



more than a place, it's home.

**NORWOOD YOUNG AMERICA PARKS & RECREATION COMMISSION**

Tuesday, January 21, 2025 - 5:30pm

City Hall Council Chambers, 310 Elm Street West

**AGENDA**

- Brooke Allen  
1. **Call to Order**  
A. Pledge of Allegiance
- Brandon Stender  
2. **Adoption of Agenda**
- Sharilyn Feltmann  
3. **Approve Minutes**  
A. November 19, 2024, Parks & Recreation Meeting
- Karla Hormann  
4. **Introductions, Presentations, and Public Comment**  
(Citizens may address the Parks & Recreation Commission about any non-agenda item of concern. Speakers must state their name and address and limit their remarks to three minutes. The Parks & Recreation Commission will take no official action on these items but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting.)
- Dan Stender  
5. **Business/Updates**  
A. NYA Sports Complex Zellmann Field Light Pole Project  
B. Disc Golf Course at Prairie Dawn Park  
C. Arbor Day 2025  
D. Dog Park  
E. 2025 Goals
- Jim Zellmann  
6. **Community Education Update**
- Open Seat  
7. **Upcoming Meeting** - Next P&R meeting - February 18, 2025, 5:30pm.
- Comm ED (ad hoc)  
8. **Adjournment**

**Upcoming 2025 Meetings/Events**

January 27 <sup>th</sup>	City Council Workshop/Meeting	5:00 PM/6:00 PM
February 4 <sup>th</sup>	Planning Commission Meeting	6:00 PM
February 10 <sup>th</sup>	Economic Development Authority (EDA)	4:30 PM
February 10 <sup>th</sup>	City Council Meeting	6:00 PM
February 12 <sup>th</sup>	NYA Food Distribution	12:00 PM – 1:00 PM
February 20 <sup>th</sup>	Sr. Advisory Commission Meeting	9:00 AM
February 18 <sup>th</sup>	Park and Recreation Commission Meeting	5:30 PM
February 24 <sup>th</sup>	City Council Workshop/Meeting	5:00 PM/6:00 PM

# NORWOOD YOUNG AMERICA PARKS & RECREATION COMMISSION

Tuesday, November 19, 2024- 5:30pm

City Hall Council Chambers, 310 Elm Street West

## Minutes

Members present: Dan Stender, Sharilyn Feltmann, Bill Grundahl, Brooke Allen, Karla Hormann, Jim Zellmann

Members absent:

Staff present: Community & Economic Dev Director Karen Hallquist

Others: Sue Forster, Dist 108 Community Ed

### 1. Call to Order

The meeting was called to order at 5:31 p.m.

A. Pledge of Allegiance - all those present stood for the Pledge of Allegiance

### 2. Adoption of Agenda

*Motion: BG/DS to adopt the agenda as written. Motion passed 6-0.*

### 3. Approve Minutes

A. August 20, 2024, Parks & Recreation Meeting

*Motion: JZ/DS to approve the minutes. Motion passed 4-0.*

### 4. Introductions, Presentations, and Public Comment - none

### 5. Business/Updates

A. NYA Sports Complex Zellmann Field Light Pole Project

Hallquist shared that the Council expedited the process of approval to get 2024 pricing for the project. Clean N Seal Inc. for \$36,180 and M. Carlson Painting for \$43,249, for a total price of \$79,429 was approved for the project.

B. Kehrer Park

Commissioners discussed keeping Kehrer Park as a greenspace for the time being. Staff will research the cost of Yellowstone Trail signage.

C. West Carver Community Pool

Hallquist shared that staff is meeting with a contractor about the project. The goal is to have the improvements completed before opening the pool for the summer.

D. 2024 Goal Review

Commissioners reviewed the goals and noted that the following will extend to 2025:

- Outlot A project
- New Old Town Dedication on June 13, 2025
- Disc Golf Course at Prairie Dawn Park
- Adding music notes or other embellishments to the Willkommen Memorial Park Mural
- Continuing the All-Park Assessment, specifically with South Park
- West Carver Community Pool project
- Zellmann Field Light Project

Additional goals included:

- Dog Park at Friendship Park
- Planning an Arbor Day event

Comments included:

- Is it possible to save some of the large park trees with treatment rather than removal due to the Emerald Ash Borer?
- There is concern over the types of trees being planted in parks. The MN Department of Agriculture has a list of recommended trees to diversify breeds.
- Willkommen Park Playground impact material is dissipating. This playground project will be in 2028.

**6. Community Education Update -**

Dist 108 Community Ed Director Forster shared they are working on the next brochure and looking to partner with others for ads. The City could purchase an area to advertise for swimming lessons, senior center, senior dance, and using the walking track. Other updates:

- Working on ballfield partnerships
- New online facility calendar
- Will be asking civic groups for Music in the Park funding
- Veteran's Day was a successful event
- Craft Fair will be in new accessory gym instead of elementary school so event will be in one location

**7. Commission Updates - NA**

8. **Upcoming Meeting** - Next P&R meeting - 5:30pm, January 21, 2025. No meeting in December.

**9. Adjournment**

*Motion: JZ/SF to adjourn. Motion passed 6-0.*

Submitted by:

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Karen Hallquist, Community & Economic Development Director



TO: NYA Parks & Recreation Commission  
FROM: Karen Hallquist, Community & Economic Development Director  
DATE: January 21, 2025  
RE: Business/Updates

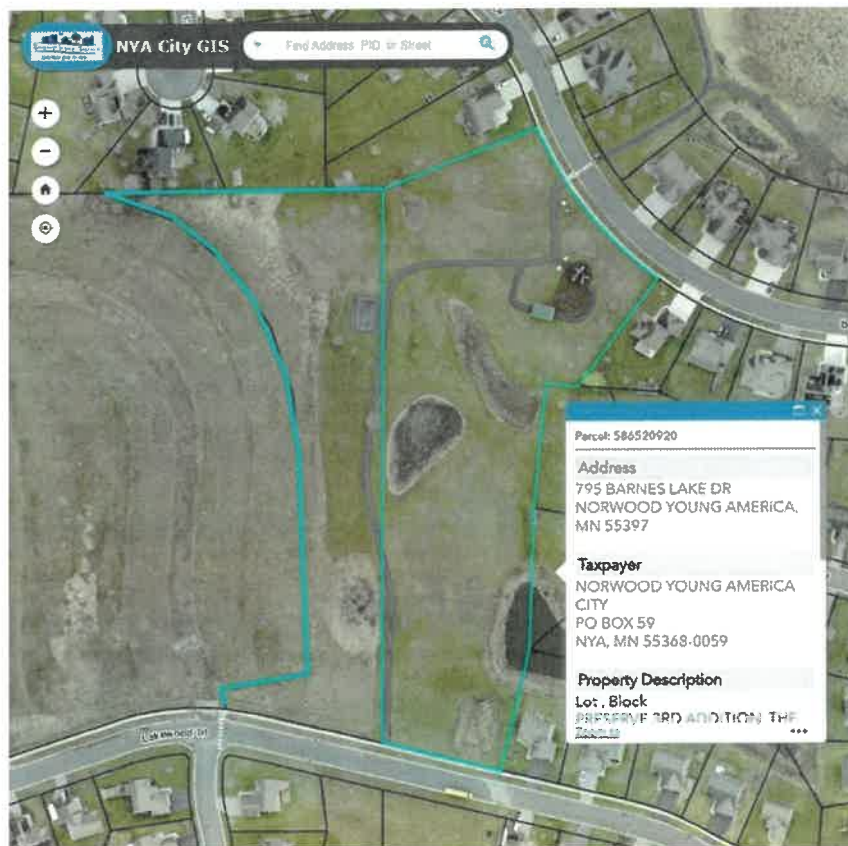
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### A.NYA Sports Complex Zellmann Field Light Pole Project

Staff will have an update at the meeting.

### B. Disc Golf Course

Staff will be meeting with Tim Mackey, Area Representative for Disc Golf Association, to discuss a layout for the course at Prairie Dawn Park. The park is approximately 8-acres.



### **C. Arbor Day 2025**

Commissioners are to discuss the date, time, location, potential partners, and activities for the event.

### **D. Dog Park at Friendship Park**

Staff and the public service department are working on additional fencing plans for the entrance of the dog park. The PSD saved two hydrants from street projects this year to place within the park. Commissioners can discuss additional features (agility equipment) if desired. Other items to be placed:

- Trees
- Picnic tables
- Two fire hydrants (not working hydrants)
- Signage

Commissioners are to discuss if there should be a name for the dog park.

### **E. 2025 Goals**

Commissioners are to review the 2025 Goals as discussed.



## Norwood Young America Parks & Recreation Commission 2025 Goals

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1. Create opportunities for new park and recreational amenities
  - a. Develop final plans for Outlot A
  - b. Host the “New” Old Town Dedication on June 13, 2025
  - c. Install a disc golf course at Prairie Dawn Park
  - d. Enhance Willkommen Memorial Park Mural
  - e. Host an Arbor Day event
  - f. Install a dog park at Friendship Park and host grand opening
  - g. Complete the NYA Sports Complex Zellmann Light Project
  - h. Host a West Carver Community Pool Grand Opening event to share project improvements
  - i. Encourage the use of the city-funded walking track at the Raider Field House
  
2. Assess current park amenities and develop a plan to maintain the safety of equipment and surroundings
  - a. Continue All-Park Assessment
    - i. Assess South Park amenities
  - b. West Carver Community Pool Project (ARPA Funds) directed by MDH

### Recommended Motion

Motion to approve the 2025 NYA Parks & Recreation Commission Goals.