



CITY COUNCIL AGENDA
Monday, March 24, 2025
5:00 p.m. Workshop
6:00 p.m. City Council Meeting
City Council Chambers
310 Elm Street W.
Norwood Young America, MN 55368

WORKSHOP

1. Workshop
 - 1.1 Liquor License Discussion—Mitchell Thiesfeld, City Clerk/Finance Director and Staff
 - 1.2 Property Discussion - Staff

CITY COUNCIL MEETING

2. CALL A MEETING OF THE CITY COUNCIL TO ORDER

2.1. Pledge of Allegiance

3. APPROVE AGENDA

4. INTRODUCTIONS, PRESENTATIONS, PROCLAMATIONS, AWARDS, AND PUBLIC COMMENT

(Individuals may address the City Council about any non-agenda item of concern. Speakers must state their name and address and limit their remarks to three minutes. The City Council will not take official action on these items but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)

5. CONSENT AGENDA

(NOTE TO THE PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion unless a request to discuss one of those items is made prior to that time.)

- 5.1. Approve Minutes of March 10, 2025, City Council Meeting
- 5.2. Approve Payment of Claims
- 5.3. Resignation of Senior Advisory Commissioner – Schultz
- 5.4. Personnel Committee Hiring Recommendation – Compost Site Attendant - Nancy Henkel

6. PUBLIC HEARING

7. OLD BUSINESS

8. NEW BUSINESS

- 8.1. **Resolution 2025-12 A Resolution Accepting Cash Donations** – Mitchell Thiesfeld, City Clerk/Finance Director
- 8.2. **Call for Public Hearing** – Historic Downtown Young America Beautification Project – Karen Hallquist, CED Director
- 8.3. **Call for Public Hearing** – Ordinance Amendment – Chapter 10 Building Inspector – Ethan Nelson, City Planner
- 8.4. **Storm Sewer Repair Quotes** – Mark Streich, Public Services Director
- 8.5. **Friendship Park Dog Park Name Proposed** – Karen Hallquist, CED Director

9. STAFF REPORTS

10. ADDITIONAL INFORMATION

(The following informational items have been included in the Council packet for informational purposes, council review, and discussion. No action is required by the City Council.)

11. ADJOURNMENT

UPCOMING MEETINGS / EVENTS

April 1 st	Planning Commission Meeting	6:00 PM
April 9 th	NYA Food Distribution	12:00 PM – 1:00 PM
April 14 th	Economic Development Authority (EDA)	4:30 PM
April 14 th	City Council Meeting	6:00 PM
April 15 th	Park and Recreation Commission Meeting	5:30 PM
April 17 th	Sr. Advisory Commission Meeting	9:00 AM
April 28 th	City Council Workshop/Meeting	5:00 PM/6:00 PM



CITY COUNCIL MINUTES

March 10, 2025 – 6 p.m.
City Council Chambers
310 Elm Street W.
Norwood Young America, MN 55368

Attendance:

ATTENDEES: Connor Smith, Charlie Storms, Brooke Allen, Andrew Storms, Brandon Stender

ABSENT:

STAFF: Andrea Aukrust, City Administrator; Karen Hallquist, Community and Economic Development Director; Mitchell Thiesfeld, Clerk/Finance Director; Mark Streich, Public Service Director

OTHERS: Josh Eckstein, Bolton & Menk; Cassie Storms, Raider Baseball Association; Jen Storms, Raider Baseball Association; Krystal Kube, Raider Baseball Association

1. CALL A MEETING OF THE CITY COUNCIL TO ORDER

Mayor Smith called the meeting to order at 6:00 pm with all council members present.

1.1. The Pledge of Allegiance was said by all.

2. APPROVE AGENDA

C.Storms/B.Stender motion to approve the agenda. Motion passed 5-0.

3. INTRODUCTIONS, PRESENTATIONS, PROCLAMATIONS, AWARDS, AND PUBLIC COMMENT

3.1. None

4. CONSENT AGENDA

4.1. Approve Minutes of February 24, 2025, City Council Workshop

4.2. Approve Minutes of February 24, 2025, City Council Meeting

4.3. Approve Payment of Claims

4.4. Application for Exempt Gambling Permit—Norwood Baseball Club, Inc.

4.5. Solicitor Permit—Wolf Building

4.6. Consumption and Display Permit Renewal

C.Storms/A.Storms motion to approve the consent agenda. Motion passed 4-0. C.Smith abstained from voting.

5. PUBLIC HEARING

5.1. None

6. OLD BUSINESS

6.1. None

7. NEW BUSINESS

7.1. Resolution 2025-11 Accepting Cash Donations: Park Bench Program—Mitchell Thiesfeld, Clerk/Finance Director

- Two donations received

- Jack Lano & Family donated \$1,200 for a Park Bench to be installed at Zellmann Field

- Scout Troop 361 donated \$1,200 for a Park Bench to be installed at Legion Park

C.Storms/B.Allen motion to approve Resolution 2025-11 A Resolution Accepting a Cash Donation for the Park Bench Program from Jack Lano & Family and Scout Troop 361. Motion passed 5-0.

7.2. End of Year 2024 Revenue/Expenditure Summary—Mitchell Thiesfeld, Clerk/Finance Director

- All of the year-end numbers are unaudited and are expected to change due to the audit.
- Revenues were 16% over budget and expenditure was 1% over budget in the general fund.
- Water Fund expended 20% under budget & revenues were 10.5% above budgeted numbers.
- Sewer Fund expended 25% under budget & revenues were 17% above budgeted numbers.
 - Both the water fund and sewer fund are steadily moving towards a stronger financial position based off of the rate study conducted by Abdo in 2023.
- Abdo has conducted their financial audit fieldwork and informed staff that the audit presentation will be in April or May of 2025.

Informational only, no motion.

7.3. WCC Pool Professional Services Proposal: Kaeding Architecture—Administrator Aukrust

- The project is scheduled to begin in August 2025 and will include a new front entry canopy and an interior remodel of approximately 1,500 square feet within the existing structure.
- The project will be publicly bid out to General Contractors
- Kaeding Architecture will oversee structural engineering & design.

B.Stender/C.Storms motion to approve the professional services proposal from Kaeding Architecture for design services for the West Carver Community Pool. Motion passed 5-0.

7.4. Raider Baseball Association Banner Request—Karen Hallquist, CED Director

- The Raiders Baseball Association is planning the placement of banners throughout Central Public School Baseball Fields to fundraise for the Raiders Baseball Association.
- Currently City Code allows for banners to be placed for a maximum of 45 days.
- The initial request is from April 1st to November 1st, 2025 to place the banners.
- The Memorandum of Understanding would include the following conditions.
 - Identifying that the advertisements will be on a banner material
 - Advertisements on banners of vary sizes will be purchased by local businesses.
 - The timeline for hanging the banners is year-round starting April 1st with the MOU being a one-year agreement to see how the banners hold up.
 - In the event a banner becomes visibly tattered or destroyed, the sign will be taken down or replaced.

C.Storms/B.Allen motion to direct staff to draft a memorandum of understanding between the City of Norwood Young America and the Raiders Baseball Association, authorizing placement of banners for an extended temporary duration at Central Fields, located at 655 7th St. SW. Motion passed 5-0.

7.5. Fencing Project Quotes—Mark Streich, PS Director

- Per City Council recommendation, staff received quotes on adding a commercial chain-link fence with a swing gate for the entrance to the NYA Compost Site.
- Two bids were received and installation will be completed pending weather.
 - Grassland Solutions - \$4,682.00
 - The Shed & Fence Company - \$2,670.00
- Staff also received quotes to remove two out/in sections of fencing infill gap fencing, install an inside two-gate system, and replace sections of damaged fencing around the former soccer field at Friendship Park in preparation for the Friendship Park Dog Park.
- Two bids were received and installation will be completed pending weather.
 - Grassland Solutions - \$4,737.00
 - The Shed & Fence Company - \$2,440.00

B.Allen/A.Storms motion to approve the quote from The Shed & Fence Company in the amount of \$2,670.00 for the installation of a fence project at the NYA Compost Site. Motion passed 5-0.

B.Allen/B.Stender motion to approve the quote from The Shed & Fence Company in the amount of \$2,440.00 for the installation of a fence project at the Friendship Park Dog Park. Motion passed 5-0.

8. STAFF REPORTS

CED Director – DEED redevelopment grant was scored; the Streetscape full application grant deadline is April 16th; Staff has received phone calls about Garage Sale Days, which is typically scheduled the 3rd weekend of April, which is one week before the City Clean Up Day on the 4th Saturday of April.

PS Director – New plow truck should be delivered the 2nd week of April; Public Services Staff is still working on tree removal.

9. ADDITIONAL INFORMATION

9.1 None

10. ADJOURNMENT

B.Allen/B.Stender motion to adjourn at 6:31 pm. Motion passed 5-0.

Respectfully submitted,

Connor Smith, Mayor

Mitchell Thiesfeld, Clerk-Finance Director



VOUCHER LIST / CLAIMS ROSTER
and CHECK SEQUENCE

To Be Approved: March 24, 2025

Payroll EFT

Check #	509419 - 509437	Pay Period 6	\$	48,224.87
Check #				

Prepays

Check #
Check #

Electronic Payments

Check #	1883e - 1895e		\$	44,694.64
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Claims Pending Payment

Check #	36480 - 36509		\$	127,394.67
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Voided Checks

Check # 36425 , 509418

	\$	220,314.18
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***Check Detail Register©**

Batch: 032425CLAIMS

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 CHECKING					
1883 e	03/20/25	MN HEALTHCARE CONSORTIUM			
G 101-21706		Hospitalization/Medical Ins	\$16,634.84		APRIL INVOICE - 4777 PASSPORT ASO 3500-0 HSA
		Total	\$16,634.84		
1884 e	03/21/25	CENTERPOINT ENERGY			
E 101-41940-383		Gas Utilities	\$586.47	03-05-2025	GAS UTILITIES - BLDGS
E 101-45500-383		Gas Utilities	\$376.04	03-05-2025	GAS UTILITIES - LIBRARY
E 601-49400-383		Gas Utilities	\$929.35	03-05-2025	GAS UTILITIES - WATER
E 101-41940-383		Gas Utilities	\$79.36	03-05-2025	GAS UTILITIES - BLDGS
E 601-49400-383		Gas Utilities	\$14.83	03-05-2025	GAS UTILITIES - WATER
E 602-49450-383		Gas Utilities	\$94.85	03-05-2025	GAS UTILITIES - WWTP
		Total	\$2,080.90		
1885 e	03/21/25	DELTA DENTAL			
G 101-21714		Dental Insurance	\$909.36	RIS00062819	DENTAL INSURANCE
G 101-21714		Dental Insurance	\$548.20	RIS00062819	DENTAL INSURANCE
		Total	\$1,457.56		
1886 e	03/21/25	HILLYARD /HUTCHINSON			
E 101-45200-223		Repair/Maintenance Bldg/	\$607.25	3001015008	TRASH LINERS & PAPER TOWELS
		Total	\$607.25		
1887 e	03/21/25	HOLTON ELECTRIC CONTRACTORS			
E 602-49450-221		Repair/Maintenance Equip	\$947.24	7886	SERVICE FOR WASTE WATER PLANT
E 101-45200-223		Repair/Maintenance Bldg/	\$936.02	7886.1	SERVICE FOR CITY HALL
E 602-49450-223		Repair/Maintenance Bldg/	\$170.00	7945	SERVICE FOR WASTE WATER PLANT
		Total	\$2,053.26		
1888 e	03/21/25	KWIK TRIP INC.			
E 101-43100-212		Motor Fuels	\$48.29	0096913	DSL2W
E 101-43100-212		Motor Fuels	\$23.10	0097788	DEFBULK
E 101-45200-212		Motor Fuels	(\$27.78)	10FT01	FEDERAL EXCISE ULEADED 10E
E 101-43100-212		Motor Fuels	\$96.44	667870	OXY87
E 101-43100-212		Motor Fuels	\$40.17	704717	OXY87
E 101-43100-212		Motor Fuels	\$80.01	707510	OXY87
E 101-43100-212		Motor Fuels	\$79.68	707936	UNL 88
E 101-45200-212		Motor Fuels	\$91.85	720083	OXY87
E 101-45200-212		Motor Fuels	\$89.00	725545	OXY87
E 101-45200-212		Motor Fuels	(\$3.17)	DFET01	FEDERAL EXCISE TAX DIESEL
E 101-45200-212		Motor Fuels	(\$5.10)	DISCOUNT	FUEL VOLUME DISCOUNT
		Total	\$512.49		
1889 e	03/21/25	MIDWEST MACHINERY CO			
E 101-43100-221		Repair/Maintenance Equip	\$127.80	10375458	2023 JOHN DEERE - LABOR TO REPLACE DRIVESHAFT
		Total	\$127.80		
1890 e	03/21/25	MN VALLEY ELECTRIC COOPERATIVE			
E 603-49500-381		Electric Utilities	\$15.71	03-08-2025	13150 TACOMA AVE PUMP - ACCT#

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Batch: 032425CLAIMS

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$15.71		
1891 e	03/21/25	SUN LIFE ASSURANCE COMPANY			
G 101-21707		Disability Insurance	\$918.26	03-14-2025	STD/LTD INSURANCE
Total			\$918.26		
1892 e	03/21/25	UNUM LIFE INSURANCE CO			
G 101-21715		Life Ins	\$255.01	04-01-2025	GROUP LIFE INSURANCE
Total			\$255.01		
1893 e	03/21/25	WEX BANK			
E 101-43100-212		Motor Fuels	(\$4.97)	102833885	CIRCLE K REBATE - S42
E 101-43100-212		Motor Fuels	\$76.56	613333	FUEL
E 101-43100-212		Motor Fuels	\$59.65	613616	FUEL
E 101-43100-212		Motor Fuels	\$72.29	625490	FUEL
E 101-43100-212		Motor Fuels	\$43.46	631623	FUEL
E 601-49400-212		Motor Fuels	\$27.50	634784	FUEL
E 602-49450-212		Motor Fuels	\$27.50	634784	FUEL
Total			\$301.99		
1894 e	03/21/25	XCEL ENERGY			
E 601-49400-381		Electric Utilities	\$2,823.95	917777086	ELECTRICAL UTILITIES - WATER
E 101-41940-381		Electric Utilities	\$171.26	917969251	ELECTRICAL UTILITIES - BLDGS
E 101-41940-381		Electric Utilities	\$1,234.38	918384769	ELECTRICAL UTILITIES - BLDGS
E 101-42200-381		Electric Utilities	\$408.71	918384769	ELECTRICAL UTILITIES - FD
E 101-42500-381		Electric Utilities	\$14.72	918384769	ELECTRICAL UTILITIES - CIVIL DEFENSE
E 101-43100-380		Street Lighting	\$6,222.03	918384769	ELECTRICAL UTILITIES - STREET LIGHTS
E 101-43100-381		Electric Utilities	\$599.40	918384769	ELECTRICAL UTILITIES - STREETS
E 101-45200-381		Electric Utilities	\$687.79	918384769	ELECTRICAL UTILITIES - PARK
E 101-45500-381		Electric Utilities	\$1,128.61	918384769	ELECTRICAL UTILITIES - LIBRARY
E 601-49400-381		Electric Utilities	\$601.90	918384769	ELECTRICAL UTILITIES - WATER
E 602-49450-381		Electric Utilities	\$4,653.47	918384769	ELECTRICAL UTILITIES - WWTP
E 101-49860-381		Electric Utilities	\$568.02	918384769	ELECTRICAL UTILITIES - POOL
Total			\$19,114.24		
1895 e	03/21/25	METRO FIBERNET LLC			
E 101-41940-321		Telephone	\$24.82	03-16-2025	PHONE - RENTAL BUILDINGS
E 601-49400-321		Telephone	\$49.64	03-16-2025	PHONE - WATER
E 602-49450-321		Telephone	\$49.64	03-16-2025	PHONE - SEWER
E 101-42200-321		Telephone	\$49.64	03-16-2025	PHONE - FIRE
E 101-43100-321		Telephone	\$38.10	03-16-2025	PHONE - PW-HSR
E 101-45200-321		Telephone	\$16.34	03-16-2025	PHONE - PW-PARKS
E 101-49860-321		Telephone	\$24.82	03-16-2025	PHONE - POOL
E 101-41940-321		Telephone	\$74.45	03-16-2025	PHONE - HISTORY/FOOD
E 101-41300-321		Telephone	\$43.18	03-16-2025	PHONE - EXECUTIVE
E 101-41320-321		Telephone	\$57.58	03-16-2025	PHONE - COMM DEV
E 101-41400-321		Telephone	\$43.18	03-16-2025	PHONE - CLERK
E 101-42100-321		Telephone	\$71.97	03-16-2025	PHONE - POLICE
E 101-45500-321		Telephone	\$71.97	03-16-2025	PHONE - LIBRARY
Total			\$615.33		

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Batch: 032425CLAIMS

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
36480	03/24/25	212 EQUIPMENT			
E 101-45200-221		Repair/Maintenance Equip	\$137.86	3852-1	33 RS 114 & ROLLOMATIC ES
E 101-45200-221		Repair/Maintenance Equip	\$98.38	3875-1	WOODCUTTER BAR OIL, FILES, HANDLE HOUSING, & ROLLOMATIC E
E 101-45200-221		Repair/Maintenance Equip	\$5.84	3876-1	LOCKOUT LEVER
		Total	\$242.08		
36481	03/24/25	ADC SERVICES LLC			
E 101-45200-208		Medical-Physicals	\$35.00	644225	2025 LAB + MRO
E 101-43100-208		Medical-Physicals	\$35.00	644225	2025 LAB + MRO
		Total	\$70.00		
36482	03/24/25	ANCOM COMMUNICATIONS, INC.			
E 101-42200-323		Radio Units	\$100.00	126512	JOB TICKET# 174904
		Total	\$100.00		
36483	03/24/25	ASPEN MILLS, INC.			
E 101-42200-417		Uniform	\$305.70	349874	BADGE NYA FIRE - GOLD RED UGLE CENTER CHIEF 5 BUGLES
		Total	\$305.70		
36484	03/24/25	BOUNDTREE MEDICAL			
E 101-42200-210		Operating Supplies	\$200.18	85702148	CURAPLEX OXYGEN RESPONDER PACK & CURAPLEX CONFIRMING STRETCH GAUZE BANDAGE
		Total	\$200.18		
36485	03/24/25	CARQUEST AUTO PARTS			
E 101-43100-221		Repair/Maintenance Equip	\$87.54	5927-310431	DEXRON
E 602-49450-221		Repair/Maintenance Equip	\$14.36	5927-310499	POWERATED BLT
		Total	\$101.90		
36486	03/24/25	CONCENTRA			
E 101-45200-208		Medical-Physicals	\$101.50	104148915	REG UDS COLL & BAT
E 101-43100-208		Medical-Physicals	\$101.50	104148915	REG UDS COLL & BAT
		Total	\$203.00		
36487	03/24/25	CORE & MAIN LP			
E 601-49400-229		Water Meters	\$3,392.10	INV0014713	AMT TRASH PUMP, 4", W/HONDA GX390 ENGINE & 2-WHEEL CART
E 601-49400-229		Water Meters	\$460.00	W569579	OMNI+ 2 CS REG RETROFIT KIT
		Total	\$3,852.10		
36488	03/24/25	CRAZY AIRWAVES MOBILE DJ SERVICE			
E 204-45250-470		Donation Expense	\$200.00		DEPOSIT - SENIOR DANCE - "GOLDEN" SPRING FLING 05/04/2025
		Total	\$200.00		
36489	03/24/25	CURFMAN TRUCKING & REPAIR INC			
E 601-49400-229		Water Meters	\$176.00	41756	DIVERSIFIED REIMBURSEMENT - METER HORN & PROGRESS FITTINGS
		Total	\$176.00		

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Batch: 032425CLAIMS

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
36490	03/24/25	EHLERS AND ASSOCIATES, INC			
G 819-29500		Expenditures	\$4,500.00	100794	REFORM STREET HOUSING TIF DISTRICT 1-6; 2025 ESTABLISHMENT
		Total	\$4,500.00		
36491	03/24/25	WW GRAINGER INC			
E 601-49400-221		Repair/Maintenance Equip	\$180.46	9431094953	SOLENOID VALVE
		Total	\$180.46		
36492	03/24/25	HAWKINS INC			
E 602-49450-216		Chemicals and Chem Pro	\$20.00	7013287	CHLORINE CYLINDER
		Total	\$20.00		
36493	03/24/25	HYDRO OPERATING LLC			
E 602-49450-221		Repair/Maintenance Equip	\$21.10	103824	CLAMP; 4" SPIRAL KANALINE CLAMP
		Total	\$21.10		
36494	03/24/25	INTERNATIONAL UNION			
G 101-21712		Union Dues	\$357.00		UNION DUES & WORKING DUES - FEBRUARY
		Total	\$357.00		
36495	03/24/25	KROMAREK, KATE			
R 101-45200-34735		Park Rental	\$125.00		LEGION PARK REFUND
		Total	\$125.00		
36496	03/24/25	MAC QUEEN EQUIPMENT			
E 101-42200-221		Repair/Maintenance Equip	\$1,633.30	P11620	CONTROL BOX
E 101-42200-221		Repair/Maintenance Equip	\$3,332.00	P25558	MSA FLOW TEST, POSI-FIT, COMPRESSOR ANNUAL SERVICE, SHOP SUPPLIES, TRAVEL TIME, PARTS
E 101-42200-542		FD Equipment	\$1,515.35	P31142	FACEPIECES W/NECKSTRAPS
E 101-42200-542		FD Equipment	\$358.36	P31210	YELLOW MASK BAGS
E 101-42200-542		FD Equipment	\$213.46	P36818	KEY FIRE HOSE
E 101-42200-221		Repair/Maintenance Equip	\$1,720.45	W06615	107 ASCENDANT LADD ENFORCER - PINNABLE WATERWAY SERVICE
E 101-42200-221		Repair/Maintenance Equip	\$4,256.98	W06807	107 ASCENDANT LADD ENFORCER - WATER LEVEL GAUGE SERVICE
		Total	\$13,029.90		
36497	03/24/25	MEDICAL & SAFETY RESOURCES			
E 101-42200-207		Training Instructional	\$1,612.00	1735	EMERGENCY MEDICAL RESPONDER REFRESHER 1/13/25
		Total	\$1,612.00		
36498	03/24/25	MID-COUNTY CO-OP OIL ASSN			
E 101-42200-212		Motor Fuels	\$175.08	91106	WINTER DIESEL DYED W/ST
E 101-45200-212		Motor Fuels	\$469.57	91106	WINTER DIESEL DYED W/ST
E 101-43100-212		Motor Fuels	\$469.57	91106	WINTER DIESEL DYED W/ST
E 101-45200-212		Motor Fuels	(\$16.71)	91106	BULK FUEL DISCOUNT
E 101-43100-212		Motor Fuels	(\$16.70)	91106	BULK FUEL DISCOUNT
E 101-42200-212		Motor Fuels	\$237.63	91135	WINTER DIESEL DYED W/ST
E 101-43100-212		Motor Fuels	\$286.29	91135	WINTER DIESEL DYED W/ST

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-45200-212		Motor Fuels	\$286.29	91135	WINTER DIESEL DYED W/ST
E 101-43100-212		Motor Fuels	(\$11.95)	91135	BULK FUEL DISCOUNT
E 101-45200-212		Motor Fuels	(\$11.95)	91135	BULK FUEL DISCOUNT
		Total	\$1,867.12		
36499	03/24/25	MIDWEST FIRE EQUIPMENT & REPA			
E 275-42200-552		FD Vehicles	\$94,113.00	25-0107	CHASSIS
		Total	\$94,113.00		
36500	03/24/25	MINI BIFF			
E 101-45200-418		Other Rentals (Biffs)	\$173.40	I1537	SPORTS COMPLEX - EVENT LIBERTY TAN BIG TANK
E 101-45200-418		Other Rentals (Biffs)	\$173.40	I1546	PRAIRIE DAWN PARK - EVENT LIBERTY TAN SMALL HC
E 101-45200-418		Other Rentals (Biffs)	\$173.40	I1577	FRIENDSHIP PARK - EVENT LIBERTY TAN BIG TANK
		Total	\$520.20		
36501	03/24/25	MINNESOTA RURAL WATER ASSOC			
E 602-49450-217		Lab Fees	\$350.00	03-04-2025	41ST ANNUAL TECHNICAL CONFERENCE
		Total	\$350.00		
36502	03/24/25	MN VALLEY TESTING LABORATORIES INC			
E 601-49400-310		Other Professional Servic	\$141.00	1296401	COLIFORM, MF - WATER
		Total	\$141.00		
36503	03/24/25	NAPA - STAR Group, LLC			
E 101-45200-221		Repair/Maintenance Equip	\$53.40	389115	OIL
		Total	\$53.40		
36504	03/24/25	NORTH CENTRAL INTERNATIONAL			
E 602-49450-221		Repair/Maintenance Equip	\$1,459.41	R216000291:	FUEL PRESSURE PUMP - JETTER TRUCK
		Total	\$1,459.41		
36505	03/24/25	NORWOOD ELECTRIC INC			
E 101-41940-223		Repair/Maintenance Bldg/	\$313.55	18215	FAN BLOWER
		Total	\$313.55		
36506	03/24/25	RECTECH OUTDOOR SOLUTIONS LLC			
E 101-42200-221		Repair/Maintenance Equip	\$396.63	31127	2012 BOBCAT SERVICE
		Total	\$396.63		
36507	03/24/25	ROSE, LEIGHTON			
E 602-49450-207		Training Instructional	\$55.00		MRWA CONFERENCE HOTEL, PARKING, FOOD, EXAM FEE & MILEAGE
E 601-49400-331		Travel/Meeting Expense	\$283.93		MRWA CONFERENCE HOTEL, PARKING, FOOD, EXAM FEE & MILEAGE
E 602-49450-331		Travel/Meeting Expense	\$283.93		MRWA CONFERENCE HOTEL, PARKING, FOOD, EXAM FEE & MILEAGE
		Total	\$622.86		
36508	03/24/25	Squires, Waldspurger, & Mace, P.A.			

NORWOOD YOUNG AMERICA

03/21/25 10:55 AM

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***Check Detail Register©**

Batch: 032425CLAIMS

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-41500-304		Legal Fees	\$2,150.88	23391	PROFESSIONAL SERVICES THROUGH 1/31/2025
		Total	\$2,150.88		
36509	03/24/25	ULTIMATE SAFETY CONCEPTS, INC.			
E 101-42200-240		Small Tools and Minor Eq	\$110.20	215928	MONITOR SERVICE / CALIBRATION
		Total	\$110.20		
		10100	\$172,089.31		

Fund Summary

10100 CHECKING

101 GENERAL FUND	\$56,033.44
204 Senior Advisory	\$200.00
275 CAPITAL	\$94,113.00
601 WATER FUND	\$9,080.66
602 SEWER FUND	\$8,146.50
603 STORM WATER UTILITY	\$15.71
819 Escrow - Community Asset Devel	\$4,500.00
	<u>\$172,089.31</u>



TO: Mayor Smith and City Council

FROM: Karen Hallquist, Community & Economic Development Director

DATE: March 24, 2025

SUBJECT: Commissioner Resignation

NYA resident Lois Schultz has held a commission seat on the NYA Senior Advisory Commission since February 13, 2006. Mrs. Schultz has resigned from the commission although still keeps tabs on their accomplishments.

The City and staff wish to thank Mrs. Schultz for her amazing years of service and commitment to the senior citizens and residents of Norwood Young America.

Recommended Motion:

Motion to approve the resignation of Lois Schultz as a commissioner on the NYA Senior Advisory Commission.

Norwood Young America



TO: Mayor Smith and City Council Members
FROM: Mitchell Thiesfeld, Clerk/Finance Director
DATE: March 24, 2025
RE: Compost Center Attendant Position

The administration recommends the hiring of Nancy Henkel for the Compost Center Attendant position.

- ❖ \$15.00 per hour, no benefits
- ❖ Will be at the compost center Wednesdays from 3:00 pm – 6:00 pm & Saturdays from 8:00 am – 12:00 pm.
- ❖ The first day of employment will be April 2nd

Recommended Motion:

Consent agenda item—Approve the hiring of Nancy Henkel for the Compost Center Attendant position at a rate of \$15.00 per hour.



TO: Mayor Smith and City Council Members
FROM: Mitchell Thiesfeld, City Clerk/Finance Director
DATE: March 24, 2025
RE: Resolution 2025-12 A Resolution Accepting Cash Donations

The City of Norwood Young America received the following donations:

- Dianne Rain - \$1,400 – Park Bench Program
 - \$1,200 for bench plus \$200 for concrete pad on private property
 - The Park Bench will be installed at Central Elementary School
- Edward Born Post 343 American Legion - \$1,000
 - Senior Commission Golden Spring Fling

With the Council's acceptance of the donations, staff will recognize the donations as revenue in the following areas:

- \$1,400 – Parks Budget
- \$1,000 – Senior Advisory Fund

Recommended Action:

A Motion to approve Resolution 2025-12 A Resolution Accepting a Cash Donation for the Park Bench Program from Dianne Rain & a Cash Donation for the Senior Commission Golden Spring Fling.

Norwood Young America

**CITY OF NORWOOD YOUNG AMERICA
RESOLUTION 2025-12**

A RESOLUTION ACCEPTING CASH DONATIONS

WHEREAS, the City of Norwood Young America is generally authorized to accept contributions of real and personal property pursuant to Minnesota Statutes Sections 412.211 and 465.03 for the benefit of its citizens; and

WHEREAS, the following persons and/or entities have offered to contribute the items set forth below to the City:

Name of Donor	Item	Value
Dianne Rain	Cash – Park Bench	\$ 1,400
Edward Born Post 343 American Legion	Cash – Golden Spring Fling	\$ 1,000

WHEREAS, the City Council hereby finds that it is appropriate to accept the contributions offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF NORWOOD YOUNG AMERICA, MINNESOTA, AS FOLLOWS:

1. The contributions described above are hereby accepted by the City of Norwood Young America and shall be used as designated and allowed by law.

Adopted by the City Council of the City of Norwood Young America this 24th day of March 2025.

ATTEST:

Connor Smith, Mayor

Mitchell Thiesfeld, City Clerk/Finance Director



TO: Mayor Smith and NYA City Council

FROM: Karen Hallquist, Community & Economic Development Director

DATE: March 24, 2025

SUBJECT: Call for a Public Hearing regarding the Historic Downtown Young America Beautification Project

The City of Norwood Young America's application made it through the preliminary round of the MN DEED Small Cities Streetscape Grant for the Historic Downtown Young America Beautification Project. As part of the full application (due April 16th), the City is required to hold a public hearing in order to obtain citizen input on the proposed project. All property owners who are within the project area will be notified via mail along with a publication in the newspaper.

Recommended Motion

Motion to call for a public hearing on Monday, April 14, 2025, regarding the Historic Downtown Young America Beautification Project.

Norwood Young America



TO: Mayor Smith and NYA City Council

FROM: Ethan Nelson, City Planner

DATE: March 24, 2025

SUBJECT: Call for a Public Hearing regarding an Ordinance Amendment to Chapter 10 – Building Inspector

The City of Norwood Young America's City Code Chapter 10 – Building, Housing and Mobile Homes contains outdated language, specifically Section 1000 – Building Code in regard to the City's designated Building Official. The City is required to hold a public hearing in order to revise this section of outdated code and to obtain citizen input on the proposed language. This notification will be included in the upcoming publication in the newspaper.

Recommended Motion

Motion to call for a public hearing on Monday, April 14, 2025, regarding an Ordinance Amendment to Chapter 10 – Building, Housing and Mobile Homes

Norwood Young America



TO: Mayor Smith and City Council
FROM: Mark Streich, Public Service Director
DATE: March 24th, 2025
SUBJECT: Storm Sewer Repair

Attached you will find a quote to repair the storm sewer that runs from Merger St. SW across Hill St. to the ditch. We started having problems last fall with water standing on the south end of Merger St. on heavier rains and running away slowly. We tried getting our Jetter in to get it but had no success. We then had it televised by a crew that was in town for another job (before our camera was purchased) and they found debris in the line from possibly a critter. They also found that there were 2, 90 degrees turns in the line with no access which is keeping us from getting the line open. The quote attached is to tie into the existing MH on Merger and Hill and run the new line directly to the culvert (ditch). It also includes plugging the old lines. They are available to do the work shortly after approval.

Recommended Motion:

Motion to approve quote form Schneider Construction in the amount of \$11,400.00 to repair Storm Sewer on Merger St. & Hill St.

Norwood Young America



Schneider Excavating & Grading, Inc.

405 Central Ave S
 Norwood Young America, MN
 55397
 +19524672659

Estimate

ADDRESS

CITY OF NYA
 PO BOX 59
 NYA, MN 55368

ESTIMATE # 3365
DATE 03/20/2025

DATE	ACTIVITY	QTY	RATE	AMOUNT
	Storm Sewer Repair	1	11,400.00	11,400.00
	storm repair at E hill st and merger st			
	Includes	1	0.00	0.00
	removing black top and curb needed to install a new 18 inch HDPE storm pipe from existing manhole on the south side of Hill st to an existing manhole south of hill st about 30 feet then plug the old pipes in the green area and remove the existing pipe in Steet.			
	DOES NOT INCLUDE	1	0.00	0.00
	blacktop replacement, curb replacement, sod, seed.			

Contact Schneider Excavating & Grading, Inc. to pay. **TOTAL \$11,400.00**

Accepted By

Accepted Date

Please remit to:
 405 CENTRAL AVE S
 NORWOOD YOUNG AMERICA, MN. 55397



TO: Mayor Smith and NYA City Council

FROM: Karen Hallquist, Community & Economic Development Director

DATE: March 24, 2025

SUBJECT: Friendship Park Dog Park Name Proposed

The Parks and Recreation Commission has been preparing all aspects of the new dog park at Friendship Park including signage, rules, and a name.

In multiple conversations about future trails, parks, etc., Commissioners discussed how the selection of names could be the start of incorporating NYA's German heritage. Staff presented the following German words as examples:

Companion	Begleiter
Friendship	Freundschaft
Together	Zusammen
Play	Spielen

Commissioner Sharilyn Feltmann mentioned the word "Hund" (pronounced "hoo-nt") which means Dog in German. The Commissioners unanimously agreed to recommend the approval of the Happy "Hund" Dog Park for the new dog park at Friendship Park. The translation will be shared on the signage.

It should be noted that the park's fencing will be installed at the end of March, weather permitting. The Parks and Recreation Commission will be holding a grand opening at a future date in May.

Recommended Motion

Motion to approve the new name of the dog park at Friendship Park to be Happy "Hund" Dog Park.

Norwood Young America
