

Order Form

I would like to order a:

Memorial Tree Park Bench

Name of person(s) making donation:

Address: _____

City, State, Zip: _____

Phone: _____

Email: _____

Desired Type of Tree: (circle one)

Maple Crabapple Oak Evergreen

Park Bench Engraving: (please print legibly)

The bench allows for up to 2 lines; 50 spaces per line.
Punctuation marks and spaces between words
count as spaces.

Desired Location: _____

**Please return this form to the NYA City Hall
and a staff member will contact you
to discuss all the details.**

Date Submitted: _____

Costs & Payment

Memorial Tree Program

The cost to donate a memorial tree is \$400. This one-time cost includes tree, memorial certificate, delivery, and planting.

Tree Plaque (optional)

Donors have the option to purchase an engravable, 2"x6" stainless steel plaque.

***Visit with city staff for more information.*

Park Bench Program

The cost to donate a personalized park bench is \$1,200. This one-time cost includes installation and personalized engraving.

Payment can be made in cash, check (made payable to the City of NYA), or credit card (with a 5% service charge). **There are no refunds after the tree or bench has been ordered.**



City of Norwood Young America

PO Box 59, 310 Elm St W
NYA, MN 55368

Phone: 952-467-1800

Email: office@cityofnya.com

www.cityofnya.com



Memorial Tree and Park Bench Program



City of Norwood Young America

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Norwood Young America, Minnesota 55368

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Memorial Tree and Park Bench Program

The Memorial Tree and Park Bench Program was developed by the City of Norwood Young America's Parks and Recreation Commission to provide an opportunity to recognize residents who have made an impact in the community, honor a loved one who passed away, or celebrate a milestone.



Family and friends can join together to donate a personalized park bench or memorial tree to be planted in one of the local parks. This generous donation will be a lasting memory, while enhancing the beauty of the community.

Application Process

Once an application for a tree or park bench has been received, City staff will review it and contact the applicant within 30 days. The application will be approved after City staff and the applicant meet to review location and engraving language. City staff will try to accommodate all requests, but reserves the right to limit locations, placement and total number of trees or benches at any City location. After an application is approved, payment will be collected, and the tree or bench with personalized engraving will be ordered.

Benches

After the application has been received, location agreed upon and the payment clearing, the City will order materials necessary to complete the project. Installation time varies depending on seasonal restrictions, equipment ordered and supplier inventory. Donors will be notified prior to scheduled installation.

The City of Norwood Young America shall be responsible for the bench installation and will provide a concrete pad for the bench. The Parks & Recreation Department along with the Public



The bench slats are constructed from recycled plastic materials and backed by a 50 year warranty. The legs are made of coated aluminum. Regular maintenance will be completed on the legs, due to weathering.

The City reserves the right to relocate the bench if unforeseen circumstances arise due to its location or setting, such as a park renovation.



Trees

Family and friends can leave a living legacy by planting a tree variety that is tolerant of the climate, such as Maple, Crabapple, Oak, or an Evergreen. Each tree will come with a memorial certificate. Donators will have the option to purchase a 2"x6" engraved, stainless steel plaque that wraps around the tree with an encased spring that will grow with the tree. Visit with city staff for more information.



The City of Norwood Young America will provide care for the trees by watering and pruning, as necessary. Trees will be planted in the Spring or Fall and if the tree fails to thrive within the first 3 years, the City will replace the tree.

Memorial trees will be planted in select local parks, reserving plantings at NYA Legion Park and Veterans Park for trees planted in honor of a veteran.

