

CITY COUNCIL AGENDA

February 10, 2025 – 6:00 p.m. City Council Meeting City Council Chambers 310 Elm Street W. Norwood Young America, MN 55368

ECONOMIC DEVELOPMENT AUTHORITY (EDA)

- 1. CALL A MEETING OF THE EDA TO ORDER
 - 1.1. Pledge of Allegiance
 - 1.2. Approve Agenda
 - 1.3. Approve the minutes of December 9, 2024
 - 1.4. EDA Application Process—Karen Hallquist, CED Director
 - 1.5. Adjournment

CITY COUNCIL MEETING

- 2. CALL A MEETING OF THE CITY COUNCIL TO ORDER
- 3. APPROVE AGENDA
- 4. INTRODUCTIONS, PRESENTATIONS, PROCLAMATIONS, AWARDS, AND PUBLIC COMMENT (Individuals may address the City Council about any non-agenda item of concern. Speakers must state their name and address and limit their remarks to three minutes. The City Council will not take official action on these items but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)
- 5. CONSENT AGENDA

(NOTE TO THE PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)

- 5.1. Approve minutes of January 27, 2025, City Council Workshop
- 5.2. Approve minutes of January 27, 2025, City Council Meeting
- 5.3. Approve Payment of Claims
- 5.4. Young America Baseball Club Exempt Gambling Permit
- 5.5. Central Raiders Basketball Booster Club Exempt Gambling Permit
- 5.6. Transient Merchant Application—Elephant Joe's
- 6. PUBLIC HEARING
- 7. OLD BUSINESS
- 8. NEW BUSINESS
 - 8.1. Resolution 2025-07 Carver County CDA Community Growth Partnership Initiative Development Grant Application—Karen Hallquist, CED Director

- 8.2. Resolution 2025-08 A Resolution Accepting a Cash Donation Old Town—Mitchell Thiesfeld, Clerk/Finance Director
- 8.3. Approval to Obtain Quotes for the West Carver Community Pool Updates—Administrator Aukrust

9. STAFF REPORTS

10. ADJOURNMENT

The following informational items in the Council packet are for informational purposes, council review, and discussion. There is no action required by the City Council on these items.

UPCOMING MEETINGS / EVENTS

February 12 th	NYA Food Distribution	12:00 PM – 1:00 PM		
February 20 th Sr. Advisory Commission Meeting		9:00 AM		
February 18 th Park and Recreation Commission Meeting		5:30 PM		
February 24th City Council Workshop/Meeting		5:00 PM/6:00 PM		
March 4 th Planning Commission Meeting		6:00 PM		
March 10 th Economic Development Authority (EDA)		4:30 PM		
March 10th	City Council Meeting	6:00 PM		
March 12 th	NYA Food Distribution	12:00 PM – 1:00 PM		
March 19 th Park and Recreation Commission Meeting		5:30 PM		
March 20 th Sr. Advisory Commission Meeting		9:00 AM		
March 24 th City Council Workshop/Meeting		5:00 PM/6:00 PM		



ECONOMIC DEVELOPMENT AUTHORITY MINUTES

December 9, 2024 City Council Chambers 310 Elm Street West Norwood Young America MN 55368

Attendance:

ATTENDEES: Carol Lagergren, Charlie Storms, Brooke Allen, Craig Heher, Mike McPadden ABSENT:

STAFF: Andrea Aukrust, City Administrator; Karen Hallquist, Community and Economic Development Director; Mitchell Thiesfeld, Clerk/Finance Director; Mark Streich, Public Service Director

OTHERS: Josh Eckstein, Bolton & Menk; Lori Johnson, WSB; Grant Henkelmann, Waste Management; Jason Hartman, Waste Management; Mark Olmstead, 321 Hazel Street; David Flavin, Citizens Insurance; Connor Smith, 424 Morse St. N; Andy Storms, 10 Main St. E; Brandon Stender, 910 Meadows Blvd; Deputy Sheriff Lee

2. Call EDA Meeting to Order

Mayor Lagergren called the EDA meeting to order at 6:00 PM with all members present.

2.1. Pledge of Allegiance

The Pledge of Allegiance was said by all.

2.2. Approve Agenda

Motion: CS/MM to approve the agenda as submitted. Motion passed 5-0.

2.3. Approve minutes of November 25, 2024, meeting.

Motion: MM/CH to approve the minutes as submitted. Motion passed 5-0.

- 2.4. **Resolution 2024-05** A Special Benefit Levy Pursuant to Minnesota Statutes, Section 469.033, Subdivision 6 and Approval of Budget for Fiscal Year 2025
 - The levy amount is \$80,230, which will be used towards paying the debt service obligation for the Tacoma West Industrial Park.
 - The proposed amount is based on Minnesota State Statute, where the levy amount cannot exceed .0185% of the taxable market value in the city

CH/BA Motion to approve Resolution 2024-05, Authorizing the Levy of a Special Benefit Levy Pursuant to Minnesota Statutes, Section 469.033, Subdivision 6 and approval of the Budget for Fiscal Year 2025. Motion passed 5-0.

2.5. Adjournment

Motion: CH/BA Motion to adjourn at 6:03 pm. Motion passed 5-0.

Respectfully submitted,	
	Connor Smith, President
Mitchell Thiesfeld, Clerk/Finance Director	



CITY COUNCIL WORKSHOP **MINUTES**

January 27, 2024 City Council Chambers 310 Elm Street W. Norwood Young America, MN 55368

Attendance:

ATTENDEES: Connor Smith, Charlie Storms, Brooke Allen, Andrew Storms, Brandon Stender ABSENT:

STAFF: Andrea Aukrust, City Administrator; Karen Hallquist, Community and Economic Development Director; Mitchell Thiesfeld, Clerk/Finance Director; Mark Streich, Public Service Director

OTHERS: Josh Eckstein, Bolton & Menk

WORKSHOP

- 1. CALL WORKSHOP MEETING OF THE CITY COUNCIL TO ORDER
- Mayer Smith called the meeting to order at 5:01 pm. All members present.
 - 1.1. I & I discussion and Grant information—Josh Eckstein, Bolton & Menk and Mark Streich, PS Director
 - Spoke about what I&I is, along with the current plan to reduce the current I&I in the City.
 - 1.2. Compost site discussion—Mark Streich, PS Director
 - Talked about the current compost site situation and different ideas on how to manage it.
- 2. ADJOURNMENT

C.Storms/B.Allen motion to adjourn at 5:34 p.m. Motion passed 5-0.

Respectfully submitted,		
	Connor Smith, Mayor	
Mitchell Thiesfeld. Clerk-Finance Director		



CITY COUNCIL MINUTES

January 27, 2025 – 6 p.m. City Council Chambers 310 Elm Street W. Norwood Young America, MN 55368

Attendance:

ATTENDEES: Connor Smith, Charlie Storms, Brooke Allen, Andrew Storms, Brandon Stender ABSENT:

STAFF: Andrea Aukrust, City Administrator; Karen Hallquist, Community and Economic Development Director; Mitchell Thiesfeld, Clerk/Finance Director; Mark Streich, Public Service Director; Ethan Nelson, City Planner, Scott Blom, Fire Chief

OTHERS: Josh Eckstein, Bolton & Menk; Chris Glander, NYA FD; Melisa Pasquarette, NYA FD; Luke Silseth, NYA FD; Dave Orr, NYA FD; Kevin Raether, NYA FD; Patrick Stacken, NYA FD; Andrew Narvenson, NYA FD; Jesse Hackbarth, NYA FD; Commander Mike Wollin, Carver County Sheriff's Office; Sheriff Kamerud, Carver County Sheriff's Office; Deputy Sheriff Lee

2 CALL A MEETING OF THE CITY COUNCIL TO ORDER

Mayor Smith called the meeting to order at 6:00 pm with all council members present.

2.1 The Pledge of Allegiance was said by all

3 APPROVE AGENDA

- 3.1 Addition of 8.5 Job Posting Compost Site Attendant—Administrator Aukrust
- 3.2 Addition of 8.6 Accept Annual Fire Report and Review 2024—Scott Blom, Fire Chief C.Storms/B.Allen motion to approve the agenda with the addition of 8.5 and 8.6. Motion passed 5-0.

4 INTRODUCTIONS, PRESENTATIONS, PROCLAMATIONS, AWARDS, AND PUBLIC COMMENT

- 4.1 Introduction of New Fire Chief, Scott Blom-Chris Glander, Interim Fire Chief
- 4.2 Introduction of New 2025 Fire Department Officers—Scott Blom, Fire Chief
 - Scott Blom introduced the new 2025 Fire Department Officers.
- 4.3 2024 Fire Department Review-Scott Blom, Fire Chief
- 4.4 Carver County Sheriff's Department Presentation—Sheriff Kamerud and Commander Wollin
 - Commander Wollin & Sheriff Kamerud explained how the police contract is calculated and history behind it.

5 CONSENT AGENDA

- 5.1 Approve Minutes of January 13, 2025, City Council Meeting
- 5.2 Approve Payment of Claims
- 5.3 Approve Ascension Knights of Columbus Church Street Closure Request
- 5.4 Approve Sunday Liquor License—Northside Grill
- 5.5 Approve Planning & Zoning Commission Appointment Craig Heher
- 5.6 Approve Commission Appointments

B.Stender/B.Allen motion to approve the consent agenda. Motion passed 5-0.

6 PUBLIC HEARING

6.1 None

7 OLD BUSINESS

7.1 None

8 NEW BUSINESS

- 8.1 Resolution 2025-04 Approval to submit the MN DEED Redevelopment Grant Program Application— Karen Hallquist, CED Director
 - The City Council of Norwood Young America agreed to a predevelopment agreement with Community Asset Development Group on December 9, 2024 for the redevelopment of 123 Reform St. N for the construction of a 41-unit multifamily rental housing.
 - In the predevelopment agreement, one of the agreed-upon undertakings is for the City to apply for an MN DEED Redevelopment Grant.
 - Eligible Costs of the grant include demolition costs, interior environmental abatement, environmental infrastructure, and geotechnical soil correction.
 - A contingency plan is included in the predevelopment agreement.
 - Should the City not be selected to receive DEED funding, the contract will include a deferred loan from the City.
 - The amount for the Redevelopment Grant is yet to be determined.
 - Staff, the City's public advisor, and the Developer have collaborated to ensure the application's thoroughness.

C.Storms/B.Allen motion to approve Resolution 2025-04; Approval to submit a MN DEED Redevelopment Grant Program Application. Motion passed 5-0.

8.2 Resolution 2025-05 Approving A Local Match and Authorizing Contract Signature for MN DEED Redevelopment Grant Program—Karen Hallquist

C.Storms/A.Storms motion to approve Resolution 2025-05; Approving A Local Match and Authorizing Contract Signature for MN DEED Redevelopment Grant Program. Motion passed 5-0.

- 8.3 2024 Commission's Annual Review and 2025 Goals—Karen Hallquist
 - 2024 Annual Reports were presented, as well as 2025 Goals for the Parks & Recreation Commission and Senior Advisory Commission.
 - The Planning & Zoning Commission continued to conduct public hearings regarding all planning-related activities in 2024. Some of these included:
 - Multiple variance requests
 - CUP, & Site Plan for both Nordic Waste & PVS Sackett Waconia, Inc.
 - Economic Development Commission
 - The City applied for and received the 2024 award of \$100,000 grant funding for the Tacoma West Industrial Park Phase 2 Infrastructure Project.
 - It was approved by City Council to rescind the Economic Development Commission and adjoin the Economic Development Authority to NYA City Code.
 - Parks & Recreation Commission
 - Commissioners continue to review each park for improvements needed and quality-of-life enhancements.
 - Senior Advisory Commission
 - Hosted MoveMindfully in the months of January-March.
 - Held the first annual Senior Dance at Central High School.

B.Stender/A.Storms Motion to receive the 2024 NYA Commission's Annual Report and adopt the 2025 NYA Commission Goals. Motion passed 5-0.

- 8.4 Resolution 2025-06 Accepting Donation and Designating Its Use—Mithell Thiesfeld, Clerk/Finance Director
 - ASI donated approximately \$3,800 worth of acoustical panels.
 - City staff will be hanging the panels at the Pavillion.

A.Storms/C.Storms Motion to approve Resolution 2025-06 A Resolution Accepting an In-Kind Donation from ASI. Motion passed 5-0.

- 8.5 Job Posting Compost Site Attendant—Administrator Aukrust
 - Carver County grant funds will offset the cost of this position.
 - This position will bring down the costs of grinding and hauling out debris.

A.Storms/C.Storms Motion to approve the posting of a Compost Site Attendant. Motion passed 5-0.

- 8.6 Accept Annual Fire Report and Review 2024—Scott Blom, Fire Chief
 - The fire department responded to 455 calls in 2024.
- 388 of these calls came in City limits, while the rest occurred in surrounding Townships. C.Storms/B.Allen motion to accept the Norwood Young America Fire Department's 2024 fire report. Motion passed 5-0.

9 STAFF REPORTS

AA – Plans for the bath house at the West Carver Community Pool remodel will be coming to Council shortly; City Staff is busy with tree maintenance and ash tree removal; The City will be receiving FEMA funding for Fire Station 1 damages.

10 ADDITIONAL INFORMATION

None

11. ADJOURNMENT

B.Allen/C.Storms motion to adjourn at 7:05 pm. Motion passed 5-0.

Respectfully submitted,		
	Connor Smith, Mayor	
Mitchell Thiesfeld, Clerk-Finance Director		



VOUCHER LIST / CLAIMS ROSTER and CHECK SEQUENCE

To Be Approved: February 10, 2025

Payroll EFT

Check # 509339 - 509357 Pay Period 3 \$ 50,424.24

Check #

Prepaids

Check #

Electronic Payments

Check # 1840*e* - 1848*e* \$ 19,503.30

Check #

Claims Pending Payment

Check # 36355 - 36405 \$ 82,643.85

Voided Checks

Check # 509338,

Grand Total (excluding voided checks) \$ 152,571.39

100 CH							
100 01	HECKING						
1840	e 02/0	1/25	CARDMEMBER SERVICE				
E 10	01-41320-33	I	Travel/Meeting Expense	\$350.			EHLERS - 2025 MN PUBLIC FINANCE SEMIN
E 10	01-43100-21	I	Personal Protection Equip	\$113.			AMAZON - NONSLIP TRACTION CLEATS & COLD WEATHER WORK GLOVES
E 10	01-43100-21	i	Personal Protection Equip	\$10.	.99	0373222-657	AMAZON - REPLACEMENT AD LENS
E 10	01-43100-24)	Small Tools and Minor Eq	\$41.	.96	0373222-657	AMAZON - SCREWDRIVER SET
E 10	01-41400-20)	Office Supplies	\$29.	.43	103496538	AVERY - ROUND LABELS
E 10	01-41320-350)	Print/Publishing/Postage	\$525.	.83	117112	USPS - EVERY DOOR DIRECT
E 10	01-41400-35)	Print/Publishing/Postage	\$58.	.08	119041	USPS - CERTIFIEDS FOR RENTAL DWELLIN
E 10	01-46500-21)	Operating Supplies	\$34.	.60	17067496133	NOTARY SUPPLY CO - NOTARY STAMP
E 10	01-41400-20)	Office Supplies	\$62.	.76	1886389-107	AMAZON - OFFICE SUPPLIES
E 10	01-41400-43	7	Maintenance Contract	\$99.	.00	3095571-370	AMAZON - WINDOWS 11
E 10	01-41400-43)	Miscellaneous	\$12.	.17	3459103078	GODADDYCOM DOMAIN NAME
E 10	01-43100-21	ſ	Personal Protection Equip	\$48.	.00	3601123-666	AMAZON - SAFETY GLASSES
	01-41400-20		Office Supplies	\$232.	.29	4818731-528	AMAZON - OFFICE SUPPLIES
E 10	01-41110-43	3	Dues and Subscriptions	\$86.	.40	5145513384	GOOGLE - GOOGLE WORKSPACE
	01-46500-43		Dues and Subscriptions	\$2.	.85	7262	HERALD JOURNAL PUBLISHING
	01-41400-20		Office Supplies	\$38.	.44	7746935-628	AMAZON - CABLES
	01-41400-20		Office Supplies	\$113.	.15	8025423-375	AMAZON - DYMP LABEL PRINTER
	01-41400-20		Office Supplies	\$1,269.	.99	80700956397	BEST BUY - WORKSTATION DESKTOP
	01-41300-43		Dues and Subscriptions	\$180.		83215408	GRAMMERLY
	01-41320 - 43:		Dues and Subscriptions	\$180.		83215408	GRAMMERLY
	01-41400 - 43:		Dues and Subscriptions	\$180.		83215408	GRAMMERLY
	01-41400-40		Repair/Maintenance Bldg/	\$59.			AMAZON - DOG WASTE STATION BAGS
	01-45200-22 01-45200-22		Repair/Maintenance Bldg/	\$44.			AMAZON - AMERICAN FLAGS
	01-43200-22		Office Supplies	\$250.			AMAZON - DOCKING STATION & MONITORS
	01-42200-200 01-41400-200		Office Supplies	\$750.			AMAZON - DOCKING STATION & MONITOR
	01-41400-20 01-41400-43		Maintenance Contract	\$162.			MICROSOFT - 365 BUSINESS STANDARD
			Dues and Subscriptions	\$30.			MICROSOFT
	01-41110-43)	Total	\$4,966.		007 1020730	Microsoft
1841	e 02/0	7/25	M CARLSON PAINTING				
E 2	75-45200-52	5	Parks-Buildings & Structur	\$4,324.	.90	39482-1	SPORTS COMPLEX
			Total	\$4,324.	.90		
1842	e 02/0	7/25	MN VALLEY ELECTRIC COO				
E 60	01-49400-38	I	Electric Utilities	\$1,021.	.61		640 TACOMA BLVD WTR TWR - ACCT# 779652000
E 60	02-49450-38	l	Electric Utilities	\$56.	.63		LIFT STATION - ACCT# 778260400
E 10	01-43100-38)	Street Lighting	\$184.	.25		STREET LIGHTS - ACCT# 778260300
			Total	\$1,262.	.49		
1843	-		ULINE	***		400505:50	VEDTION FILE CARDINET
E 10	01-45200-21)	Operating Supplies	\$203.		188505470	VERTICAL FILE CABINET
E 60	01-49400-21)	Operating Supplies	\$203.		188505470	VERTICAL FILE CABINET
E 60	02-49450-21)	Operating Supplies	\$203.		188505470	VERTICAL FILE CABINET
			Total	\$610.	.60		
1844	0010	7/25	VERIZON WIRELESS				

- 401 1-1			nount Invoic		CELL BHONES BARKS	
E 101-452		Telephone	\$80.50		CELL PHONES - PARKS	
E 101-431		Telephone	\$187.84		CELL PHONES - STREETS	
E 601-494		Telephone	\$67.09		CELL PHONES - WATER	
E 602-494	150-321	Telephone			CELL PHONES - SEWER	
E 101-413	300-321	Telephone	\$41.39	•	CELL PHONES -	
E 101-422	200-321	Telephone	\$175.04	6104005718	CELL PHONES - FIRE DEPT & IPADS	
		Total	\$618.95			
1845 e	02/07/25	WEX BANK				
E 101-431	100-212	Motor Fuels	(\$9.11)	102153854	CIRCLE K REBATE - \$42	
E 601-494	100-212	Motor Fuels	\$31.30	586836	FUEL	
E 602-494	150-212	Motor Fuels	\$31.30	586836	FUEL	
E 101-452	200-212	Motor Fuels	\$63.15	589834	FUEL	
E 101-431	100-212	Motor Fuels	\$7.54	592351	FUEL	
E 101-452	200-212	Motor Fuels	\$80.22	594166	FUEL	
E 101-431	100-212	Motor Fuels	\$94.77	607952	FUEL	
E 101-43100-212		Motor Fuels	\$75.31	608591	FUEL	
E 601-494		Motor Fuels	\$46.62	608776 608776 610878	FUEL	
E 602-494		Motor Fuels	\$46.62		FUEL	
E 101-452		Motor Fuels	\$71.90		FUEL	
		Total	\$539.62			
1846 e	02/07/25	WIGFIELD DESIGN				
E 101-411		Miscellaneous	\$256.00	2088	NAME PLATES & NAME TAGS	
E 101-411	110-430	Total	\$256.00	2000		
4047	00/07/05	WSB				
1847 e E 101-413	02/07/25	Other Professional Fees	\$2,309.00	R-023775-00	2024 PLANNING SERVICES - DECEMBE	
G 820-295		Expenditures	\$450.00		WORKHORSE LAND DEVELOPMENT	
G 020-290	300	Total	\$2,759.00	11-020770-00	WORK TOROL END BEVILLE WENT	
		Total	φ2,709.00			
1848 e	02/07/25	XCEL ENERGY				
E 101-431	100-380	Street Lighting	\$550.73	911487398	ELECTRICAL UTILITIES - STREET LIGHT	
E 101-455	500-381	Electric Utilities	\$191.34	911487398	ELECTRICAL UTILITIES - LIBRARY	
E 101-425	500-381	Electric Utilities	\$7.64	912679055	ELECTRICAL UTILITIES - CIVIL DEFENS	
E 101-431	100-380	Street Lighting	\$3,207.88	912679055	ELECTRICAL UTILITIES - STREET LIGHT	
E 101-452	200-381	Electric Utilities	\$4.01	912679055	ELECTRICAL UTILITIES - PARK	
E 601-494	100-381	Electric Utilities	\$7.35	912679055	ELECTRICAL UTILITIES - WATER	
E 101-419	940-381	Electric Utilities	\$196.00	913838712	ELECTRICAL UTILITIES - BLDGS	
		Total	\$4,164.95			
36355	02/10/25	ALPHA VIDEO AND AUDIO INC.				
E 614-410	000-314	Contracts Payments	\$750.00	31132	ANNUAL SUPPORT SUBSCRIPTION	
		Total	\$750.00			
36356	02/10/25	ARNOLDS OF GLENCOE, INC.				
E 101-43100-221		Repair/Maintenance Equip	\$384.00	P92327	KIT TANK	
E 101-431			\$281.24	P92337	FLUID	
	100-221	Repair/Maintenance Equip	Ψ <u></u> ΔΟ1. <u></u> Δ-7			
E 101-431 E 101-431	100-221	Repair/Maintenance Equip Total	\$665.24	, , , ,		

eck#	Check Date	Vendor Name	Amount Invoic	e Comr	nent
E 10	01-42200-417	Uniform	\$288.00	347430	NH CLASS A TROUSERS NAVY
E 10	01-42200-417	Uniform	\$193.70	347485	TRIM GOLD MET RANK STRIPES & BADGES
		Total	\$481.70		
36358	02/10/2	BANYON DATA SYSTEMS	INC		
E 10)1-41400-437	Maintenance Contract	\$775.00	00166198	POS SUPPORT, FIXED ASSESS SUPPORT, REVTRAK MODULE SUPPORT
		Total	\$775.00		
36359	02/10/2	BOUNDTREE MEDICAL			
E 10	01-42200-210	Operating Supplies	\$83.56	85637037	CURAPLEX TRAUMA BAG ORANGE & GLOV
		Total	\$83.56		
36360	02/10/2	BRAD PETERSON CONSU	ILTING		
E 10	01-41400-437	Maintenance Contract	\$990.00	2235	TROUBLESHOOTING, DISK RECOVERY, DESKTOP SETUP, COUNCIL EMAIL MIGRAT
		Total	\$990.00		
36361	02/10/2	BREMER BANK			
G 10	01-21718	HSA ACCOUNT	\$775.00		HSA FEBRUARY
		Total	\$775.00		
36362	02/10/2	CARQUEST AUTO PARTS			
E 10	01-43100-221	Repair/Maintenance Equip	\$31.38	5927-307655	MUD FLAP CHEV
E 10	01-43100-221	Repair/Maintenance Equip	\$8.08	5927-308240	PANEL RETAINERS
E 10	01-42200-221	Repair/Maintenance Equip	\$129.52	5927-308598	QC DIATOM OIL ABSORB
E 10	01-42200-221	Repair/Maintenance Equip	\$64.76	5927-308599	CQ DIATOM OIL ABSORB
		Total	\$233.74		
36363	02/10/2	CARVER CO WATER MGM	T ORGANIZATION	1	
E 49	91-43100-310	Other Professional Service	\$500.00	WP2024-003	FILE# WP2024-0038 - NYA RAILROAD STREI STORMWATER PERMIT FEE
E 49	91-43100-303	Engineering Fees	\$547.50	WP2024-003	FILE# WP2024-0038 - NYA RAILROAD STREENGINEERING REVIEW
		Total	\$1,047.50		
36364	02/10/25	CARVER COUNTY			
E 10)1-41500-301	Auditing and Acctg Servic	\$175.00	3537	AUDIT END-OF-YEAR VERIFICATION OF TAX
		Total	\$175.00		
36365	02/10/25	CARVER COUNTY CDA - C	OAK GROVE		
E 10)1-41940-223	Repair/Maintenance Bldg/	\$1,222.00	14	CAM ESTIMATE FOR FEBRUARY 2025
		Total	\$1,222.00		
36366	02/10/25	CARVERLINK - CARVER C	O BROADBA		
E 10)1-41940-321	Telephone	\$25.00	3817	INTERNET - RENTAL BUILDINGS
E 60)1-49400-321	Telephone	\$120.00	3817	INTERNET - WATER
E 60)2-49450-321	Telephone	\$190.00	3817	INTERNET - SEWER
E 10)1-42200-321	Telephone	\$80.00	3817	INTERNET - FIRE
E 10)1-43100-321	Telephone	\$28.00	3817	INTERNET - PW - HSR
E 10	01-45200-321	Telephone	\$12.00	3817	INTERNET - PW - PARKS
)1-41940-321	Telephone	\$40.00	3817	INTERNET - HISTORY / FOOD

eck#	Check Date V	endor Name	Amount Invoice	e Com	ment
E 1	101-41300-321	Telephone	\$6.00	3817	INTERNET - EXECUTIVE
E 1	101-41320-321	Telephone	\$8.00	3817	INTERNET - COMM DEV
E 1	101-41400-321	Telephone	\$6.00	3817	INTERNET - CLERK
E 1	101-42100-321	Telephone	\$10.00	3817	INTERNET - POLICE
E 1	101-45500-321	Telephone	\$10.00	3817	INTERNET - LIBRARY
		Total	\$535.00		
3636	7 02/10/25	CENTERPOINT ENERGY			
E 1	101-41940-383	Gas Utilities	\$1,013.26	01-27-2025	GAS UTILITIES - BLDGS
E 1	101-42200-383	Gas Utilities	\$358.00	01-27-2025	GAS UTILITIES - FD
E 1	101-43100-383	Gas Utilities	\$2,580.19	01-27-2025	GAS UTILITIES - PW-STR
E 1	101-45200-383	Gas Utilities	\$936.51	01-27-2025	GAS UTILITIES - PW-PARKS
E 6	601-49400-383	Gas Utilities	\$727.88	01-27-2025	GAS UTILITIES - WATER
E 6	602-49450-383	Gas Utilities	\$2,176.43	01-27-2025	GAS UTILITIES - WWTP
E 1	101-49860-383	Gas Utilities	\$18.32	01-27-2025	GAS UTILITIES - POOL
		Total	\$7,810.59		
3636	8 02/10/25	CITIZENS BANK MN			
G 1	101-21718	HSA ACCOUNT	\$712.51		HSA FEBRUARY
		Total	\$712.51		
3636	9 02/10/25	CITIZENS STATE BANK OF	NORWOOD		
G 1	101-21718	H\$A ACCOUNT	\$358.34		HSA FEBRUARY
G 1	G 101-21718	HSA ACCOUNT	\$1,083.34		HSA FEBRUARY ·
		Total	\$1,441.68		
3637	0 02/10/25	CITY OF WATERTOWN			
E 1	101-45200-207	Training Instructional	\$25.00	25-001-NYA	LEADERSHIP AND INFLUENCE COURSE 1/29/2
E 1	101-43100-207	Training Instructional	\$25.00		LEADERSHIP AND INFLUENCE COURSE 1/29/2
E 6	601-49400-207	Training Instructional	\$25.00	25-001-NYA	LEADERSHIP AND INFLUENCE COURSE 1/29/2
E 6	802-49450-207	Training Instructional	\$25.00	25-001-NYA	LEADERSHIP AND INFLUENCE COURSE 1/29/2
		Total	\$100.00		
3637	1 02/10/25	CORE & MAIN LP			
E 6	601-49400-229	Water Meters	\$2,025.42	W341219	OMNI WIRE, SEAL WIRE, CAST IRON FLANGE KIT
		Total	\$2,025.42		
3637	2 02/10/25	CORNERSTONE STATE BA	NK		
G 1	101-21718	HSA ACCOUNT	\$334.34		HSA FEBRUARY
		Total	\$334.34		
3637	3 02/10/25	DEHMER CENTRAL FIRE P			
E 6	601-49400-223	Repair/Maintenance Bldg/	\$142.50	2623	FIRE EXTINGUISHER RECHARGE, INTERNAL MAINTENANCE, ANNUAL SERVICE, & VALVE STEM
		Total	\$142.50		
3637	4 02/10/25	ECM PUBLISHERS, INC			
E 1	101-41400-350	Print/Publishing/Postage	\$252.00	1032792	2025 BUDGET STATEMENT
		Total	\$252.00		

36375 02/10/25	FDSAS			
E 101-42200-430	Miscellaneous	\$210.39	12835	CAIRNS 3 PANEL 6" LEATHER FRONT
	Total	\$210.39		
36376 02/10/25	FIDELITY INVESTMENTS			
G 101-21718	HSA ACCOUNT	\$358.34		HSA FEBRUARY
	Total	\$358.34		
36377 02/10/25	FURTHER			
G 101-21718	HSA ACCOUNT	\$358.34		HSA FEBRUARY
	Total	\$358.34		
36378 02/10/25	GLENCOE FLEET SUPPLY, INC			
E 101-45200-223	Repair/Maintenance Bldg/	\$2.32	483717	FINANCE CHARGE
E 101-43100-210	Operating Supplies	\$146.94	76854	BALL VALVE & PROPANE FILL
E 101-45200-223	Repair/Maintenance Bldg/	\$7.98	76899	WEATHERSTRIP TAPE
	Total	\$157.24		
36379 02/10/25	GOPHER STATE ONE-CALL			
E 601-49400-223	Repair/Maintenance Bldg/	\$35.12	5010652	LOCATES & 2025 ANNUAL FACILITY OPERATOR FEE
E 602-49450-223	Repair/Maintenance Bldg/	\$35.13	5010652	LOCATES & 2025 ANNUAL FACILITY OPERATOR FEE
	Total	\$70.25		
36380 02/10/25	HEARTLAND CREDIT UNION			
G 101-21718	HSA ACCOUNT	\$466.67		HSA FEBRUARY
	Total	\$466.67		
36381 02/10/25	HOLLYWOOD HEATING AND AIR			
E 101-41940-221	Repair/Maintenance Equip	\$187.50	12489	SERVICE CALL & LABOR AT CITY HALL BOILER
	Total	\$187.50		
36382 02/10/25	HOME SOLUTIONS			
E 101-43100-240	Small Tools and Minor Eq		A257368	RETURN - MICROLITE CHAIN
E 101-45200-223	Repair/Maintenance Bldg/	·	A257648	WAX GASKET
E 101-45200-223	Repair/Maintenance Bldg/	\$19.77	A257655	WAX GASKET, TOILET FLANGE KIT, & N HARDWARE
E 101-45200-223	Repair/Maintenance Bldg/	(\$21.92)	A257703	RETURN - BOLWAX GASKET & WAX EXTENDER KIT
E 101-45200-223	Repair/Maintenance Bldg/	\$3.77	A257887	MISC HARDWARE
E 601-49400-223	Repair/Maintenance Bldg/	\$47.48	A258045	BLEACH, AAA BATTERIES, & TANK SPR
E 101-45200-223	Repair/Maintenance Bldg/	\$70.61	A258180	FLUO LAMP & MISC HARDWARE
E 101-43100-223	Repair/Maintenance Bldg/	\$24.28	A258241	TIDE PODS & BOXED RAGS
E 101-42200-210	Operating Supplies	\$47.21	A258383	DETERGENT, GLASS CLEANER, BATHR FOAMER, & PINE-SOL
E 101-43100-221	Repair/Maintenance Equip	\$33.29	A258502	STL ANGLE
E 101-45200-223	Repair/Maintenance Bldg/	\$25.65	A258586	MISC HARDWARE
E 101-43100-240	Small Tools and Minor Eq	\$27.43	B249823	MICROLITE CHAIN & BATTERY
E 101-45200-223	Repair/Maintenance Bldg/	\$72.22	B249859	PUTTY KNIFE, HEAT THERMOSTAT, SE. & WAX EXTENDER KIT

E 101-45200-223	Repair/Maintenance Bldg/	\$323.73	B250024	BULBS
E 101-45200-223	Repair/Maintenance Bldg/	\$57.58	B250033	MISC HARDWARE & SCREWS
	Total	\$716.33		
36383 02/10/25	HOMETOWN BANK			
G 101-21718	HSA ACCOUNT	\$258.34		HSA FEBRUARY
	Total	\$258.34		
36384 02/10/25	INTERNATIONAL UNION			
G 101-21712	Union Dues	\$387.50		UNION DUES & WORKING DUES - JANUAR
	Total	\$387.50		
36385 02/10/25	JAUS, RODNEY			
E 601-49400-207	Training Instructional	\$13.30		MILEAGE - WATERTOWN - LEADERSHIP MEETING
E 602-49450-207	Training Instructional	\$13.30		MILEAGE - WATERTOWN - LEADERSHIP MEETING
	Total	\$26.60		
36386 02/10/25	KONICA MINOLTA			
E 101-41400-437	Maintenance Contract	\$706.51	46413825	COPIER
	Total	\$706.51		
36387 02/10/25	LEAGUE OF MINNESOTA CIT	TIES		
E 101-41400-151	Workers Comp: Insurance	\$1,509.23		WORKERS COMP AGREEMENT PERIOD 01/01/25-01/01/2026
E 101-41110-151	Workers Comp: Insurance	\$83.75		WORKERS COMP AGREEMENT PERIOD 01/01/25-01/01/2026
E 101-41940-151	Workers Comp: Insurance	\$449.76		WORKERS COMP AGREEMENT PERIOD 01/01/25-01/01/2026
E 101-42200-151	Workers Comp: Insurance	\$8,361.02		WORKERS COMP AGREEMENT PERIOD 01/01/25-01/01/2026
E 101-43100-151	Workers Comp: Insurance	\$11,892.13		WORKERS COMP AGREEMENT PERIOD 01/01/25-01/01/2026
E 101-45200-151	Workers Comp: Insurance	\$478.23		WORKERS COMP AGREEMENT PERIOD 01/01/25-01/01/2026
E 101-49860-151	Workers Comp: Insurance	\$2,634.04		WORKERS COMP AGREEMENT PERIOD 01/01/25-01/01/2026
E 601-49400-151	Workers Comp: Insurance	\$1,670.88		WORKERS COMP AGREEMENT PERIOD 01/01/25-01/01/2026
E 602-49450-151	Workers Comp: Insurance	\$1,386.96		WORKERS COMP AGREEMENT PERIOD 01/01/25-01/01/2026
E 101-41300-207	Training Instructional	\$20.00	423353	2025 SAFETY & LOSS CONTROL WORKSH
	Total	\$28,486.00		
36388 02/10/25	MIDWEST MACHINERY CO			
E 101-43100-221	Repair/Maintenance Equip	\$51.70	10350165	BRAKE CLUTCH LEVER & FREIGHT
	Total	\$51.70		
36389 02/10/25	MINI BIFF			
E 101-45200-418	Other Rentals (Biffs)	\$173.40	I1075	LEGION/POOL PARK - EVENT LIBERTY TAI BIG TANK
	Total	\$173.40		

36390 02/10/25	MINNESOTA DEPARTMENT O	F HEALTH		
E 601-49400-406	LICENSES	\$175.00		2025 WELL MAINTENANCE PERMIT
	Total	\$175.00		
36391 02/10/25	MN FIRE SERV CERTIFICATO	N BD		
E 101-42200-207	Training Instructional	\$1,940.00	13502	FIREFIGHTER I, HAZ MAT, FIREFIGHTER II, $\&$ RETEST FEES
	Total	\$1,940.00		
36392 02/10/25	MODERN OFFICE			
E 101-41400-200	Office Supplies	\$419.00	228644	48" RETURN-CHEERY LAM.
	Total	\$419.00		
36393 02/10/25	NAPA - STAR Group, LLC			
E 101-43100-212	Motor Fuels	\$14.52	386760	VAL 2CYCL MP LUBE QT
E 101-43100-221	Repair/Maintenance Equip	\$13.56	386825	BRAKE PARTS CLEANER
	Total	\$28.08		
36394 02/10/25	NUSS TRUCK & EQUIPMENT			
E 101-43100-221	Repair/Maintenance Equip	\$1,592.97	SWO043129-	SERVICE ORDER# SWO043129 - MACK TRU0 GU712
	Total	\$1,592.97		
36395 02/10/25	OPTUM BANK			
G 101-21718	HSA ACCOUNT	\$358.34		HSA FEBRUARY
	Total	\$358.34		
36396 02/10/25	PROSHRED MINNESOTA			
E 101-41400-384	Refuse/Garbage Disposal	\$50.00	1656398	SERVICE 36" EXECUTIVE CONSOLE
	Total	\$50.00		
36397 02/10/25	Security Bank & Trust-Cologn	е		
G 101-21718	HSA ACCOUNT	\$616.67		HSA FEBRUARY
	Total	\$616.67		
36398 02/10/25	SECURITY BANK & TRUST-Ha	ımburg		
G 101-21718	HSA ACCOUNT	\$358.34		HSA FEBRUARY
G 101-21718	HSA ACCOUNT	\$712.51		HSA FEBRUARY
	Total	\$1,070.85		
36399 02/10/25	R.E. SMITH OIL & TIRE CO., IN	1C		
E 101-42200-212	Motor Fuels	\$30.43	166143	FUEL - COMMAND 12
E 601-49400-212	Motor Fuels	\$40.60	166166	FUEL - 1805
E 602-49450-212	Motor Fuels	\$40.60	166166	FUEL - 1805
E 101-45200-212	Motor Fuels	\$67.48	166311	FUEL - F-450
E 101-42200-212	Motor Fuels	\$46.85	166312	FUEL - FD
E 101-42200-212	Motor Fuels	\$71.03	166324	FUEL - TANKER 21
E 601-49400-212	Motor Fuels	\$39.32	166332	FUEL - 1805
E 602-49450-212	Motor Fuels	\$39.32	166332	FUEL - 1805
	Motor Fuels	\$36.00	166348	FUEL - COMMAND 1
E 101-42200-212				
E 101-42200-212 E 101-42200-212	Motor Fuels	\$76.77	166349	FUEL - RESCUE 11

Check #	Check Date	/endor Name		Amount Inv	oice	Comm	ent	
E 60)2-49450-212	Motor Fuels		\$42.0	0 1663	52	FUEL - W1	
E 10	01-43100-212	Motor Fuels		\$71.1	3 1664	24	FUEL -	
		Total		\$643.5	i3			
36400	02/10/25	SOUTH POINT FINA	NCIAL					
G 10	01-21718	HSA ACCOUNT		\$712.4	9	l	HSA FEBRUARY	
		Total		\$712.4	.9			
36401	02/10/25	Squires, Waldspurg	er, & Ma	ace, P.A.				
E 10	01-41500-304	Legal Fees		\$1,014.0	00 2300		PROFESSIONAL SERVICES THROUGH 12/31/2024	
		Total		\$1,014.0	0			
36402	02/10/25	ULTIMATE SAFETY	CONCE	PTS, INC.				
E 10	01-42200-210	Operating Supplies		\$455.2	2153	98	SINGLE GAS MONITOR, CO	
		Total		\$455.2	20			
36403	02/10/25	UMB Bank						
G 10	01-21718	HSA ACCOUNT		\$416.67			HSA FEBRUARY	
		Total		\$416.6	57			
36404	02/10/25	UTILITY CONSULTA	NTS, IN					
E 60	02-49450-217	Lab Fees		\$783.1		110	CHEMICALS	
		Total		\$783.1	6			
36405		VOS CONSTRUCTIO	N					
E 10	01-42200-430	Miscellaneous		\$19,200.0		LICATIO	FIRE STATION 1 - WATER DAMAGE	
		Total		\$19,200.0	00			
			10100	\$102,147.15	5			
und Sun	nmary							
10100 CH								
	ERAL FUND			3,955.66				
275 CAPI		(ELAFAITO		4,324.90				
	ROAD ST IMPRO	VEMENIS		1,047.50				
601 WATE				6,482.01				
602 SEWI				5,137.08				
• • • •	14 CABLE TV FUND			\$750.00				
820 Escro	w-Work Horse La	nd Develop		\$450.00				
			\$102	2,147.15				



TO:

Mayor Smith and City Council Members

FROM:

Mitchell Thiesfeld, Clerk/Finance Director

DATE:

February 10, 2025

SUBJECT: Application for Exempt Gambling Permit – The Young America Baseball Club, Inc.

The Young America Baseball Club has submitted MN Form LG220 Application for Exempt Permit. This permit authorizes the organization to conduct lawful gambling for five or less days and award less than \$50,000 in prizes during a calendar year.

Minnesota Gambling Control Board requires the City Council to approve the permit application before it will issue the permit.

Recommended Motion:

Consent Agenda Item.

Motion to approve The Young America Baseball Club, Inc.'s application for an exempt Gambling Permit for July 12, 2025 and October 11, 2025.



TO:

Mayor Smith and City Council Members

FROM:

Mitchell Thiesfeld, Clerk/Finance Director

DATE:

February 10, 2025

SUBJECT:

Application for Exempt Gambling Permit – Central Raiders Boys Basketball

Boosters Club

Central Raiders Boys Basketball Boosters Club has submitted MN Form LG220 Application for Exempt Permit. This permit authorizes the organization to conduct lawful gambling for five or less days and award less than \$50,000 in prizes during a calendar year.

Minnesota Gambling Control Board requires the City Council to approve the permit application before it will issue the permit.

Recommended Motion:

Consent Agenda Item.

Motion to approve Central Raiders Boys Basketball Booster Club's application for an exempt Gambling Permit for February 21, 2025.



TO: Mayor Smith and Council Members

FROM: Mitchell Thiesfeld, Clerk/Finance Director

DATE: February 10, 2025

RE: Transient Merchant Application - Elephant Joe's Coffee

The City received a Transient Merchant application from Mara Habisch for Elephant Joe's Coffee Truck. The coffee truck serves coffee, smoothies, merchandise, and occasionally baked goods. They have been coming to Norwood Young America since 2019. Their location is either approved by the property owner ahead of time or they attend events they have been asked to participate in.

Chapter 3 of the City Code states the following:

Transient Merchant. The term "transient merchant" shall mean a person who temporarily sets up business out of a vehicle, trailer, boxcar, tent, other portable shelter, or empty store front for the purpose of exposing or displaying for sale, selling, or attempting to sell, and delivering, goods, wares, products, merchandise, or other personal property, and who does not remain or intend to remain in any one location for more than one hundred twenty (120) consecutive days.

RECOMMENDATION:

Consent Agenda

A motion to approve the Transient Merchant Application from Mara Habisch, doing business as Elephant Joe's Coffee, and not to exceed 120 consecutive days at any one location as listed in Chapter 3, Section 310 of the City Code.



TO:

Mayor Smith and NYA City Council

FROM:

Karen Hallquist, Community & Economic Development Director

DATE:

February 10, 2025

SUBJECT:

Resolution NO. 2025-07: Community Growth Partnership Initiative Development Grant

Application

The City Council of Norwood Young America agreed to a predevelopment agreement with Community Asset Development Group on December 9, 2024, for the redevelopment of 123 Reform Street N for the construction of a 41-unit multifamily market-rate apartment building. The predevelopment agreement identifies the Developer's, City's, and Authority's Undertakings in partnership to commence the process necessary to develop said property with a favorable timeline.

One of the city's agreed-upon undertakings is "to apply for public assistance...to convey the property for development, authorize and submit grant applications, and/or create a tax increment financing district that includes the Property."

Staff is requesting to apply for a Carver County CDA Community Growth Partnership Initiative Development Grant in the amount of \$100,000 to assist in funding support for this housing project. This development grant is a 2-to-1 match in which we comply.

Per Carver County CDA CGPIDG eligible expenses, this site qualifies for an application, specifically, to support the local housing need and address the mitigation of soil contamination to make the project feasible.

Applications for the Carver County CDA Community Growth Partnership Initiative Development Program are taken on a semi-annual cycle (If funds are available for the second round). Applications are due February 28th and August. This is a competitive grant with \$400,000 of grant funds available for 2025.

Staff, the City's public advisor, and the Developer have collaborated to ensure the application's thoroughness.

Recommended Motion:

To approve Resolution NO. 2025-07 A Resolution Approving Community Growth Partnership Initiative Development Grant Application.

RESOLUTION NO. 2025-07 CITY OF NORWOOD YOUNG AMERICA

A RESOLUTION APPROVING COMMUNITY GROWTH PARTNERSHIP INITIATIVE DEVELOPMENT GRANT PROGRAM APPLICATION

WHEREAS, the City of Norwood Young America has identified a proposed project within the city that meets the Carver County Community Development Agency (CDA) Community Growth Partnership Initiative Grant Program's purpose and criteria; and

WHEREAS, the City has identified a project that will create abundant lifecycle housing and economic development; and

WHEREAS, the City has the capacity and capability to ensure the proposed project will be completed and administered within the Community Growth Partnership Initiative development program guidelines; and

WHEREAS, the City has a predevelopment agreement with Community Asset Development Group for a 41-unit market-rate apartment complex at 123 Reform Street N;

WHEREAS, the City has the legal authority to apply for financial assistance; and

WHEREAS, the City is supportive of affordable housing and of the CDA's mission to improve the lives of Carver County residents through affordable housing and community development.

NOW THEREFORE BE IT RESOLVED that the City of Norwood Young America approves the application for funding from the Carver County CDA Community Growth Partnership Initiative Development Grant Program.

Adopted by the City Council on the 10th day of February 2025,

	Connor Smith, Mayor
ATTEST:	
Mitchell Thiesfeld, City Clerk/Treasurer	



TO: Mayor Smith and City Council Members

FROM: Mitchell Thiesfeld, City Clerk/Finance Director

DATE: February 10, 2025

RE: Resolution 2025-08 A Resolution Accepting a Cash Donation – Old Town

The City of Norwood Young America received following donation for Old Town:

• Car Quest Auto Parts - \$500

With the Council's acceptance of the donation, staff will recognize the donation as revenue for the Old Town Project.

Recommended Action:

A Motion the approve Resolution 2025-08 A Resolution Accepting a Cash Donation for Old Town from Car Quest Auto Parts.

CITY OF NORWOOD YOUNG AMERICA **RESOLUTION 2025-08**

A RESOLUTION ACCEPTING A CASH DONATION

WHEREAS, the City of Norwood Young America is generally authorized to accept contributions of real and personal property pursuant to Minnesota Statutes Sections 412.211 and 465.03 for the benefit of its citizens; and

WHEREAS, the following persons and/or entities have offered to contribute the items set forth.

below to the City:	ions and, or entitles have one	ered to contribute the items set for the
Name of Donor Car Quest Auto Parts	Item Cash	Value \$ 500.00
WHEREAS, the City Council offered.	hereby finds that it is appr	ropriate to accept the contributions
NOW, THEREFORE, BE IT F AMERICA, MINNESOTA, AS F		COUNCIL OF NORWOOD YOUNG
	scribed above are hereby acc used as designated and allov	cepted by the City of Norwood Young wed by law.
Adopted by the City Council of 2025.	of the City of Norwood You	ng America this 10 th day of February
ATTEST:	Connor Smi	th, Mayor
Mitchell Thiesfeld, City Clerk/Fin	ance Director	



TO:

Mayor Smith and City Council Members

FROM:

Andrea Aukrust, City Administrator

DATE:

February 10, 2025

RE:

West Carver Community Pool Safety and ADA Updates

As part of our ongoing commitment to public safety and accessibility, the City is moving forward with critical improvements to the West Carver Community Pool. These updates are a direct response to the Minnesota Department of Health inspection report, ensuring compliance with all current safety and ADA regulations.

The proposed enhancements will create a safer, more accessible, user-friendly facility for all residents and visitors. Key upgrades include:

- A reconfigured "safe" layout and traffic flow that meets inspection requirements
- New ADA-compliant entrance features to ensure accessibility for all patrons
- Epoxy non-skid flooring to improve safety and reduce slip hazards
- Installation of modern, touchless fixtures—including sinks, showers, toilets, soap dispensers, and hand/hair dryers—to enhance hygiene and efficiency
- Replacement of the doors and updated entrance to meet city code façade requirements

These improvements address mandated safety and compliance standards and enhance the overall experience for pool users. With the Council's approval, staff will advertise for bids to begin the procurement process.

Recommended Motion:

Motion to approve the advertisement for bids for the West Carver Community Pool safety improvements.

Norwood Young America