECKING	10100	Total	\$7,012.04
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Fund Summary

	10100	CHECKING	
101 GENERAL FUND			\$5,223.57
601 WATER FUND			\$160.80
602 SEWER FUND			\$1,318.13
830 DONATIONS			\$309.54
			\$7,012.04



TO: Honorable Mayor Lagergren and City Council Members
FROM: Andrea Aukrust, City Administrator
DATE: June 10, 2024
RE: County Update Presentation-Commissioner Fahey

Carver County Commissioner John Fahey will give a county update. A handout will be provided.

Norwood Young America

310 Elm Street West PO Box 59 – Norwood Young America, MN 55368 – (952)467-1800 – www.cityofnya.com



TO: Honorable Mayor Lagergren and City Council Members
FROM: Andrea Aukrust, City Administrator
DATE: June 10, 2024
RE: City Hall Closure Request

The administration staff has received many PTO requests for July 5th and is requesting to close City Hall on Friday, July 5th, in addition to the already approved Thursday, July 4th holiday. The week of the July 4th holiday has historically been City Hall's quietest week of the year. On July 5th, City Hall staff would be required to use Paid Time Off (PTO) or take the day without pay. The Public Services staff would have the option to use their PTO, take the day without pay, or work their regular shift.

- Facility Renters: Staff will contact all individuals with rentals scheduled during this period to remind them to pick up their keys in advance.
- Public Notice: A closure notice will be handled routinely and posted on the city's website and social media.

Consent Agenda item:

Approval of the proposed closure of City Hall on July 5th, 2024.

Norwood Young America



TO: Mayor Lagergren and City Council Members
FROM: Mitchell Thiesfeld, Clerk/Finance Director
DATE: June 10, 2024
SUBJECT: Application for Exempt Gambling Permit – Ascension Knights of Columbus

The Ascension Knights of Columbus has submitted MN Form LG220 Application for Exempt Permit. This permit authorizes the organization to conduct lawful gambling for five or less days and award less than \$50,000 in prizes during a calendar year.

Minnesota Gambling Control Board requires the City Council to approve the permit application before it will issue the permit.

Recommended Motion:

Motion to approve Ascensions Knights of Columbus application for exempt Gambling Permit for August 24th and August 25th, 2024.

Norwood Young America



To: Mayer Lagergren and Council Members
From: Mitchell Thiesfeld, City Clerk/Treasurer
Date: June 10, 2024
Subject: Liquor License Approval

Family Dollar has applied for the following liquor license:

- Off-Sale 3.2%

The Carver County Sheriff's Office will review the application for any violations before the paperwork is sent to the Alcohol and Gambling Enforcement Division of the State for approval.

Recommended Motion:

Approve the liquor license application listed above, contingent on receipt of all required documentation, fees, and Sheriff's Department approval.



TO: Mayor Lagergren and Council Members
FROM: Mitchell Thiesfeld, Clerk/Finance Director
DATE: June 10, 2024
RE: Solicitor Permit Application –Southwestern Advantage

The City has received a Solicitor permit application from Southwestern Advantage.

- Educational books ranging from preschool to ACT/SAT preparation.
- Information regarding the person authorized has been included, with no prior convictions listed
- The fee of \$100 has not been received; the City will hold the permit until payment is made.

Chapter 3 of the City Code states the following:

***Solicitor.** The term “solicitor” shall mean a person who goes from house-to-house, door-to-door, business-to-business, street-to-street, or any other type of place-to-place, for the purpose of obtaining or attempting to obtain orders for goods, wares, products, merchandise, other personal property, or services, of which he or she may be carrying or transporting samples, or that may be described in a catalog or by other means, and for which delivery or performance shall occur at a later time. The absence of samples or catalogs shall not remove a person from the scope of this provision if the actual purpose of the person’s activity is to obtain or attempt to obtain orders as discussed above. The term solicitor shall mean the same as the term canvasser.*

RECOMMENDATION:

A motion to approve the Solicitor Permit for Southwestern Advantage as defined in Chapter 3 of City Code.



TO: Honorable Mayor and City Council Members

FROM: Hannah Rybak, Planning Consultant - WSB

DATE: June 6, 2024
City Council Regular Meeting June 10, 2024

SUBJECT: C-3 & R-4 Ordinance Amendments – Ordinance 374

Overview

The overall purpose of the Ordinance amendments staff offers for review is to permit multifamily residential, as a sole use, in the C-3 Downtown District. Currently, residential units are only permitted on the upper level(s) of a structure, or if there is also a retail component for properties in the C-3 Downtown District. Recently staff has had inquiries from some developers regarding properties located in the C-3 District who may be interested in a solely residential development downtown. Additionally, the City owns the properties at 123 Reform St., which could be a prime site sold for development of multifamily housing.

This is not to say that all properties within the C-3 Downtown District are appropriate for and should be developed for multifamily housing. Staff recommends that multifamily housing, as a sole use, be a conditional use in the C-3 District. This would allow the Planning Commission and City Council to review any proposal individually, in the context of the general vicinity of the parcel, to determine if multifamily housing as the sole use is appropriate. The City has worked hard to ensure that the downtown centers remain primarily commercial in nature, in an effort to support downtown businesses. Properly located apartment developments will complement and enhance the existing businesses and help contribute to a thriving downtown.

The text amendment before you is also consistent with the Comprehensive Plan, as housing at a density of 12-18 units per acre is permitted in the Downtown Mixed Use future land use category.

Along with the C-3 District text amendment, staff recommends amending the lot area requirements in the R-4 District. Lot area requirements are ultimately what regulates

allowable density. The R-4 District is intended to allow up to 18 units per acre. However currently the minimum required lot area is specified based on the number of bedrooms in each dwelling unit. The more bedrooms, the larger the lot area requirement, which results in a lower density. Tying lot area to bedrooms is a bit of a dated practice. The city has a demonstrated need for additional housing currently. The current lot area requirement could be a barrier to developers by not permitting them to maximize density. It is recommended that the regulation be simplified to a minimum lot area of 2,420 square feet, regardless of the number of bedrooms, to allow up to 18 units per acre. Changing this regulation allows us to refer to the R-4 standards in the amendment to the C-3 District, rather than having to repeat specific development requirements in the C-3 District section.

In addition to referring to the R-4 District for lot area and setback requirements, the draft C-3 amendments also include the following references:

- Section 1210.06, Subd. 3 Standards for Granting a Conditional Use Permit
 - Provides standards for all multifamily development within the City
- Section 1245.03 Architectural Standards and Guidelines for Commercial, Office/Institutional and Multifamily Development
 - Provides exterior standards for all multifamily development

1230.10 C-3 Downtown Districts – Redline

Subd. 4 Conditional Uses. The following uses are permitted, subject to the provisions of Section 1210.06:

Principal Uses:

- A. Contractor Operations (Amended by Ord. 216; 8-24-2009)
- B. Lodging Services, such as hotels, motels and bed and breakfasts.
- C. Entertainment Services, such as motion picture theaters and bowling alleys
- D. Licensed Daycare Facilities
- E. Custom or limited manufacturing, assembly, or treatment of articles or merchandise from previously prepared materials, such as cloth, fiber, leather, metal, paper, plastic, stone, wax, wood, and wool (Amended by Ord. 261, 5-11-2015)
- F. Auto Dealership Sales, Storage, and Display without ancillary minor auto repair and service, provided:
 - 1. Sales, display, and storage are limited to new and used passenger automobiles.
 - 2. A valid dealership license is maintained.
 - 3. Office space devoted to perform transactions in conjunction with the business is provided on site.
 - 4. Veterinary clinic, animal care, animal shelter, pet daycare, pet training, or animal hospital.
- G. Multiple family dwellings as the sole use of the property, provided:
 - 1. Lot area and setbacks for multiple family dwellings in the C-3 District shall conform to the requirements of the R-4 Multiple Family Residential District.
 - 2. All requirements found in 1210.06, Subd. 3, B, 15 are satisfied by the development.
 - 3. All requirements found in 1245.03 are satisfied by the development.

1230.07 R-4 Multiple Family Residential District - Redline

Subd. 5 Lot Requirements and Setbacks. The following requirements and setbacks are the minimum amount allowed in the R-4 District, with the exception of "Lot Coverage" and "Building Height" which shall be the maximum amount allowed:

A. Lot Area: 2,420 square feet per unit

~~A. 2,400 square feet per unit (efficiency units)~~

~~3,000 square feet per unit (1 bedroom units)~~

~~3,500 square feet per unit (2 bedroom units)~~

~~4,000 square feet per unit (3 bedroom units)~~

30,000 square feet (all other uses)

~~1. Lot area reduction. Up to 400 square feet may be deducted from the total required lot area for every tuck under or underground garage proposed.~~

Planning Commission Recommendation

At their June 4, 2024 regular meeting, the Planning Commission held the public hearing and voted unanimously to recommend that the City Council adopt Ordinance 374, amending language in the C-3 and R-4 zoning districts.

Recommended Motion Language

Motion to adopt Ordinance 374 Amending Sections 1230.07 and 1230.10 of the City Code Relating to the R-4 and C-3 Districts.

Attachments

Draft Ordinance

**CITY OF NORWOOD YOUNG
AMERICA ORDINANCE NO. 374**

AN ORDINANCE AMENDING SECTIONS 1230.07 AND 1230.10 OF THE CITY CODE RELATING TO THE R-4 AND C-3 DISTRICTS. THE ~~STRUCK-OUT~~ TEXT SHOWS THE DELETED WORDING AND THE UNDERLINED TEXT SHOWS LANGUAGE ADDED TO THE CODE.

I. THE CITY COUNCIL OF THE CITY OF NORWOOD YOUNG AMERICA, MINNESOTA TO PROMOTE THE PUBLIC SAFETY, HEALTH, AND WELFARE, HEREBY ORDAINS SECTION 1230.07, RELATING TO MINIMUM REQUIRED LOT AREA IN THE R-4 MULTIPLE FAMILY RESIDENTIAL DISTRICT, SHALL BE AMENDED AS FOLLOWS:

Subd. 5 Lot Requirements and Setbacks. The following requirements and setbacks are the minimum amount allowed in the R-4 District, with the exception of "Lot Coverage" and "Building Height" which shall be the maximum amount allowed:

- A. Lot Area: 2,420 square feet per unit (dwellings)
2,400 square feet per unit ~~————~~ (efficiency units)
3,000 square feet per unit ~~————~~ (1 bedroom units)
3,500 square feet per unit ~~————~~ (2 bedroom units)
4,000 square feet per unit ~~————~~ (3 bedroom units)
30,000 square feet (all other uses)

~~1. Lot area reduction. Up to 400 square feet may be deducted from the total required lot area for every tuck under or underground garage proposed.~~

II. THE CITY COUNCIL OF THE CITY OF NORWOOD YOUNG AMERICA, MINNESOTA TO PROMOTE THE PUBLIC SAFETY, HEALTH, AND WELFARE, HEREBY ORDAINS SECTION 1230.10, RELATING TO CONDITIONAL USES IN THE C-3 DOWNTOWN DISTRICTS, SHALL BE AMENDED AS FOLLOWS:

Subd. 4 Conditional Uses. The following uses are permitted, subject to the provisions of Section 1210.06:

Principal Uses:

- A. Contractor Operations (Amended by Ord. 216; 8-24-2009)
B. Lodging Services, such as hotels, motels and bed and breakfasts.
C. Entertainment Services, such as motion picture theaters and bowling alleys
D. Licensed Daycare Facilities

- E. Custom or limited manufacturing, assembly, or treatment of articles or merchandise from previously prepared materials, such as cloth, fiber, leather, metal, paper, plastic, stone, wax, wood, and wool (Amended by Ord. 261, 5-11-2015)
- F. Auto Dealership Sales, Storage, and Display without ancillary minor auto repair and service, provided:
 - 1. Sales, display, and storage are limited to new and used passenger automobiles.
 - 2. A valid dealership license is maintained.
 - 3. Office space devoted to perform transactions in conjunction with the business is provided on site.
 - 4. Veterinary clinic, animal care, animal shelter, pet daycare, pet training, or animal hospital.

G. Multiple family dwellings as the sole use of the property, provided:

- 1. Lot area and setbacks for multiple family dwellings in the C-3 District shall conform to the requirements of the R-4 Multiple Family Residential District.
- 2. All requirements found in 1210.06, Subd. 3, B, 15 are satisfied by the development.
- 3. All requirements found in 1245.03 are satisfied by the development.

III. EFFECTIVE DATE: THIS ORDINANCE IS EFFECTIVE UPON ITS ADOPTION AND PUBLICATION AS PRESCRIBED BY LAW.

Adopted by the City of Norwood Young America on the 10th day of June 2024.

Attest:

Carol Lagergren, Mayor

Mitchell Thiesfeld, City Clerk

Adopted:
Published:



TO: Honorable Mayor and City Council Members

FROM: Mitchell Thiesfeld, City Clerk/Finance Director

DATE: June 10, 2024

SUBJECT: RESOLUTION 2024-27: Temporary Transfer of Funds from Water Fund 601 and Sewer Fund 602 to General Fund 101

Resolutions are required to allow the City Clerk/Finance Director to transfer funds. The Council is asked to approve the transfer of funds from Water Fund 601 and Sewer Fund 602 to General Fund 101 to fulfill MN DEED Transportation Economic Development Infrastructure (TEDI) 's financial requirement. MN DEED approved the requested \$4.2 million project in late 2023. As of April 2024, the project costs came in at a favorable (lesser) amount of \$3.9 million. Because the original approval was submitted and approved for the higher amount, the City must still show funding that supports the \$4.2 million.

The 2024A GO Temporary Improvement Bond, which the Council approved on April 22, 2024, was for \$3,925,000. The transfer of \$1 million will accommodate the funds necessary to fulfill DEED's requirement to pay all expenses until the TEDI grant of \$900,000 is awarded. The \$1 million will be transferred back to the appropriate funds upon receiving the grant award.

The proposed resolution includes the following transfers:

\$700,000 from Water Fund 601 to General Fund 101
\$300,000 from Sewer Fund 602 to General Fund 101

Staff recommends the City Council consider and approve the attached resolution authorizing these transfers. Once approved, the Clerk/Finance Director is directed to make the necessary entries to effectuate the transfers.

Recommended Motion Language

Motion to adopt Resolution 2024-27, a Resolution Authorizing a Temporary Transfer of Funds from Water Fund 601 and Sewer Fund 602 to General Fund 101.

RESOLUTION 2024-27

A Resolution Authorizing a Temporary Transfer of Funds from Water Fund 601 and Sewer Fund 602 to General Fund 101

BE IT RESOLVED by the City Council of Norwood Young America, Carver County, Minnesota as follows:

WHEREAS, it is necessary for the City to transfer funds between various funds to ensure efficient service operations; and

WHEREAS, there exists a need to temporarily transfer cash from the Water and Sewer Funds to the General Fund in support of operations and projects of the City;

WHEREAS, upon receipt of the TEDI Grant, the transferred amounts will be returned to their designated fund;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Norwood Young America, Carver County, Minnesota, hereby authorizes the following actions:

- 1) \$700,000 is hereby authorized to be transferred from Water Fund 601 to General Fund 101.
- 2) \$300,000 is hereby authorized to be transferred from Sewer Fund 602 to General Fund 101.

The City Clerk/Finance Director is authorized and directed to take immediate action of this resolution upon its adoption.

Adopted by the City Council this 10th day of June 2024.

Carol Lagergren, Mayor

Mitchell Thiesfeld, City Clerk/Finance Director



TO: Honorable Mayor Lagergren and City Council Members
FROM: Andrea Aukrust, City Administrator
DATE: June 10, 2024
RE: Joint Powers Agreement for Data Access

Enclosed is the Joint Powers Agreement for Data Access between Carver County, through the Office of the Carver County Sheriff and the City of Norwood Young America. Fire Chief Zumberge will also be available to discuss the agreement.

Recommended Motion:

Motion to approve the Joint Powers Agreement for Data Access between the City of Norwood Young America and Carver County through the Office of the Carver County Sheriff.

Norwood Young America

JOINT POWERS AGREEMENT FOR DATA ACCESS

THIS JOINT POWERS AGREEMENT, entered into by and between CARVER COUNTY, through the Office of the Carver County Sheriff, hereinafter referred to as "County," and the CITY OF NORWOOD YOUNG AMERICA, hereinafter referred to as "City," both parties being governmental and political subdivisions of the State of Minnesota.

RECITALS

WHEREAS, both County and City employ emergency response providers for the purpose of maintaining law and order as well as providing for the safety and welfare within their respective jurisdictions in part by providing emergency response service, including law enforcement and fire service to their respective citizens; and

WHEREAS, the emergency response providers of both the County and City are vested with powers appropriate to accomplish these purposes and are permitted to exchange information pursuant to the provisions of Minn. Stat. Section 13.82; and

WHEREAS, the County, in order to fulfill its public safety mission, protect private data and better protect members of the community involved with an emergency, as well as responding to an emergency, has implemented a system of encrypted radio communications to be utilized during public safety operations; and

WHEREAS, the City may benefit during an emergency if they were provided access to monitor the encrypted law enforcement communication; and

WHEREAS, both the County and City are desirous of having their respective emergency response officials, including but not limited to, law enforcement and firefighters provide their services beyond their respective jurisdictions for the purpose of providing more efficient and safer assistance in emergency situations, and to enforce the statutes and ordinances enacted by the State of Minnesota and ordained by the County and City, respectively;

NOW, THEREFORE, the County and City, pursuant to the authority contained in Minnesota statutes, Section 471.59, commonly known as the Joint Powers Act, in order to accomplish the foregoing purposes, agree as follows:

1. DUTIES OF THE COUNTY

The County shall provide to the City law enforcement main access for city-designated personnel and city-designated front-line apparatus at no cost to the City. The County shall, at no cost to the City, program the City's applicable and suitable emergency communication equipment. The County shall maintain oversight of the emergency communication system.

2. DUTIES OF THE CITY

City shall prepare and submit a request for access to the law enforcement main talk-group. The request shall identify the radio to receive an encryption key, the names and positions of personnel having access to the radio, and a narrative describing the organizational need for access to the talk-group.

City shall ensure the encrypted data is used and maintained in accordance with Minn. Stat. § 13 and only used to facilitate its public safety mission. The City shall only allow access to the encrypted data to those employees that have successfully completed City provided Level I Security Awareness Training. The Level I Security Awareness Training must be approved by the County. The City shall ensure its employees, agents, etc. shall only have access to the encrypted data while engaged in duties reasonably requiring access to the encrypted data. The City shall also establish and maintain organizational policies prohibiting unauthorized access or use of not public data and prohibiting "talk-group parking."¹ which the County shall have the right to review and require changes.

¹Talk-group parking is defined as selecting a talk-group (by choosing it as the transmit channel on a radio) for which one has no reasonable need to monitor. This does not prohibit including an authorized talk-group from inclusion in a scan list while the radio is legitimately affiliated with another talk-group.

3. NO LIABILITY FOR LACK OF ACCESS

It is expressly understood that the County shall not be, in any way, liable for any claim based upon a failure for any reason of the County to provide access to the encrypted communication.

4. COMMUNICATIONS

The City shall have access to the law enforcement main to support its public safety mission. The County shall have the right to designate any other radio Talk Group that may be accessed or monitored by City personnel. The County shall have the sole right to decide when and how to maintain, update, repair and improve the communication equipment. The City will cooperate in providing access to city-owned equipment for the purpose of such maintenance, update, repair or reprogramming

5. NO PAYMENT TO ASSISTING JURISDICTION OR OFFICERS

Neither the County nor City shall be responsible or liable for the payment of wages or other remuneration to the other party or to the other party's employee(s), agents or contractors.

6. INDEMNIFICATION

Each Party agrees that it will be responsible for the acts or omissions of its officials, agents, and employees, and the results thereof, in carrying out the terms of this Agreement, to the extent authorized by law and shall not be responsible for the acts/omissions of the other Party and the results thereof. For purposes of determining total liability for damages, the participating governmental units are considered to be a single governmental unit, the total liability of which shall not exceed the limits for a single governmental unit as provided in Minn. Statutes, Section 466.04, Subd. 1.

Each Party agrees to defend, hold harmless, and indemnify the other Party, its officials, agents, and employees, from any liability, loss, or damages the other Party

may suffer or incur as the result of demands, claims, judgments, or cost arising out of or caused by the indemnifying Party's negligence in the performance of its respective obligations under this Agreement. This provision shall not be construed nor operate as a waiver of any applicable limitation of liability, defenses, immunities, or exceptions by statute or common law.

For liability, loss, costs, damages, expenses, and/or claims arising from misuse of the communication equipment, liability shall be apportioned entirely to the party responsible for the liability, loss, costs, damages, expenses, and/or claims. If the County and City, working jointly, are unable to determine which party caused the liability, loss, costs, damages, expenses, and/or claims, the parties shall divide the liability evenly.

It is further agreed that the County's liability shall be limited by the provisions of Minnesota Statute § 466 and/or other applicable law.

7. DURATION

This Agreement shall remain in full force and effect until it shall be terminated in the manner provided herein.

8. VIOLATIONS

Both parties shall promptly report any violations or misuse of the data to the other party. Additionally, any violation of the use of the data in accordance with Minn. Stat § 13, Level I Security Awareness training, or established policies shall be immediately addressed by the employing party.

9. NOTICES

Representatives for each of the parties to this Agreement are as listed below:

CITY

City of Norwood Young America
310 Elm Street, PO Box 59
NYA, MN 55368
952-467-1805
Attn: City Administrator
cityadmin@cityofnya.com

County/Division

Office of the Carver County Sheriff
606 E 4th Street, Chaska, Mn 55318
952-361-1231
jkamerud@co.carver.mn.us

10. TERMINATION

This Agreement may be terminated by either party upon thirty (30) days' written notice to the other party. Such notice shall be delivered to the other party's representative in Section 9 of this agreement. Nothing in this contract shall be construed as prohibiting the County from suspending access to the encrypted communication, at any time, for any period of time, with or without notice, if the County determines that suspension better protects data subject privacy, operational integrity, or serves the delivery of emergency response services. Likewise, this agreement shall be terminated should the County be advised by a competent authority to terminate the data sharing agreement.

IN WITNESS WHEREOF, the County and City have hereunto set their hands and seals this 10th day of June 2024.

[Remainder of page is intentionally left blank.
Signatures pages to follow.]

AMERICA

CITY OF NORWOOD YOUNG

Carol Lagergren, Mayor

Date: _____

Attest:

Andrea Aukrust, City Administrator

Date: _____

COUNTY OF CARVER

BY: _____
Chair, County Board

BY: _____
Sheriff

ATTEST:

_____, County Administrator

Approved as to Form:

County Attorney

Date: _____

Pack the Park for Old Town!!



5:30pm

Concertina Music by Dick Stolz
Old Town Display in Pavilion
Old Town Kids Coloring in Pavilion
Concessions— Young America Cardinals

6:30pm

Dedication Ceremony of Old Town

7:30pm

Young America Cardinals vs. Norwood Indians
Baseball Game

****Free will offering for gate admission to game.**

****American Legion and VFW Honor Guard
presents for the Star Spangled Banner**

****Prize drawings of Stiftungsfest and baseball
items announced between innings!**

Old Town in the Park Dedication

Friday, June 21, 2024

Willkommen Memorial Park

21 E. Main Street, NYA

Followed by...

Young America Cardinals

vs.

Norwood Indians BB Game

Come dressed in your
German
attire!

