



CITY COUNCIL AGENDA
Monday, June 24, 2024
5:00 p.m. Workshop
6:00 p.m. City Council
& EDA Meeting
City Council Chambers
310 Elm Street W.
Norwood Young America, MN 55368

WORKSHOP

1. Workshop
 - 1.1 Liquor License Discussion—Mitchell Thiesfeld, Clerk/Finance Director
 - 1.2 INI Reduction Program Discussion—Mark Streich, PS Director
 - 1.3 Tree inventory update—Mark Streich

EDA

2. CALL A MEETING OF THE EDA TO ORDER
 - 2.1. **Pledge of Allegiance**
 - 2.2. Approve Agenda
 - 2.3. Approve the minutes of May 28, 2024
 - 2.4. Adjournment

CITY COUNCIL MEETING

3. CALL A MEETING OF THE CITY COUNCIL TO ORDER
4. APPROVE AGENDA
5. INTRODUCTIONS, PRESENTATIONS, PROCLAMATIONS, AWARDS, AND PUBLIC COMMENT
(Individuals may address the City Council about any non-agenda item of concern. Speakers must state their name and address and limit their remarks to three minutes. The City Council will not take official action on these items but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)
6. CONSENT AGENDA
(NOTE TO THE PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)
 - 6.1. Approve minutes of June 10, 2024, City Council Meeting
 - 6.2. Approve Payment of Claims
 - 6.3. Solicitor's Permit—Mad City Windows
7. PUBLIC HEARING
 - 7.1 No public hearings
8. OLD BUSINESS
9. NEW BUSINESS
 - 9.1. 2025 Infrastructure Improvements Feasibility Report and Resolution 2024-28 A Resolution Receiving Feasibility Report and Calling Hearing on Improvement—Josh Eckstein, Bolton & Menk, Inc.
 - 9.2. Resolution 2024-29 A Signed Resolution Declaring a Three-Day State of Emergency (June 21-23, 2024)
 - 9.3. Resolution 2024-30 A Resolution Declaring a State of Emergency—Administrator Aukrust

- 9.4. **Announcement of Closed Meeting—Mayor Lagergren**
****Closed session pursuant to Minn. Stat. § 13D.05, subd. 3(c)(3) to develop or consider an offer to purchase or sell real property identified as PID Nos. 580500700 and 580144550. Tacoma West Industrial Park 5th Addition, PID 580146201, within Outlot B and the process of conveying city land will be discussed—Nick Anhut, Ehlers**
- 9.3.1 Motion to Close the Regular Meeting—Council member
 - 9.3.2 Motion to Open the Closed Session—Council member
 - 9.3.3 Motion to Close the Closed Session—Council member
 - 9.3.4 Motion to Reopen the Regular Meeting—Council member

10. COUNCIL MEMBER / MAYOR AND STAFF REPORTS

11. ADDITIONAL INFORMATION—The following informational items have been included in the Council packet for informational purposes, council review, and discussion. No action is required by the City Council.
- 11.1 TWIP2 Groundbreaking—Tuesday, June 25th at 2:00 p.m.

12. ADJOURNMENT

UPCOMING MEETINGS / EVENTS

July 2 nd	Planning Commission Meeting	6:00 PM
July 10 th	NYA Food Distribution	12:30-1:30 PM
July 10 th	EDC Meeting	6:00 PM
July 16 th	Park and Rec Commission Meeting	5:30 PM
July 18 th	Sr. Advisory	9:00 AM
July 22 nd	Workshop/EDA/City Council Meeting	5:00 PM/6:00 PM



ECONOMIC DEVELOPMENT AUTHORITY MINUTES

May 28, 2024

City Council Chambers

310 Elm Street West

Norwood Young America MN 55368

Attendance:

ATTENDEES: Carol Lagergren, Mike McPadden, Charlie Storms, Brooke Allen, Craig Heher

ABSENT: None

STAFF: Andrea Aukrust, City Administrator; Karen Hallquist, Community and Economic Development Director; Mitchell Thiesfeld, Clerk/Finance Director; Mark Streich, Public Service Director; Steve Zumberge, Fire Chief

OTHERS: Peter, Ella, and Charles Allen, NYA; Scott Blom, NYA Fire Department; Jesse Hackbarth, NYA Fire Department; Dave Orr, NYA Fire Department; Jodie Edstrom, Carver County Library; Paul Ericsson, Carver County Library; Leila Flavion and Family, NYA

2. Call EDA Meeting to Order

Mayor Lagergren called the EDA meeting to order at 6:02 PM with all members present.

2.1 Pledge of Allegiance

The Pledge of Allegiance was said by all present

2.2 Approve Agenda

Motion: CS/CH to approve the agenda as submitted. Motion passed 5-0.

2.3 Approve minutes of April 22, 2024, meeting.

Motion: CH/MM to approve the minutes as submitted. Motion passed 5-0.

2.3 Adjournment

Motion: CS/BA Motion to adjourn at 6:03 p.m. Motion passed 5-0.

Respectfully submitted,

Carol Lagergren, Mayor

Mitchell Thiesfeld, Clerk/Finance Director



CITY COUNCIL MINUTES

June 10, 2024 – 6 p.m.
City Council Chambers
310 Elm Street W.
Norwood Young America, MN 55368

Attendance:

ATTENDEES: Carol Lagergren, Mike McPadden, Charlie Storms, Brooke Allen, Craig Heher

ABSENT: None

STAFF: Andrea Aukrust, City Administrator; Karen Hallquist, Community and Economic Development Director; Mitchell Thiesfeld, Clerk/Finance Director; Steve Zumberge, Fire Chief

OTHERS: John Fahey, County Commissioner; Deputy Sheriff Lee, Carver County

CITY COUNCIL MEETING

1. CALL A MEETING OF THE CITY COUNCIL TO ORDER

Mayor Lagergren called the meeting to order at 6:00 pm with all council members present.

1. The Pledge of Allegiance was said by all.

2. APPROVE AGENDA

- 2.1. No additions

MM/CH motion to approve the agenda. Motion passed 5-0.

3. INTRODUCTIONS, PRESENTATIONS, PROCLAMATIONS, AWARDS, AND PUBLIC COMMENT

3.1. John Fahey, County Commissioner-Presentation

- John gave an update on numerous items happening around Carver County.
 - 212 Project bids are to be awarded on June 18th
 - Mid-July projected start date. The project is expected to be completed in 2026.
- Highway 5 design is in progress, with construction projected for fall 2025 and completion in fall 2027.
- Carver County has created a new election integrity page on its website.

4. CONSENT AGENDA

4.1 Approve minutes of May 28, 2024, City Council Workshop

4.2 Approve minutes of May 28, 2024, City Council Meeting

4.3 Approve Payment of Claims

4.4 Approve Closure Request

4.5 Approve Application for Exempt Gambling Permit—Knights of Columbus

4.6 Approve Liquor License—Family Dollar

4.7 Approve Solicitors Permit – Southwestern Advantage

CS/BA Motion to approve the consent agenda. Motion passed 5-0.

5. PUBLIC HEARING

- 5.1 No public hearing

6. OLD BUSINESS

- 6.1. None

7. NEW BUSINESS

7.1 Ordinance 374; Amendments to C-3 and R-4 Districts—Karen Hallquist, CED Director

- C-3 Downtown District does not allow for 100% residential units.
- Staff recommends that multifamily housing, as a sole use, be a conditional use in the C-3 District.
- R-4 District is intended to allow up to 18 units per acre. However, the minimum required lot area is specified based on the number of bedrooms in each dwelling unit.
- Staff recommends that the regulation be simplified to a minimum lot area of 2,240 square feet, regardless of the number of bedrooms.
- At their June 4, 2024 regular meeting, the Planning Commission held a public hearing and voted unanimously to recommend that the City Council adopt Ordinance 374, amending language in the C-3 and R-4 zoning districts.

CH/CS Motion to adopt Ordinance 374 Amending Sections 1230.07 and 1230.10 of the City Code Relating to the R-4 and C-3 Districts. Motion passed 5-0.

7.2 Resolution 2024-27: A Resolution Authorizing a Temporary Transfer of Funds from Water Fund 601 and Sewer Fund 602 to the General Fund 101—Mitchell Thiesfeld, Clerk/Finance Director

- Resolutions are required to allow the City Clerk/Finance Director to transfer funds.
- The transfer is to fulfill MN DEED's TEDI Grant financial requirement.
- MN DEED approved the requested \$4.2 million TWIPP2 Project. However, the project came in at a lesser amount of \$3.9 million.
- \$700,000 would be transferred from the Water Fund (Fund 601) to the General Fund (Fund 101), and \$300,000 would be transferred from the Sewer Fund (Fund 602) to the General Fund.
- Once the TEDI Grant is awarded to the City, the \$1 million will be transferred back to the appropriate funds.

CS/MM Motion to adopt Resolution 2024-27, a Resolution Authorizing a Temporary Transfer of Funds from Water Fund 601 and Sewer Fund 602 to General Fund 101. Motion passed 5-0.

7.3 Joint Powers Agreement for Data Access—Administrator Aukrust

- The Joint Powers Agreement focuses on encryption, specifically encrypted radios, along with data privacy.
- With encrypted radios, only select radios will be able to be on certain frequencies to protect confidential information.

MM/CH Motion to approve the Joint Powers Agreement for Data Access between the City of Norwood Young America and Carver County through the Office of the Carver County Sheriff. Motion passed 5-0.

7.4 Community and Economic Development Update—Karen Hallquist, CED Director

- June 13th is the first Music in the Park.
 - The City of Norwood Young America is sponsoring.
 - A huge Thank You to the American Legion and VFW who support Music in the Park for the whole summer.
- June 18th is the groundbreaking for the Tacoma West Industrial Park Phase 2.
- June 21st is the Old Town Dedication at Willkommen Park along with Pack the Park.
- The EDC has two commission seats open, Parks and Rec has one commission seat open, and Senior Advisory could use four more members.

No motion, informational only.

8. COUNCIL MEMBER / MAYOR AND STAFF REPORTS

BA – May 30th Arbor Day was a success. The West Carver Community Pool is open for the summer.

CS – Planning and Zoning met on June 4th and discussed the C-3 & R-4 zoning districts.

CL—Food Distribution continues Wednesday, June 12th, from 12:30 – 1:30 p.m. There will also be weekly food distributions at Central High School every Monday this summer from 3:30 – 5:00 p.m.

9. ADDITIONAL INFORMATION

9.1 None

10. ADJOURNMENT

CS/BA Motion to adjourn at 6:40 pm. Motion passed 5-0.

Respectfully submitted,

Carol Lagergren, Mayor

Mitchell Thiesfeld, City Clerk-Finance Director



more than a place. it's home.

**VOUCHER LIST / CLAIMS ROSTER
and CHECK SEQUENCE**

To Be Approved: June 24, 2024

Payroll EFT

Check #	508818 - 508854	Pay Period 13	\$	53,769.90
Check #				
Check #				

Prepays

Check #	35535	Wilson's Nursery	\$	1,271.40
Check #				

Electronic Payments

Check #	1698 e	Sun Life Assurance	\$	773.57
Check #	1704 e	MN Healthcare Consortium	\$	13,236.06
Check #				
Check #				

Claims Pending Payment

Check #	35536 - 35591		\$	314,336.93
Check #				
Check #				

Voided Checks

Check #	508817
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Grand Total (excluding voided checks) \$ 383,387.86

NORWOOD YOUNG AMERICA

***Check Detail Register©**
10100 Unposted

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 CHECKING					
35536	06/17/24	180 COLLISION INC			
E 101-42200-221		Repair/Maintenance Equip	\$1,863.00	JOB# 1580	NYA FIRE 2015 CHEV TAHOE FENDER REPAIRS
		Total	\$1,863.00		
35537	06/21/24	ACCESS LIFTS, INC.			
E 101-41940-223		Repair/Maintenance Bldg/	\$1,123.00	M3178SA-35	SEMI-ANNUAL MAINTENANCE CONTRACT RENEWAL
		Total	\$1,123.00		
35538	06/17/24	ANCOMCOMMUNICATIONS, INC.			
E 101-42200-323		Radio Units	\$1,144.25	122008	IMPRES 2 SINGLE UNIT CHARGER & BATTERY
		Total	\$1,144.25		
35539	06/17/24	BENEKE, AMBER			
E 101-49860-207		Training Instructional	\$275.00		WATER SAFETY INSTRUCTOR CLASS FOR MARLIE
		Total	\$275.00		
35540	06/17/24	BOLTON & MENK, INC			
E 101-41500-303		Engineering Fees	\$445.00	0337204	2023 PAVEMENT REHABILITATION - PROJECT# 0C1.128833.000
E 491-43100-303		Engineering Fees	\$18,772.71	0337206	2024 STREET IMPROVEMENT - PROJECT# 0C1.131686.000
E 490-43100-303		Engineering Fees	\$36,599.50	0337212	2025 STREET IMPROVEMENT - PROJECT# 0C1.134163.000
E 101-46500-310		Other Professional Servic	\$1,242.50	0337213	DOWNTOWN STREETScape MAIN ST - PROJECT# 24X.134702.000
E 493-46500-303		Engineering Fees	\$7,127.99	0337223	INDUSTRIAL PARK EXPANSION - PROJECT# 0C1.124521.000
E 602-49450-303		Engineering Fees	\$2,641.50	0337246	WWTF UPGRADE - PROJECT# 0C1.130910.000
E 101-41500-303		Engineering Fees	\$90.00	0337250	MISC ENGINEERING - PROJECT# C12.035710.000
		Total	\$66,919.20		
35541	06/17/24	BOND TRUST SERVICES CORP.			
E 517-49330-611		Bond Interest	\$14,087.50	88755	\$1,920,000.00 GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN BONDS, SERIES 2013A
E 601-49400-611		Bond Interest	\$9,387.50	88756	\$3,875,000.00 GENERAL OBLIGATION REFUNDNG BONDS, SERIES 2016A
E 521-49330-611		Bond Interest	\$18,212.50	88756	\$3,875,000.00 GENERAL OBLIGATION REFUNDNG BONDS, SERIES 2016A
E 522-49330-611		Bond Interest	\$39,036.46	88757	\$5,220,000.00 GENERAL OBLIGATION BONDS, SERIES 2020A
E 601-49400-611		Bond Interest	\$1,514.61	88757	\$5,220,000.00 GENERAL OBLIGATION BONDS, SERIES 2020A
E 602-49450-611		Bond Interest	\$498.93	88757	\$5,220,000.00 GENERAL OBLIGATION BONDS, SERIES 2020A
E 602-49450-611		Bond Interest	\$5,560.00	88758	\$1,585,000.00 GENERAL OBLIGATION BONDS, SERIES 2021A
E 523-49330-611		Bond Interest	\$5,170.00	88758	\$1,585,000.00 GENERAL OBLIGATION BONDS, SERIES 2021A

NORWOOD YOUNG AMERICA

***Check Detail Register©**

10100 Unposted

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 524-49330-611		Bond Interest	\$22,413.75	88759	\$2,695,000.00 GENERAL OBLIGATION IMPROVEMENT AND UTILITY REVENUE BONDS, SERIES 2022A
E 601-49400-611		Bond Interest	\$8,073.75	88759	\$2,695,000.00 GENERAL OBLIGATION IMPROVEMENT AND UTILITY REVENUE BONDS, SERIES 2022A
E 602-49450-611		Bond Interest	\$3,397.50	88759	\$2,695,000.00 GENERAL OBLIGATION IMPROVEMENT AND UTILITY REVENUE BONDS, SERIES 2022A
E 603-49500-611		Bond Interest	\$3,243.75	88759	\$2,695,000.00 GENERAL OBLIGATION IMPROVEMENT AND UTILITY REVENUE BONDS, SERIES 2022A
E 525-49330-611		Bond Interest	\$54,592.50	88760	\$2,165,000.00 TAXABLE GENERAL OBLIGATION TAX ABATEMENT BONDS, SERIES 2023A
E 523-49330-604		Bond Service Charge	\$475.00	89490	\$1,585,000.00 GENERAL OBLIGATION BONDS, SERIES 2021A
		Total	\$185,663.75		
35542	06/18/24	BUTLER, DANIELLE			
E 101-49860-207		Training Instructional	\$125.00		LIFEGUARD REVIEW FOR BRIELLE
		Total	\$125.00		
35543	06/17/24	CARQUEST AUTO PARTS			
E 101-43100-221		Repair/Maintenance Equip	\$52.50	5927-293055	HIGH TEMP BRG. GREASE
E 101-43100-221		Repair/Maintenance Equip	\$23.93	5927-293077	REFRIGERANT & DIAL THERMOMETER
		Total	\$76.43		
35544	06/21/24	CARVER COUNTY			
E 101-41500-305		Other Professional Fees	\$200.00	SHERI00382	BACKGROUND CHECK FOR LIQUOR LICENSE
		Total	\$200.00		
35545	06/17/24	CARVER COUNTY RECORDER			
E 101-41320-350		Print/Publishing/Postage	\$46.00		RESOLUTION 2023-33 -CUP for Orr Contracting
E 101-41320-350		Print/Publishing/Postage	\$46.00		RESOLUTION 2024-20 - Approving a Variance 110 Main St. E
E 101-41320-350		Print/Publishing/Postage	\$46.00		RESOLUTION 2024-24 - Approving Variances 108 Hilltop Cir.
E 101-41320-350		Print/Publishing/Postage	\$46.00		RESOLUTION 2024-21 - CUP 250 Industrial Blvd.
E 101-41320-350		Print/Publishing/Postage	\$46.00		RESOLUTION 2023-40 - Vacating Easement 401 Shady Ln.
E 101-41320-350		Print/Publishing/Postage	\$46.00		RESOLUTION 2023-23 - Rezoning
		Total	\$276.00		
35546	06/17/24	CENTER POINT			
E 602-49450-383		Gas Utilities	\$1,192.95		GAS UTILITIES - WWTP
E 101-49860-383		Gas Utilities	\$32.13		GAS UTILITIES - POOL
E 101-41940-383		Gas Utilities	\$277.93		GAS UTILITIES - BLDGS
E 101-42200-383		Gas Utilities	\$72.70		GAS UTILITIES - FD
E 101-43100-383		Gas Utilities	\$649.86		GAS UTILITIES - PW-STR
E 101-45200-383		Gas Utilities	\$309.14		GAS UTILITIES - PW-PARKS
E 601-49400-383		Gas Utilities	\$500.10		GAS UTILITIES - WATER
		Total	\$3,034.81		
35547	06/17/24	CHRAST, DEVIN			

NORWOOD YOUNG AMERICA

***Check Detail Register©**
10100 Unposted

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 601-49400-432		Refund	\$149.13		UB FINAL CALC
E 602-49450-432		Refund	\$149.14		UB FINAL CALC
		Total	\$298.27		
35548	06/17/24	CLARK, KAREEN			
E 601-49400-432		Refund	\$59.40		UB FINAL CALC
E 602-49450-432		Refund	\$59.39		UB FINAL CALC
		Total	\$118.79		
35549	06/21/24	DELTA DENTAL			
G 101-21714		Dental Insurance	\$1,147.46		RIS00057937 DENTAL INSURANCE
		Total	\$1,147.46		
35550	06/17/24	EHLERS AND ASSOCIATES, INC			
E 101-41400-310		Other Professional Servic	\$470.00	97945	INTERIM STAFFING - CLERK/TREASURER
		Total	\$470.00		
35551	06/17/24	FARNIOK, TRACY			
E 601-49400-432		Refund	\$21.73		UB FINAL CALC
E 602-49450-432		Refund	\$21.73		UB FINAL CALC
		Total	\$43.46		
35552	06/18/24	FDSAS			
E 101-42200-210		Operating Supplies	\$148.50	10561	CAIRNS 2 PANEL 6" LEATHER FRONT
		Total	\$148.50		
35553	06/17/24	FIRE SAFETY USA			
E 101-42200-210		Operating Supplies	\$270.00	187642	WATER RESCUE THROWLINE BAG SET & CARABINER SCREW LOCK
		Total	\$270.00		
35554	06/18/24	FLOW MEASUREMENT AND CONTROL C			
E 602-49450-221		Repair/Maintenance Equip	\$452.00	Q2400125	ON-SITE TECH SERVICE
		Total	\$452.00		
35555	06/17/24	GOPHER STATE ONE-CALL, INC.			
E 601-49400-223		Repair/Maintenance Bldg/	\$81.00		PAST DUE INVOICES - 4020648-IN, 4030648-IN, 4040648-IN
E 602-49450-223		Repair/Maintenance Bldg/	\$81.00		PAST DUE INVOICES - 4020648-IN, 4030648-IN, 4040648-IN
		Total	\$162.00		
35556	06/17/24	HAWKINS WATER TREATMENT GROUP			
E 101-49860-216		Chemicals and Chem Pro	\$10.00	6783748	CHLORINE CYLINDER
E 101-49860-216		Chemicals and Chem Pro	\$30.00	6784160	CHLORINE CYLINDER
E 602-49450-216		Chemicals and Chem Pro	\$30.00	6784211	SULFUR DIOXIDE CYLINDER
		Total	\$70.00		
35557	06/21/24	HENNING EXCAVATING			
E 601-49400-223		Repair/Maintenance Bldg/	\$3,215.00	8712	203 NE FIRST ST - WATER SHUT OFF
		Total	\$3,215.00		
35558	06/18/24	INTERNATIONAL UNION			

NORWOOD YOUNG AMERICA

***Check Detail Register©**

10100 Unposted

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
G 101-21712		Union Dues	\$306.00		UNION DUES
		Total	\$306.00		
35559	06/17/24	KAEDING ARCHITECTURE LLC			
E 101-46500-310		Other Professional Servic	\$6,850.19	2706	NYA STREETSCAPE
E 275-45200-302		Architects Fees	\$562.50	2708	CONSTRUCTION ADMINISTRATION - PROJECT COORDINATION
		Total	\$7,412.69		
35560	06/17/24	KETCHER, RON			
E 601-49400-432		Refund	\$10.14		UB FINAL CALC
E 602-49450-432		Refund	\$10.14		UB FINAL CALC
		Total	\$20.28		
35561	06/17/24	KEUSEMANN, EARL			
E 601-49400-432		Refund	\$22.54		UB FINAL CALC
E 602-49450-432		Refund	\$22.55		UB FINAL CALC
		Total	\$45.09		
35562	06/18/24	KOHL'S FOAM SYSTEMS, INC.			
E 602-49450-223		Repair/Maintenance Bldg/	\$689.00	0000518	REPAIR WORK ON EPDM ROOF
		Total	\$689.00		
35563	06/20/24	LAGERGREN, CAROL			
E 101-41320-430		Miscellaneous	\$99.87		Music in the Park Refreshment Reimbursement (Water & Cookies)
		Total	\$99.87		
35564	06/17/24	LANO EQUIPMENT			
E 101-43100-221		Repair/Maintenance Equip	\$61.88	98085	KNIFE
		Total	\$61.88		
35565	06/17/24	LOOMIS HOMES			
G 101-22000		Deposits	\$2,900.00	PERMIT 202	BUILDING PERMIT DEPOSITS - 1070 LAKEWOOD CT
G 101-22000		Deposits	\$2,900.00	PERMIT 202	BUILDING PERMIT DEPOSITS - 1025 WHITETAIL PATH
G 101-22000		Deposits	\$900.00	PERMIT 202	BUILDING PERMIT DEPOSITS - 855 BARNES LAKE DR
		Total	\$6,700.00		
35566	06/17/24	LOUWAGIE, JIM & BARB			
E 601-49400-432		Refund	\$83.76		UB FINAL CALC
E 602-49450-432		Refund	\$83.77		UB FINAL CALC
		Total	\$167.53		
35567	06/17/24	MAY, ANDREA			
E 101-49860-207		Training Instructional	\$210.00		LIFEGUARD CLASS FOR NATALIE SUND
		Total	\$210.00		
35568	06/17/24	MAYER LUMBER CO.			
E 101-45200-223		Repair/Maintenance Bldg/	\$107.98	245851	EXT S/G CLEAR BS PAINT

NORWOOD YOUNG AMERICA

***Check Detail Register©**

10100 Unposted

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$107.98		
35569	06/18/24	METRONET			
E 101-41940-321		Telephone	\$126.50		PHONE - RENTAL BUILDINGS
E 601-49400-321		Telephone	\$50.60		PHONE - WATER
E 602-49450-321		Telephone	\$50.60		PHONE - SEWER
E 101-42200-321		Telephone	\$50.60		PHONE - FIRE
E 101-43100-321		Telephone	\$56.57		PHONE - PW-HSR
E 101-45200-321		Telephone	\$24.24		PHONE - PW-PARKS
E 101-49860-321		Telephone	\$25.30		PHONE - POOL
E 101-41940-321		Telephone	\$75.90		PHONE - HISTORY/FOOD
E 101-41300-321		Telephone	\$44.02		PHONE - EXECUTIVE
E 101-41320-321		Telephone	\$44.02		PHONE - COMM DEV
E 101-41400-321		Telephone	\$44.02		PHONE - CLERK
E 101-46500-321		Telephone	\$14.69		PHONE - EC DEV
E 101-42100-321		Telephone	\$73.37		PHONE - POLICE
E 101-45500-321		Telephone	\$73.37		PHONE - LIBRARY
Total			\$753.80		
35570	06/17/24	MID-COUNTY CO-OP OIL ASSN			
E 101-43100-212		Motor Fuels	\$1,013.07	69563	#2 PREM DSL DYED W/ST TAX GOVT
E 101-42200-212		Motor Fuels	\$143.17	69563	#2 PREM DSL DYED W/ST TAX GOVT
E 101-43100-212		Motor Fuels	(\$36.02)	69563	#2 PREM DSL DYED W/ST TAX GOVT
E 101-45200-223		Repair/Maintenance Bldg/	(\$530.65)	69563	#2 PREM DSL DYED W/ST TAX GOVT
Total			\$589.57		
35571	06/17/24	MINI BIFF			
E 101-45200-418		Other Rentals (Biffs)	\$280.50	A-148885	PRAIRIE DAWN PARK - EVENT LIBERTY TAN SMALL HC
E 101-45200-418		Other Rentals (Biffs)	\$158.10	A-149071	FRIENDSHIP PARK - EVENT LIBERTY TAN BIG TANK
Total			\$438.60		
35572	06/17/24	MN VALLEY ELECTRIC COOPERATIVE			
E 601-49400-381		Electric Utilities	\$285.58		13150 TACOMA AVE PUMP - ACCT# 337411311
Total			\$285.58		
35573	06/17/24	MVTL			
E 601-49400-310		Other Professional Serv	\$111.00	1256585	COLIFORM, MF - WATER
E 602-49450-217		Lab Fees	\$45.70	1257093	PHOSPHORUS
E 602-49450-217		Lab Fees	\$45.70	1257871	PHOSPHORUS
Total			\$202.40		
35574	06/17/24	NAPA			
E 101-43100-221		Repair/Maintenance Equip	\$74.52	373497	OIL FILTERS, OIL, ANTI-FRICTION
E 101-43100-221		Repair/Maintenance Equip	\$12.61	373558	SPIN-ON FLUID FILTER
E 101-43100-221		Repair/Maintenance Equip	\$7.30	373723	OIL FILTER
Total			\$94.43		
35575	06/17/24	NORTH CENTRAL INTERNATIONAL			
E 602-49450-221		Repair/Maintenance Equip	\$43.87	236309	VALVE QUIC 24H

NORWOOD YOUNG AMERICA

***Check Detail Register©**

10100 Unposted

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
			Total	\$43.87	
35576	06/18/24	Orr Contracting LLC			
E 101-49015-314		Contracts Payments	\$975.00	INV-24062	LAWN CARE - CEMETERIES
E 230-49015-223		Repair/Maintenance Bldg/	\$975.00	INV-24062	LAWN CARE - CEMETERIES
			Total	\$1,950.00	
35577	06/21/24	PRO AUTO & TRANSMISSION REPAIR			
E 101-42200-221		Repair/Maintenance Equip	\$86.45	109503	WORK ORDER# 82836 - PLATE CHIEF MN / UNIT COMMAND ONE
			Total	\$86.45	
35578	06/17/24	PROSHRED MINNESOTA			
E 101-41400-384		Refuse/Garbage Disposal	\$50.00	27062	EXECUTIVE CONSOLE
			Total	\$50.00	
35579	06/17/24	QUILL CORPORATION			
E 101-41400-200		Office Supplies	\$1,049.85	111004438	OFFICE SUPPLIES
E 101-41400-200		Office Supplies	\$1,049.85	38981483	PAPER
			Total	\$2,099.70	
35580	06/17/24	SMITH OIL CO			
E 101-42200-212		Motor Fuels	\$44.00	164218	FUEL - COMMAND 12
E 101-42200-212		Motor Fuels	\$48.53	166548	FUEL - FD
E 601-49400-212		Motor Fuels	\$41.50	166744	FUEL - 1805
E 602-49450-212		Motor Fuels	\$41.50	166744	FUEL - 1805
E 101-42200-212		Motor Fuels	\$60.64	166770	FUEL - COMMAND VEHICLE
E 601-49400-212		Motor Fuels	\$58.50	166831	FUEL - W1
E 602-49450-212		Motor Fuels	\$58.50	166831	FUEL - W1
E 101-49800-212		Motor Fuels	\$134.25	166847	FUEL - BUS
E 101-43100-212		Motor Fuels	\$81.28	166911	FUEL - 2301
E 601-49400-212		Motor Fuels	\$41.50	166941	FUEL - 1805
E 602-49450-212		Motor Fuels	\$41.50	166941	FUEL - 1805
			Total	\$651.70	
35581	06/18/24	THE TRANSPORATION ALLIANCE			
E 101-41300-433		Dues and Subscriptions	\$162.50	P24-1220	ANNUAL MEMBERSHIP
E 101-46500-433		Dues and Subscriptions	\$162.50	P24-1220	ANNUAL MEMBERSHIP
			Total	\$325.00	
35582	06/18/24	TOP NOTCH TURF			
E 101-43100-437		Maintenance Contract	\$350.00	2909	MOWING - COMMUNITY GARDENS & OPEN LOT
			Total	\$350.00	
35583	06/17/24	UNUM LIFE INSURANCE CO			
G 101-21715		Life Ins	\$224.57		GROUP LIFE INSURANCE
			Total	\$224.57	
35584	06/18/24	USPS			
G 602-15500		Prepaid Items	\$1,000.00		UTILITY BILLING Q3
G 601-15500		Prepaid Items	\$1,000.00		UTILITY BILLING Q3
G 601-15500		Prepaid Items	\$1,000.00		UTILITY BILLING

NORWOOD YOUNG AMERICA

***Check Detail Register©**

10100 Unposted

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
G 602-15500		Prepaid Items	\$1,000.00		UTILITY BILLING
		Total	\$4,000.00		
35585	06/17/24	WASTE MANAGEMENT			
E 101-41940-223		Repair/Maintenance Bldg/	\$486.41	0114558-280	DUMPSTERS - SHOP AND PAVILION
E 101-41320-384		Refuse/Garbage Disposal	\$450.00	7935267-159	CLEAN UP DAY
E 101-41320-384		Refuse/Garbage Disposal	\$6,000.00	7935465-159	CLEAN UP DAY
		Total	\$6,936.41		
35586	06/17/24	WENZEL, PAT			
E 101-49860-207		Training Instructional	\$275.00		WATER SAFETY INSTRUCTOR CLASS FOR TEAGAN WENZEL
		Total	\$275.00		
35587	06/18/24	WEST METRO TRUCK REPAIR			
E 101-42200-221		Repair/Maintenance Equip	\$441.34	101829	FIRE TRUCK REPAIR - 1993 CHEV
		Total	\$441.34		
35588	06/20/24	WIGFIELD DESIGN			
E 101-41320-430		Miscellaneous	\$85.00	1975	Appraisal Report - Land Valuation 123 Reform St N
		Total	\$85.00		
35589	06/17/24	WM MUELLER & SONS INC			
E 101-43100-224		Street Maint Materials	\$247.20	300140	3/8" VIRGIN FINE
E 101-43100-224		Street Maint Materials	\$239.20	300368	3/8" VIRGIN FINE
		Total	\$486.40		
35590	06/21/24	WSB			
E 101-41320-305		Other Professional Fees	\$3,895.50	R-02375-000	2024 PLANNING SERVICES - FEBRUARY
E 101-41320-305		Other Professional Fees	\$4,522.50	R-023775-00	2024 PLANNING SERVICES - APRIL
		Total	\$8,418.00		
35591	06/21/24	XCEL ENERGY			
E 601-49400-381		Electric Utilities	\$2,632.87	81534664	ELECTRICAL UTILITIES - WATER
		Total	\$2,632.87		
		10100 CHECKING	\$314,336.93		

NORWOOD YOUNG AMERICA

***Check Detail Register©**
10100 Unposted

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Fund Summary					
10100 CHECKING					
		101 GENERAL FUND	\$47,510.59		
		230 FOREST HILL CEMETERY	\$975.00		
		275 CAPITAL	\$562.50		
		490 4th Avenue Street Improvement	\$36,599.50		
		491 RAILROAD ST IMPROVEMENTS	\$18,772.71		
		493 Industrial Park Land (2nd Add)	\$7,127.99		
		517 Oak Grove Debt Service	\$14,087.50		
		521 2016A GO	\$18,212.50		
		522 2020 GO Bond	\$39,036.46		
		523 2021 GO Bond	\$5,645.00		
		524 2022a GO Bonds	\$22,413.75		
		525 2023 GO Bond	\$54,592.50		
		601 WATER FUND	\$28,340.21		
		602 SEWER FUND	\$17,216.97		
		603 STORM WATER UTILITY	\$3,243.75		
			<hr/>		
			\$314,336.93		



TO: Mayor Lagergren and Council Members
FROM: Mitchell Thiesfeld, Clerk/Finance Director
DATE: June 24, 2024
RE: Solicitor Permit Application –Mad City Windows

The City has received a Solicitor permit application from Mad City Windows.

- Mad City Windows is a home remodeling business that sells windows, along with products for kitchens and bathrooms.
- Information regarding the people authorized has been included, with no prior convictions listed
- The fee of \$100 has not been received; the City will hold the permit until payment is made.
- Mad City Windows has recently solicited in Glencoe, St. Paul, Braham, and Minneapolis.

Chapter 3 of the City Code states the following:

***Solicitor.** The term “solicitor” shall mean a person who goes from house-to-house, door-to-door, business-to-business, street-to-street, or any other type of place-to-place, for the purpose of obtaining or attempting to obtain orders for goods, wares, products, merchandise, other personal property, or services, of which he or she may be carrying or transporting samples, or that may be described in a catalog or by other means, and for which delivery or performance shall occur at a later time. The absence of samples or catalogs shall not remove a person from the scope of this provision if the actual purpose of the person’s activity is to obtain or attempt to obtain orders as discussed above. The term solicitor shall mean the same as the term canvasser.*

RECOMMENDATION:

A motion to approve the Solicitor Permit for Mad City Windows as defined in Chapter 3 of City Code.



TO: Honorable Mayor Lagergren and City Council Members
FROM: Andrea Aukrust, City Administrator
DATE: June 24, 2024
RE: Resolution 2024-28 A Resolution Receiving Feasibility Report and Calling for a Public Hearing for the 2025 Proposed Infrastructure Improvement Project

Enclosed is the Feasibility Report from Bolton & Menk for 2025 proposed Infrastructure Improvements and Resolution 2024-28, *A Resolution Receiving Feasibility Report and Calling for a Public Hearing on Improvement: 4th Avenue*. The Public Hearing will commence on Monday, July 22, 2024, at 6:00 p.m. in the Norwood Young America City Council Chambers. The hearing notice will be published in the City's legal newspaper, and mailed notices will be provided to the impacted property owners proposed to be assessed for the improvements. Josh Eckstein of Bolton & Menk will present the report to the Council.

The area of 4th Avenue included in this proposed project:

The proposed 2025 Infrastructure Improvement project, the street, drainage and utility improvement of 4th Avenue between 7th Street and Highway 5 and Webster Street from 4th Avenue to the west end, Colonial Circle from 4th Avenue to the west end, Hilltop Circle from 4th Avenue to the east end, Webster Street From 4th Avenue to Valhalla Drive, Valhalla Drive from Webster Street to north end, Third Avenue from 7th Street to Webster Street, Adams Drive from 4th Avenue to Fourth Street, Fourth Street from 4th Avenue to Central Avenue, 5th Street from Central Avenue to 5th Street Court, 5th Street Court from 5th Street to the north end.

Recommended Motion:

Motion to approve Resolution 2024-28 Receiving Feasibility Report and Calling for a Hearing on Improvement: 4th Avenue.

Norwood Young America

**City of Norwood Young America
Resolution 2024-28**

**A Resolution Receiving Feasibility Report
and Calling Hearing on Improvement**

WHEREAS, pursuant to the resolution of the council adopted on March 25, 2024, a report has been prepared by the City Engineer with reference to the proposed 2025 Infrastructure Improvement project, the street, drainage and utility improvement of 4th Avenue between 7th Street and Highway 5 and Webster Street from 4th Avenue to west end, Colonial Circle from 4th Avenue to the west end, Hilltop Circle from 4th Avenue to the east end, Webster Street From 4th Avenue to Valhalla Drive, Valhalla Drive from Webster Street to north end, Third Avenue from 7th Street to Webster Street, Adams Drive from 4th Avenue to Fourth Street, Fourth Street from 4th Avenue to Central Avenue, 5th Street from Central Avenue to 5th Street Court, 5th Street Court from 5th Street to the north end, and this report was received by the council on June 20, 2024, and

WHEREAS, the report provides information regarding whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF NORWOOD YOUNG AMERICA, MINNESOTA:

1. The council will consider the improvement of such improvements in accordance with the report and the assessment of abutting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvement of \$5,539,945.36.
2. A public hearing shall be held on such proposed improvements on July 22, 2024, in the council chambers of the city hall at 6:00 p.m., and the clerk shall give mailed and published notice of such hearing and improvement as required by law.

Adopted by the council this 24th day of June, 2024.

Approved:

Carol Lagergren, Mayor

Attest:

Mitchell Thiesfeld, City Clerk-Treasurer



Real People. Real Solutions.

2638 Shadow Lane
Suite 200
Chaska, MN 55318-1172

Ph: (952) 448-8838
Fax: (952) 448-8805
Bolton-Menk.com

*****MEMO*****

DATE: June 20, 2024
TO: Andrea Aukrust, City Administrator
FROM: Josh Eckstein, Bolton & Menk, Inc.
SUBJECT: 2025 Infrastructure Improvement Project

Honorable Mayor and City Council Members:

The purpose of this memo is to request approval of the 2025 Infrastructure Improvement Project feasibility study and to schedule the public improvement hearing.

If authorized to proceed, the Improvement Hearing would be scheduled for July 22, 2024. At that time the Council will consider ordering the improvements and authorizing preparation of plans and specifications.

Please let me know if you have any questions or require any additional information.

CITY OF NORWOOD YOUNG AMERICA

CARVER COUNTY, MINNESOTA

RESOLUTION 2024-29

RESOLUTION DECLARING A STATE OF EMERGENCY

WHEREAS, the spring flooding of 2024 and potential precipitation is expected to impact the population of Norwood Young America; and

WHEREAS, the potential spring flooding event is expected to cause significant damage to public property and infrastructure; and

WHEREAS, pursuant to Minnesota Statute 12.29, a local emergency may be declared only by the mayor of a municipality or the chair of a county board of commissioners or their legal successors. It may not be continued for a period in excess of three days except by or with the consent of the governing body of the political subdivision. A declaration of a local emergency invokes necessary portions of the response and recovery aspects of applicable local or interjurisdictional disaster plans and may authorize aid and assistance under those plans.

WHEREAS, the City Administrator of Norwood Young America requests the Mayor Lagergren to declare Norwood Young America in a STATE OF EMERGENCY for conditions resulting from the spring flooding event of 2024; and

NOW, THEREFORE BE IT RESOLVED, that the Mayor declares Norwood Young America in a State of Emergency for conditions resulting from the spring flooding event of 2024.

Resolved by Mayor Carol Lagergren on this 21st day of June 2024.


Mayor Carol Lagergren

Attest:


Andrea Aukrust, City Administrator



TO: Honorable Mayor Lagergren and City Council Members
FROM: Andrea Aukrust, City Administrator
DATE: June 24, 2024
RE: Resolution 2024-30 A Resolution Declaring a State of Emergency

Significant rains have impacted and are expected to affect the City of Norwood Young America further. These rain events have caused or are expected to cause significant public property damage. The Administration requests the Norwood Young America City Council to declare the City of Norwood Young America in a State of Emergency for the 2024 flooding event. Resolution 2024-30 is required to apply for state and federal funds that may become available through Carver County.

Recommended Motion:

Motion to approve Resolution 2024-30 Declaring the City of Norwood Young America a State of Emergency for conditions resulting from the flooding event 2024.

Norwood Young America

CITY OF NORWOOD YOUNG AMERICA

CARVER COUNTY, MINNESOTA

RESOLUTION 2024-30

RESOLUTION DECLARING A STATE OF EMERGENCY

WHEREAS, significant rains have impacted and are expected to further impact the City of Norwood Young America, and

WHEREAS, significant rain events have caused or are expected to cause a significant amount of public property damage;

NOW, THEREFORE, I, MAYOR CAROL LAGERGREN, declare a

"STATE OF EMERGENCY"

in the City of Norwood Young America, for conditions resulting from significant rain events. This declaration shall remain in effect until July 24, 2024.

Resolved by Mayor Carol Lagergren this 24th day of June 2024.

Mayor Carol Lagergren

Attest:

Andrea Aukrust, City Administrator